

Academic Senate
Agenda for the Meeting of
December 7, 2010
West Campus Community Center
10:00 – 11:45 a.m.

1. Call to Order and Roll Call
2. Approval of Minutes
 - A. Nov. 2, & Nov. 16, 2010
3. Open Forum
4. Reports
 - A. Senate President – Douglas Haneline
 - B. Senate Vice President – Michael Berghoef
 - C. Senate Secretary – Sandy Alspach
5. Committee Reports
 - A. Org-Sync – Dr. Daniel Burcham, Vice President, Student Affairs
 - B. HLC Update – Dr. Roberta Teahen
 - C. University Curriculum Committee – Dr. Leonard Johnson
 - D. Update from Task Force Reviewing Academic Senate Committees – Senators Heaphy/Skrocki
 - E. General Education Task Force – Don Flickinger
 - F. Connecting the Dots – Senator Liszewski
 - G. Faculty Week 2011 – Todd Stanislav
 - H. Senate Rules Committee Report – Senator Alspach
6. New Business
 - A. Senate Rules Committee Recommendation

Roll Call
7. Announcements
 - A. FSU President - David Eisler
 - B. Provost – Fritz Erickson
 - C. Senate President – Douglas Haneline
8. Open Forum
9. Adjournment

Next Special Senate Meeting: Tuesday, December 14, 2010, at 6 pm in the WCCC
Next Regular Senate Meeting: Tuesday, January 11, 2011, at 10 am in the WCCC

DRAFT

**Ferris State University
Academic Senate Meeting
November 2, 2010
West Campus Community Center**

Minutes

I.	Action Items	
	A.	The Minutes of the October meeting, as amended for typographical errors, attendance and acknowledgment of Deb Dawson's position as Director of the School of Computer, Electrical, Energy, Mechanical and Surveying Systems (CEEMS), were approved (Jewitt, Griffin).
	B.	Four programs in Education were deleted: <ul style="list-style-type: none"> - Specialist Certificate in Philanthropic Studies Program, Academic Service Learning - Master of Education = Philanthropy Education Concentration - Philanthropic Studies Certificate - MSCTE Educational Technology (Drake, Alspach).
	C.	The Medical Informatics Minor was approved. (Skrocki, Daugherty)
	D.	The Sports Communication Minor was approved. (Alspach, Nagel)
II.	Vice President Berghoef asked for guidance from the Senate on the appointment of faculty to unfilled Senate committee positions. The consensus was that the Senate Executive Committee should fill vacancies at the request of the committee, keeping the criterion of broad representation as a primary concern.	

Attendance

Senators attending	Abbasabadi, Alspach, Berghoef, Bokina-Lashaway, Boncher, Brandly, Colley, Cook, Dakkuri, Daugherty, Drake, Fox, Gillespie, Griffin, Hancock, Haneline, Heaphy, Isler, Jewett, Joyce, Klatt, Liszewski, Lukusa Barnett, Luplow, Marion, McNulty, Nagel, Prakasam, Reynolds, Sanderson, Skrocki, Sun, Taylor, Thapa, Wagenheim
Senators absent with cause	Rewers, Hanna, Compton
Senators absent	Maike, Nash
Ex Officio and Guests	Eisler, Erickson, Teahen, Flickinger, Burcham, Cron, Hill, Johnston, McKean, Nicol, L. Johnson (UCC), D. Balmer (Student Government), Mary Holmes (IT Services), Carol Quigley (Academic Affairs), Theresa Raglin (Allied Health Sciences), Greg Zimmerman (Allied Health Sciences), Barbara Ciaramitaro (Business), Jim Jones (Business), Shikara Watkins (Student Government)

Narrative

1.	Pres. Haneline called the meeting to order at 10:05 when quorum was achieved.
2.	The Minutes of the October meeting, as amended for typographical errors, attendance and acknowledgment of Deb Dawson's position as Director of the School of Computer, Electrical, Energy, Mechanical and Surveying Systems (CEEMS), were approved (Jewitt, Griffin).
3.	Open Forum
	A. Leonard Johnson invited Senators to the SPARC meeting Tuesday, Nov. 9 at 3:00 pm in West Campus Community Center.
	B. Sen. Jewett led the Senate in a moment of silence in memory of Dean Ellen Haneline.

