

May 21, 2013 Deans' Council Meeting Minutes

Present: Matthew Adeyanju, David Damari, Fritz Erickson, Scott Garrison, Don Green, Robin Hoisington, Michelle Johnston, Jim Woolen for Dave Nicol, Bill Potter, Karen Strasser, JK Yates

Guest: Shelly Armstrong, VP for University Advancement and Marketing

University Advancement and Marketing/Fundraising Update

Shelly Armstrong was present to give an update on the University's Advancement policy and the annual gift-giving process. The Advancement Policy points out guidelines for the University on how to engage in fundraising and identifies an appropriate method for classifying key institutional fundraising priorities. The draft version of the University policy and prioritization of University fundraising activities was reviewed, and VP Armstrong thanked members of the Deans' Council for their input.

Further discussion regarding fundraising and donor solicitation included the need for communication and coordination of procedures. For example, appropriate communication is required between all personnel who contact donors to prevent multiple people visiting with the same donors.

Administrative Equity Update

Fritz Erickson gave a brief update on the administrative equity process and outlined the procedures.

Health Care Changes

Fritz Erickson gave a brief update on health care providers and outlined changes.

University/Academic Affairs Divisional Planning Update

Fritz Erickson went over the planned major initiatives for the Division of Academic Affairs. He will be scheduling a planning session for the deans prior to the beginning of the new academic year. He encouraged the deans to work toward establishing their own initiatives (3-5 initiatives).

Administrative Stipends

Kim Wilber discussed stipends for administrative positions.

Closing Remarks

Fritz Erickson expressed his appreciation for the hard work of the Deans' Council over the last academic year.

Respectfully submitted by Robin Hoisington