

FERRIS STATE UNIVERSITY
Deans' Council Meeting
Tuesday, October 21, 2003
MINUTES

Present: Tom Oldfield, Tracy Powers, Richard Cochran, Chuck Matrosic, Matt Klein, Michelle Johnston, Rod Larson, Roberta Teahen, Kevin Alexander, Van Edgerton, Bill Potter

Special Guests: Dan Burcham, Raymond Gant, Craig Westman, Ronnie Higgs, Cathryn Claerhout

Handouts: Agenda
Web for Admissions – Electronic Application Process

1. Summer Recruitment Camp Planning

Tracy Powers and Raymond Gant gave an overview of their units' summer technology camps held this past summer. The Minority Affairs summer technology camp was funded through the King/Chavez/Parks College Day Program, with an approximate cost of \$6,000 for 60 students. FSU-GR sponsored a summer technology camp for 4-5 Grand Rapids area schools with an approximate cost of \$4000 for 80 students

After Robbie Teahen related other planning ideas for summer camps as well as dates for upcoming camps, it was determined that a master calendar is needed for coordination. Dan Burcham will convene a small team comprised of a representative from FSU-GR, UCEL, Admissions, along with Raymond Gant. The team will bring back a proposal for Deans' Council review at a later date.

2. Web for Admissions

Craig Westman distributed information and explained the electronic application process (paperless). A demo is scheduled for tomorrow for the educational counselors. The new process will require review of each college's internal application process. After extended discussion, it was agreed that training of counselors, staff, department heads/chairs and faculty advisors is key.

3. Announcements

Chuck Matrosic noted that Pat Klarecki has engaged Bruce R. James, public printer of the United States, and in charge of the Government Printing Office to speak on campus January 29, 2004. More information will be sent at a later date.

Tom Oldfield noted that the Jack Kent Cooke Foundation has asked FSU to identify a faculty representative for their scholarship program. Matt Klein volunteered to identify a representative.

Announcement items are due to Mindy by noon each Monday for distribution electronically to Deans' Council members.