	C.	Sen. Griffin invited Senators to stop by Westview Dining Hall in the Rankin Center between 8:00 pm and 12 midnight this evening to watch the election returns. The Political Engagement Project (PEP) will pay for food and beverages during this event.
	D.	Sen. Alspach thanked all who had participated as either judges or competitors in the 6 th Annual Campus-Wide Public Speaking Contest last week. She reported that there were 16 contestants speaking on the theme "Voting Issues in 2010". The three winners: 1 st Natasha Gibbons, 2 nd Sam Callen and 3 rd Kaylee Moreno split cash prizes of \$600 and took home Ferris Torch trophies custom designed and made by David Murray and the Welding program.
4. Reports		
	A.	Pres. Haneline welcomed new Senators Bernadette Fox and Beth Reynolds, representing the Part-time Faculty. He thanked Sen. Sun, chair of the Elections Committee, and Paula Hadley, Senate administrative assistant for their persistence in securing a complete list of part-time faculty from Human Resources.
		He reminded Senators that there is a special meeting of the Senate to hear the report of the Academic Program Review Council on Tuesday, Nov. 16 at 6:00 pm in West Campus Community Center. Senators may enjoy dinner at the Rock beginning at 4:30 before the meeting by signing the voucher at the register upon entry. Senators who cannot eat before the meeting should contact Paula Hadley so that she can order food for the meeting for them.
	B.	VP Berghoef reported that the chairs of the Senate committees had met for lunch at the Rock on October 28 to discuss their committees' charge and process. He briefed the chairs on the committee review process being undertaken by the ad hoc Task Force on Senate Committees co-chaired by Sen. Heaphy and Sen. Skrocki. He reported that there were more students requesting seats on committees than needed. He suggested that committees consider adding a student representative to their committee.
	C.	Secretary Alspach reported that the Rules Committee has been formed: 1-year terms, Melinda Isler and Keith Jewett; 2-year terms, David Marion and Bernadette Fox (1 year, renewable). Carol Rewers and Bob Loesch will advise the committee during the fall semester, anticipating a recommendation for Charter revisions at the December Senate meeting. The Rules Committee is focusing on the election process and other details suggested by parliamentarian Loesch. Senators are invited to offer suggestions for Charter revision to this committee.
5. Committee Reports		
	A.	Mary Holmes reported on the status of the conversion to Ferris Connect 2.0
		There was discussion about the conversion process, the analysis of competitive software options, and the importance of support "24x7" for this new product.
	B.	Don Flickinger reported on the next phase of the General Education Task Force process, announcing two town hall meetings scheduled for Nov. 18 at 11:00 and Nov. 19 at 3:00; moderated by Doug Haneline and Leonard Johnson. The focus of the town halls will be on the essential learning outcomes, especially the knowledge category. Senators were encouraged to participate in their College meetings to discuss General Education outcomes.
	C.	Robbie Teahen reported on the Higher Learning Commission site visit. Team members have been announced for the site visit in April. She invited Senators to visit the HLC website to learn more about these visitors.
		She reported that there were 5 submissions for the video competition. The prizes include \$1000 for 1 st place, \$750 for 2 nd , \$500 for 3 rd , and \$50 for Honorable Mentions. Patrick Bishop will chair the evaluation team, with Mike Cairns, Chris VonderHaar, Fred Wyman, Jeff Gabalis, and Leah Nixon assessing the submissions. Monday, November 22 the video entries will be featured in a 'film fest'.
		She reported that posters will be posted around campus celebrating the Ferris Core Values.

