

Ferris State University
Deans' Council
Minutes

October 6, 1998

Present: Barbara Chapman, Jack Richards, Ray Dickinson, Dick Hawkins, Linda Travis, Isabel Barnes, Bruce Forintos, Ian Mathison, Mike Cron, Nancy Cooley, Henryk Marcinkiewicz, Tom Oldfield, Sue Hammersmith

Handouts: Agenda
VP Planning Goals and Priorities for FY 2000 (dated October 6, 1998)
Draft Academic Affairs Policies -- *Faculty Teaching Costs at Off-Campus Locations and Distance Learning & Internet Costs*

1. Welcome to Bruce Forintos

Barbara Chapman welcomed Bruce Forintos, the new dean for Extended Learning, to Deans' Council.

2. Minutes

It was noted that the September 22 minutes should be corrected to reflect that UAPs are due to the Vice President November 6, not November 16 as printed. The minutes of September 22 and 29 were approved.

3. UAP Planning Priorities

Vice President Chapman indicated that Sally DePew has incorporated a number of the deans' suggestions into the planning handbook. The handbook will be revised and distributed soon.

Dr. Chapman distributed an updated version of the Vice President's Planning Goals and Priorities for FY 2000. The deans made a few suggestions and a final version will be sent via Lotus Notes.

4. Confidentiality of Documents/Discussions

Dr. Chapman noted the importance of confidentiality of draft documents distributed at Deans' Council meetings, discussions held during the council meetings, etc.

5. Academic Senate

Dr. Chapman pointed out agenda item #a – Academic Action Plan motion on today's Academic Senate agenda. The deans expressed concerns about the wording of the

motion “. . . that the plan be voted on by the faculty of the unit . . .” The deans agreed that it’s important for faculty to review UAPs, but voting on UAPs may delay the process.

Dr. Chapman also pointed out the University Retention Committee recommendations will be voted on at today’s Senate meeting. The deans noted several concerns, one of which is recommendation #7. Sue Hammersmith indicated that Arts and Sciences would be willing to review available information and make a recommendation. Dr. Chapman suggested that such a review occur after the Senate meeting.

6. Draft Academic Affairs Policies

Tom Oldfield distributed draft copies of Academic Affairs Policies -- *Faculty Teaching Costs at Off-Campus Locations* and *Distance Learning & Internet Costs*. Changes, suggestions, etc., should be forwarded to Dr. Oldfield.

7. Planning for Grand Rapids

Dr. Chapman reminded deans that as Paul Prins and Al Uniacke meet individually with each of them, she would like to be informed of the date of the meeting and receive a written summary. In addition, please discuss any Grand Rapids proposals with her before agreement is made with Paul Prins and Al Uniacke.

Bruce Forintos indicated he would also like to meet with each of the deans. He’d like to see a more market driven off-campus plan rather than just offering courses here and there.

8. Future meetings with Dan Burcham/Don Mullens and Margaret Avritt

Dr. Chapman noted that as the Academic Plan is developed, the Division of Academic Affairs would have to partner more with Admissions on recruiting and retention of students. Dan Burcham and Don Mullens will be invited to a future Deans’ Council meeting to discuss these issues. In addition, Margaret Avritt will be invited to a future Deans’ Council meeting to discuss publications. Dr. Chapman indicated she would like to frame questions in advance to allow for a focused conversation. She asked deans to send agenda items/questions to her, with a copy to Mindy. She will develop a comprehensive list for distribution to the deans for their review.

9. Dial-In Computer Access

A faculty member forwarded his concern to Dr. Chapman regarding dial-in access outside of Big Rapids and the long distance phone cost involved. She forwarded the concern to Wayne Maki, who indicated that Merit provides access numbers around the state. She noted that if departments determine that a faculty member requires access to perform faculty related duties off campus, the department pays the \$75/year charge. Dr. Chapman asked deans how the charges were handled in the individual colleges. The deans indicated that the service is not offered wholesale, but some areas pay the charge if the faculty member requests it.

10. Academic Plan

Discussion on the Academic Plan will be returned to a future agenda. Please review the three documents distributed at last week's meeting.

11. CMU Update

Dr. Chapman, Nancy Cooley, Tom Oldfield, Dave Frank and Elizabeth Hansen met with Central Michigan University representatives yesterday to discuss an articulated degree -- B.S. in Education w/elementary emphasis, with a target implementation of Fall 1999. The two groups will meet again on December 1.

12. Academic Profiles

Tom Oldfield distributed a memo regarding Academic Profiles, which is critical for NCA accreditation. Robert vonderOsten will coordinate the project.

13. Off-Agenda Items

Richard Cochran noted that there is a library data base access link on the FSU web page.

Henryk Marcinkiewicz noted that attendance at the new faculty orientation program is in a state of flux.

Sue Hammersmith reminded deans of the carillon rededication this Friday.

Pc: President Sederburg