

**Ferris State University
Deans' Council
Tuesday, May 03, 2005
8:30-11:00 a.m.**

MINUTES

Attending: Michael Harris, Michelle Johnston, Robbie Teahen, Matt Klein, Jacque Hooper, Richard Cochran, Bill Potter, Kevin Alexander, Tom Oldfield, Dave Nicol, Chuck Matrosic, Roxanne Cullen

Absent: Don Green, Ian Mathison

Handouts: Agenda
2004-05 VRIPS
Proposal for One-Year Temporary Faculty Multi-Year Contract
Sabbatical Guidelines
Student Fees Committee – Status of Major Recommendations as of April 15
Freedom of Information Act – Fees for Requests
Classroom Renovation List
Promotion/Merit & Tenure Totals
Presidential Bus Tour Itinerary

1. Financing VRIPS

Dr. Harris distributed a list of VRIPs and the associated costs. He noted that the handout is not for public distribution. There will be no central funding for VRIPs this year. Discussion held on the philosophy of VRIPs and the costs.

2. Proposal for One-Year Temporary Faculty Multi-Year Contract – Cullen

Roxanne Cullen distributed copies of the proposal and discussion was held on the options. Discussion was also held on increasing teaching assignment to 15 credit hours per semester, but it was determined that more time is needed to consider and more discussion will be held at the next Deans' Council.

In summary, Deans' Council chooses option #1 of the proposal to be used in selective cases. New hires will be brought in under 30 credit hours annualized load. The discussion of moving all full-time temporaries will be continued at the next Deans' Council.

3. Summer Registration

Latest numbers indicate 3,545 are registered for this summer including Kendall, an increase of 129 over last year. For on-campus, 3,142 students are enrolled, 48 students more than last year. Tom Oldfield will send it out the information as credit hours.

Deans were reminded that if they have courses that are on the edge of full pay, submit the request to Tom Oldfield ASAP for review.

4. Sabbatical Guidelines

Roxanne Cullen distributed packet of sabbatical guidelines with new language in color and reviewed it. Deans' Council members are to return comments to Roxanne by May 16. This item will be included in the next Deans' Council agenda. Roxanne will send an electronic copy so deans can share it with their departments.

5. Student Fees Committee – Status of Major Recommendations as of April 15

A copy of the Student Fees Committee status of major recommendations as of April 15 was distributed and reviewed by Tom Oldfield. It was noted that the college-level differential will not be pursued and lower/upper tuition differential is still in discussion at the President's Council level. Discussion was held on cleaning up credit hour requirements for programs, as well as a discussion on prerequisites. The recommendations will be an agenda item for DDH.

6. Freedom of Information Act – Fees for Requests

Copies of the Freedom of Information Act – Fees for Requests were distributed. Deans' Council members were asked to review and return comments to Dr. Harris by May 10.

7. Banner Security – Gina Knight

Discussion was held the need for consistency across colleges for Banner security, as well as the dollar threshold for approval. The deans were reminded that they are accountable for all budget transactions in their colleges. This item will be brought back to the next Deans' Council meeting.

8. Classroom Renovations

Roxanne Cullen distributed the list of classroom renovations and reviewed it.

9. IRC Renovation

Roxanne Cullen updated the deans on plans for the IRC renovation. Architects, including a consultant who specializes in university renovations, are on campus and open sessions are scheduled for today at 11 a.m. and 1 p.m. An IRC renovation website will be going up later this week.

10. COB Reorg

Dr. Harris updated the deans on the College of Business reorg. The department structure has been reorganized, with the elimination of one department head position. That person has been reassigned as an assistant dean for one year and then will be reassigned to faculty.

11. Promotion/Merit & Tenure Totals

A copy of the totals for promotion/merit and tenure for 2004-05 was distributed.

12. Carry Forwards

Dr. Harris noted that some college budgets look a little "heavy". If there are needs, deans were advised to address them.

13. Presidential Bus Tour

A draft of the Presidential Bus Tour itinerary was distributed. Robbie Teahen, Tom Oldfield and Roxanne Cullen will be scheduling and developing agendas for the community college visits. If deans have special connections at the community colleges on the itinerary, please share that info with Roxanne Cullen.

14. Other

Tom Oldfield updated the deans on the preparation for CTA bargaining. He noted that the current contract includes a section where CTA members are given a trial period of 30 days when moving into a lateral or higher level position. He asked deans if this trial period is satisfactory if it should be longer. The deans prefer a longer trial period.

Matt Klein noted that Arts and Sciences degrees will have unrestricted general education courses or will have been moved to the program area beginning this summer. All Arts and Sciences degrees will be at 120 total credits by this fall.

Robbie Teahen noted that the Howell Public Schools/Livingston County articulation signing was held on Friday, April 29. Plans are underway for possible classes next year.

Michelle Johnston noted that the College of Education and Human Services is working on updating their programs. She also updated the deans on the Troops to Teachers program. Ferris is the only university involved so the education program will be the only recommended one in Michigan and Indiana.

More information will be coming regarding performance evaluations.

Robbie Teahen noted that she and Tom Oldfield are working on proposal for Higher Learning Commission to approve Ferris offering online courses.

The final DDH meeting of the academic year will be held May 24. Deans should forward any agenda items to Dr. Harris.

Deans' Council will meet every five weeks this summer. Mindy will send out a schedule.