		She shared that all the data has been analyzed and evaluated for the final report. The HLC team plans to submit a "Reflections" piece in February, containing comments captured during the focus group sessions held this semester across campus.
		She reported that the Doctorate in Community College Leadership (DCCL) program is entering its second year with a new brochure and marketing plan featuring a display that was presented at a conference in Orlando. She announced that Andrea (Andie) Wirgau has been appointed Program Coordinator for the DCCL and is the only full time employee in the program; and she thanked Mike Cooper for his leadership as interim director. She reported that the first cohort group is 'up and running' and that revisions have been made in the program following the first summer series of courses. She invited Senators to consider volunteering to serve as members of doctoral committees.
		She responded to questions from Senators about the DCCL.
	D.	Leonard Johnson reported that there are six proposals forwarded by the University Curriculum Committee that will need Senate approval during the New Business period.
	E.	Maureen Heaphy, with Marilyn Skrocki, reported that the Task Force on Senate Committees has communicated with all committee chairs and faculty members. Rubrics for evaluating committee processes have gone out and the reports are being collected. She is inviting the chairs of the committees to a meeting to finish the evaluation process.
		Matt Wagenheim reported that the APRC will meet with the Senate Executive Committee next week to share their report. Members of the Task Force on Committees are invited to attend this briefing.
	F.	Pres. Haneline asked for Senate support to amend the agenda to move the report from Vice President Burcham on Org-Sync to the December Senate meeting. He thanked VP Burcham and his staff for their preparation for the meeting and acknowledged their gifts of Org-Sync bags for all Senators.
6.	New Business	
	A.	UCC chair Leonard Johnson invited the Senate to consider the four proposals eliminating programs in the College of Education as a block. The motion to eliminate all four programs was passed unanimously (Drake, Alspach).
	1)	The Specialist Certificate in Philanthropic Studies Program (Academic Service Learning) was eliminated.
	2)	The Master of Education – Philanthropy Education Concentration was eliminated.
	3)	The Philanthropic Studies Certificate was eliminated.
	4)	The MSCTE Educational Technology masters program was eliminated.
	5)	Marilyn Skrocki (Allied Health) and Barbara Ciaramitaro (Business) spoke to the Medical Informatics Minor. The proposal was passed unanimously (Skrocki, Daugherty)
	6)	Sandy Alspach (Arts and Sciences) spoke to the Sports Communication Minor. The proposal was passed unanimously (Alspach, Nagel).
	B.	VP Berghoef asked for Senate deliberation of the process proscribed by the Charter for filling vacant committee seats. The general consensus from observations offered by Senators was that the VP should continue to make appointments to vacant committee seats, keeping the desire for broad representation across the University as the first goal. It was noted that off-campus faculty could still participate in committee action by conference phone, arranged by Administrative Assistant Paula Hadley.
7.	Announcements	
	A.	FSU President Eisler reported on the changes in Lansing following the mid-term elections. He encouraged Senators to attend the budget meetings Tuesday at 1:00 and Wednesday at noon

		in West Campus Community Center. He reported enjoying his visits with Provost Erickson at College meetings. He considered the dinner before the APRC report to the Senate “an annual piece” he was happy to support. He reminded Senators of the Foundation Gala on Friday, which supports merit grants and scholarships.
	B.	Provost Erickson announced the finalists for the position of Interim Dean for the College of Allied Health Sciences, following a similar process to the one employed to fill ‘interim’ positions in Colleges where deans had retired last summer. He remarked that this time in Ferris’ history, with five Interim Deans, marked an unprecedented time for talking about the academic structure of the University. He hopes to create a process for addressing this issue this semester so that he can engage the process next semester. He responded to questions from the floor, and encouraged Senators to talk with him.
	C.	Senate President Haneline reminded Senators of the extra meeting on Tuesday, Nov. 16 at 6:00 pm in West Campus Community Center to vote on the recommendations of the Academic Program Review Council (APRC).
8.	Open Forum	
	A.	Sen. Hancock reported concern that the Banner/MyFSU system went down on Monday, the first day of registration. This issue was referred to Informational Technology (IT).
	The meeting was adjourned at 11:50 am.	

