

**Ferris State University
Deans' Council
Tuesday, June 12, 2007
8:30-10:00 a.m.**

Present: Kevin Alexander, Richard Cochran, Don Green, Ellen Haneline, Pat Klarecki, Dave Nicol, Tom Oldfield, Bill Potter, Robbie Teahen, Paul Blake, Reinhold Hill

Absent: Ian Mathison

Assessment from College's perspective

Robbie Teahen opened with a presentation highlighting the National Association for Student Personnel Administrators conference. A committee was formed with Reinhold Hill, Paul Blake, Van Edgerton, Ron McKean, Richard Cochran, and Julie Coon as members to advance assessment within each college. This committee will report back to the Deans' Council regularly.

Reinhold Hill reported on the assessment sessions he attended. He also suggested that assessment be tied to Strategic Planning.

Higher Learning Commission on Accreditation

Robbie Teahen presented a handout that specified the non-negotiable items (yellow) that must be addressed in the HLC self-study report. She also furnished the group with examples or guidelines of evidence (turquoise) of assessment.

Also discussed

- Student outcomes
- Program and course level assessments of outcomes
- Assessment Academy
- Thought starters for Deans' Council (handout)
- A follow up DVD and outline of the video conference on accountability that Pat Klarecki and several dean, department head members attended will be shared with the Deans' Council

Equity/Merit

There is a small amount of money available for administrative equity. Tom asked that any dean requesting an equity adjustment for their staff submit a document showing their specific rationale by Wednesday, June 20.

Legal issues relating to Turnitin.com

Pat Klarecki reported from the Office of Governmental Relations that Turnitin.com may have legal issues.

- It interferes with FERPA by not hiding the students identity.
- Copyright issues
- The need for students to sign a release form to submit work to Turnitin.com with the understanding that their work will be globally accessed.
- Pat will address the following questions
 - How many instructors are currently using the program?
 - How many other institutions are using the program?

Note – License renewal, July, 2007

Overload Pay

Faculty will be paid the standard overload pay for full and partial course overloads.

Other

- Dave Eisler will be invited to Deans' Council
- Academic Affairs budget is being pulled together. Tom asked that if there are any prior budget commitments to please let him know as soon as possible.
- Deans' Council conversation starters – Roberta Teahen
 - Deans' Council purpose will be put on the Academic Affairs website
 - Document of the roles of Deans' Council will be forthcoming at the next meeting
 - Tom charged Reinhold Hill and Paul Blake to co-chair a committee consisting of the Associate and Assistant Deans. This committee will address the current faculty and student issues in each college. They will report directly to Deans' Council.

Roundtable

- Changes to the May 29, 2007 minutes must be submitted to the Mo Milzarski by Friday, June 15.
- Joe Weber is leaving FSU. This position title will be changed to Department Head for Public Services
- The Faculty Center for Teaching & Learning will be moving August, 2007, to the IRC
- Janel Lockwood, International Advisor, started the week of June 11. Her office location is ASC 1023
- Optometry building plan is again being considered by the Legislature.

Next meeting items to discuss

- Assessment
- Online topics
- Additional purposes of Deans' Council
- New faculty week and on going activities
- Faculty Center for Teaching & Learning preview space in IRC tentatively scheduled August 28.

Adjourn

The meeting adjourned at 10:05 AM

Approved