

**Ferris State University
Deans' Council
Tuesday, September 12, 2006**

Minutes

Present: Ian Mathison, Richard Cochran, Pat Klarecki, Ellen Haneline, Kevin Alexander, Robbie Teahen, Tom Oldfield, Dave Nicol, Roxanne Cullen, Bill Potter, Matt Klein, Michael Harris

Absent: Michelle Johnston

Special Guest: Carol Quigley

Handouts: Agenda
FLITE Log – September 2006
MACRAO Transfer Agreement Brochure
Ferris State University General Education Requirements
Eastern Michigan University Transfer of General Education Requirements
With Block Transfer and with MACRAO
Four-Year Public MACRAO Requirements
Twelve Michigan Public Four-Year Universities General Education
Requirements
Fall-to-Fall UCEL SCH Growth By College 1995 through 2006
President's Box Football Plan
List of Hazardous Wastes
New Faculty Orientation Evaluation Responses
Academic Affairs Draft Newsletter

1. MACRAO Statewide and at Ferris – Carol Quigley

Carol Quigley presented an update on MACRAO. VP Harris encouraged deans to allow course equivalencies. Pat Klarecki will be distributing a draft process on course transfer guides for deans' review and discussion at a future Deans' Council meeting.

2. Announcements

Information on UCEL incentives was distributed late yesterday via e-mail. UCEL will be contacting individual deans' offices on specifics for the transfers.

Update on hiring cycle by college was given. A discussion will be held at a future Deans' Council meeting on how the DDH summer retreat material impacted the hiring cycle.

Robbie Teahen - Gave an update on off-campus enrollments for Fall 2006.

Ian Mathison - This year's entering Pharmacy class has the highest GPA and highest PCAT scores of any previous entering class.

Matt Klein - Increased involvement in assessment by A&S faculty resulted in new college policies for course development.

Bill Potter - William Strauss, speaker for Constitution Week activities, will be speaking tonight at 7 p.m. in Williams Auditorium.

Richard Cochran - The September 2006 FLITE Log was distributed.

Ellen Haneline – Orienting 12 new faculty to the College. Also working with alumni on Homecoming open house. Received full accreditation for three programs over the summer.

Kevin Alexander –New curriculum began this Fall Semester 2006. Will be hosting Michigan Optometric Association meeting next week.

Tom Oldfield – Michigan Construction Hall of Fame dinner will be held next month. American Welding Association has pledged \$12,000 to offset summer camps for high school students. Three-prong approach to marketing: website, printed materials and faculty recruiting.

Dave Nicol – SCH's in the college are stable; internet over 100%; off-campus up 30%. MIM enrollment up 40%. New department working well and being well received by alumni and prospective students. MBA enrollment up by almost 50%.

3. President's Box Football Plan

Copies were distributed and deans were asked to review the draft of the President's Box Football Plan for discussion at the next DC meeting.

4. Hazardous Waste Removal

A list of hazardous chemicals was distributed. Deans are asked to call Roger Bula for proper disposal of hazardous chemicals.

5. Assessment

A list of faculty and their area(s) of expertise is being developed. Deans are asked to submit names of faculty for the list to Roxanne Cullen. Tentative date for Assessment Day is February 16. More information on activities will be forthcoming.

6. New Faculty Orientation

A list of responses to evaluation of new faculty orientation was distributed.

7. Change from "Winter Semester" to "Spring Semester"

Checksheets changing "Winter Semester" to "Spring Semester" do not need to be submitted to the UCC for approval.

8. Curriculum Routing Form

The use of the curriculum routing form will be expanded to include program closures, credit hour reductions and new courses, in addition to new programs.

9. Online Certification Program

Deans were asked to provide feedback on the Online Certification Program draft distributed several weeks ago.

10. Operational Efficiencies

Operational Efficiencies reports are due to Mindy by October 9. Detailed instructions will be sent by e-mail.

11. Draft Newsletter

Copies of the draft Academic Affairs newsletter were distributed to DC, the same information distributed to the Academic Senate at their retreat. Deans were asked to review and submit suggested articles to Mindy for inclusion in the next issue.

12. Academic Affairs Calendar

Deans were reminded to access the Academic Affairs calendar on Lotus Notes. Deadline dates, meetings, events, etc. are now on the calendar. Deans were also asked to inform their faculty and staff about the calendar.

13. DDH Meetings

Deans were asked to forward suggested discussion items for DDH meetings to Mindy. Deans will also be asked to give a brief update on the top three items in their areas at DDH meetings.