Respectfully submitted,

Sandy Alspach
Secretary

Douglas Haneline
President

**Ferris State University
Academic Senate Meeting
November 16, 2010
West Campus Community Center**

**Minutes
Academic Program Review Council Report**

I.	Announcements	
	Pres. Haneline reminded the Senators of the December 7 meeting at 10:00 am in West Campus Community Center.	
	Pres. Haneline announced that the Senate will hold an additional special meeting on Dec. 14 at 6:00 pm in West Campus Community Center, to meet with Provost Erickson following his visit to the College meetings to discuss a process for analyzing the academic organizational structure of the University. The Provost has offered to underwrite dinner at the Rock prior to the meeting for Senators; Senators who cannot attend the dinner function at the Rock because of classes or other commitments should contact Paula Hadley to make appropriate arrangements for food at the meeting.	
	Pres. Haneline encouraged Senators to attend the two scheduled town hall meetings of the General Education Task Force on Nov. 18 at 11:00 am and Nov. 19 at 3:00 pm to discuss the Knowledge criterion of General Education at Ferris: "What should graduates know?"	
II.	Action Items: Recommendations of the Academic Program Review Council were presented by Chair Matt Wagenheim, in alphabetical order by College.	
	College of Arts and Sciences	
	A.	The Art History minor was continued (Wagenheim, Nagel).
		APRC Chair Wagenheim observed that all Minors coming up for review during this cycle were asked to promote awareness of their existence and track students from declaration to completion more efficiently. He noted that this concern was not unique to any particular Minor, but spread to all Minors reviewed by APCR this cycle.
	B.	The B.S. degree in Biotechnology was continued (Wagenheim, Nagel).
	C.	The Film Studies minor was continued (Wagenheim, Nagel).
	D.	The Philosophy minor was continued (Wagenheim, Nagel).
	E.	The Religious Studies minor was continued (Wagenheim, Nagel). Pres. Haneline noted that the APCR recommendation to expand this program, combined with Philosophy, to a full major should have suggested a B.A. degree, not a B.S. degree.
	College of Business	
	A.	The B.S. degree in Accountancy and Accountancy/CIS were requested to re-submit review portfolios to the APCR next year. The APCR noted that the material submitted during this review cycle was insufficient to make a recommendation.
	B.	The B.S. degree in Finance was continued (Wagenheim, Nagel).
	C.	The A.A.S. degree in General Business was continued (Wagenheim, Nagel). The APCR recommended renaming this program A.A.S. in Business Administration, to more appropriately align it as a foundation degree for the B. S. in Business Administration

	D.	The B.S. degree in Professional Tennis Management was continued (Wagenheim, Nagel). The APRC noted, however, that this program depends on one individual who is not a faculty member.
College of Education and Human Services		
	A.	The B.S. degree in Television and Digital Media Production was continued (Wagenheim, Nagel).
College of Engineering Technology		
	A.	The B.S. in Heavy Equipment Service Engineering Technology and the A.A.S. in Heavy Equipment Technology were continued (Wagenheim, Nagel).
	B.	The A.A.S. and B.S. degrees in Mechanical Engineering Technology were recommended for enhancement (Wagenheim, Nagel). The APRC observed that these programs needed more physical space to maintain their accreditation. Tom Hollen, representing the programs, reported that applications have increased 47% this year and that Fortune 500 companies were calling Ferris for more graduates to meet their employment needs.
College of Pharmacy		
	A.	The Pharm. D. program was continued (Wagenheim, Nagel).
College of Professional and Technological Studies		
	A.	The B.S. in Digital Animation and Game Design program was continued (Wagenheim, Nagel). The APRC strongly recommended that faculty in this program be considered for tenure lines.
University College		
	A.	The Directed Studies and Career Exploration programs were continued (Wagenheim, Nagel).
III.		Progress reports were accepted from programs asked to report during the last APRC cycle, as listed below (Wagenheim, Nagel).
	A.	The B.S. in Printing Management, the B.S. in New Media Printing and Publishing, the A.A.S. in Printing and Digital Graphic Imaging.
	B.	The B.S. in Rubber Engineering Technology and the A.A.S. in Rubber Technology. The APRC noted that this program's realignment with the Plastics Engineering Technology program has created a stronger merged program base.
IV.		The General Recommendations of the APRC listed below were approved (Wagenheim, Nagel).
	A.	Reinforcing a recommendation made by last year's Council, the APRC asked for a consistent University policy for replacing equipment.
	B.	Based on the observation that several of the programs reviewed were struggling with faculty members working at overload, the APRC requested support for replacing faculty in cases of retirement or resignation and providing adequate funding for full time temporary faculty and adjuncts to meet student demand for courses.
	C.	The APRC noted that several programs had suffered from receiving conflicting data from Institutional Research and Testing and other sources. It was especially noted that data concerning minors was either unavailable or difficult to collect and analyze.
		There was discussion about the function of IR&T and its location within the University structure.
V.		There were several recommendations for changing the Academic Program Review process.
	A.	Chair Wagenheim recommended that programs be permitted to use accreditation reports as evidence in their APRC portfolio. Programs would still be required to address all of the questions in the Program Review process. Pres. Haneline described the process as creating

