

Ferris State University
Deans' Council
Minutes

September 29, 1998

Present: Tom Oldfield, Barbara Chapman, Doug Chase, Joe Rallo, Linda Travis, Sue Hammersmith, Nick Coso, Ian Mathison, Richard Cochran, Al Lewis, Paul Prins, Henryk Marcinkiewicz, Nancy Cooley, Isabel Barnes

Handouts: Agenda
Academic Affairs – Planning Priorities for 1999-2000 Discussion Draft
Planning for the University's Academic Future – July 7, 1998 draft
Draft Notes on Retention and Recruitment Perspective concerning
available majors – January 6, 1998
New Program Ideas: Associates Level – July 21, 1998
Projected Maximum Enrollments by Program
Enrollment by Program for Fall 1998
General Fund Account Management Report – DRAFT
Academic Affairs/Student Affairs Committee and Board of Trustees
Meeting Agenda

1. Goodbye to Nick Coso

Barbara Chapman noted that tomorrow is Nick Coso's last day before retirement. She thanked Nick Coso for all his work and leadership, especially the last few years.

2. Timme Funds

Tom Oldfield reminded the deans about extra Timme money available this year as indicated in Vice President Chapman's September 28 memo. He also noted that Henryk Marcinkiewicz has received some responses to the invitation to form faculty teams to attend workshops and conferences identified by the Center for Teaching, Learning and Faculty Development.

3. Central Michigan University Articulation Status Report

Dr. Chapman indicated a group from Ferris will be meeting with Central Michigan University representatives next Monday to discuss articulation. Nancy Cooley indicated that the discussions would be focusing mainly on an elementary teaching degree in coordination with CMU's degree. Hopefully, other articulated programs will evolve as the relationship grows.

4. UAP Drafts

Dr. Chapman asked the deans to comment on the draft FY 2000 Planning Handbook and the proposed template from Sally Depew. She noted that comments, questions or concerns need to be sent to Sally by September 30. Most deans indicated that the proposed template will assist with the budget process, but it doesn't enhance the planning process. The deans still prefer a report format for the colleges' planning purposes. The consensus was that a better balance between budget and planning is needed, since it appears the intent of the draft handbook is very much budget driven.

Isabel Barnes noted that the colleges are well along with planning for this year and suggested that the process be picked up in February. This would allow the colleges to provide the necessary information for a unit action plan and budget request for new initiatives this year and provide a starting point for the new process through the next few years. Colleges would then be able to draft a three-year planning statement and address the list of requested information for planning/budget presentations.

Other suggestions included editing the booklet for more user friendly wording and freezing the entire planning process for several years. Constant changes in the process each year make planning very difficult.

Dr. Chapman encouraged the deans to respond to Sally Depew with their comments, etc. with a copy to her.

5. Vice President for Academic Affairs Planning Statement

Dr. Chapman distributed *Academic Affairs Planning Priorities for 1999-2000*, and asked the deans to review the VPAA goals/priorities sections. After discussion and several suggestions, Dr. Chapman will re-draft the Planning Priorities and distribute to the Deans' Council.

She also distributed:

Planning for the University's Academic Future – July 7, 1998 draft.

Draft Notes on Retention and Recruitment Perspective concerning available majors. – January 6, 1998.

New Program Ideas: Associates Level – July 21, 1998.

The deans were asked to review and be prepared to discuss the documents at the next Deans' Council meeting.

6. Maximum Enrollments by Program

Copies of Fall 1996 *Projected Maximum Enrollments by Program* for each college were distributed. Dr. Chapman asked the deans to update and return to her. Also distributed were copies of *Enrollment by Program for Fall 1998*.

7. Management Report

A draft copy of the General Fund Account Management Report was distributed. Tom Oldfield asked the deans to review it and return any comments, suggestions, etc. to him.

8. Academic Affairs/Student Affairs Committee and Board of Trustees Meeting Agenda

Copies of the agendas were distributed as informational items.

9. Off-Agenda Items

Discussion was held on the purchase and use of Resume Expert computer program by Career Services. Rather than each college providing monetary assistance for its purchase, it was suggested that Student Affairs and Academic Affairs put forward a joint initiative to fund the purchase. Richard Cochran also suggested that this is the type of initiatives that should be reviewed by the computer user group.

Richard Cochran has pictures of the new library for deans' review.

Nick Coso distributed a list of all programs offered off-campus this semester. He suggested that those programs offered in Grand Rapids also be considered for offerings at other regional centers. Competition between FSU-GR, on campus and other sites needs to be eliminated. He suggested one centralized schedule book for all off-campus programs.

Pc: President Sederburg