	a “crosswalk” explaining how a section of the accreditation report addresses a question posed by APR.
B.	Chair Wagenheim recommended that members of APRC be issued Kindle electronic tablets to review submitted portfolios, rather than producing paper copies. It was noted that paper copies of the portfolios might still be desirable for archival purposes in FLITE and Academic Affairs.
C.	Chair Wagenheim recommended that non-degree programs (like minors) follow a separate guide for preparing their portfolios. He has agreed to take on the task of creating this guide for presentation to the Senate in the fall.
D.	Chair Wagenheim asked that there be a mechanism for following the progress of recommendations made by APRC from the Provost’s office.
E.	Chair Wagenheim led discussion of the concern about programs who do not comply with the requests of the Academic Program Review Council. Sen. Jewett specifically asked that communication processes be established between the University Curriculum Committee and Academic Program Review Council to follow up on programs who identified that they would seek accreditation in their UCC proposals. Other issues that could affect noncompliance were discussed. Provost Erickson praised the time invested and the thoroughness of the review process. He expressed disappointment that some programs were not complying and promised to follow up with the deans of those programs.
VI.	Chair Wagenheim thanked everyone for their kind words. He also thanked the APR council members (and all Senate committee members and Senators) who worked very hard all semester. Pres. Haneline thanked the APRC members for their dedication and asked them to stand to be recognized by the body. After a round of applause for the Academic Program Review Council, the meeting was adjourned at 7:45 pm.

Attendance

Senators present	Alspach, Berghoef, Lashaway-Bokina, Brandy, Compton, Cook, Daugherty, Drake, Fox, Gillespie, Griffin, Hancock, Haneline, Heaphy, Isler, Jewett, Klatt, Liszewski, Lukusa-Barnett, Maike, Marion, McNulty, Nagel, Nash, Rewers, Reynolds, Skrocki, Sun, Taylor, Thapa, Wagenheim
Senators absent with cause	Dakkuri, Sanderson, Hanna, Joyce, Luplow,
Senators absent	Abbasabadi, Boncher, Colley, Prakasam
Ex-Officio Members present	Erickson
Guests	Hill (CAS), Johnston (CoEHS), Potter (UC), Snider (CAS), Gray (CAS), Caldwell (CoB), Grover (CoB), Pinter (CoB), Nazar (CoB), Woolen (CoB), Wyman (CoEHS), Hollen (CoET), Klarecki (CoET), McNulty (CoET), Todd (CoET), Baker (CPTS), Wellman (PHRM), Flickinger, Dawson, Woodman, Eshbach, Strasser,

Sandy Alspach, Secretary

Douglas Haneline, President



FERRIS STATE UNIVERSITY
VICE PRESIDENT FOR STUDENT AFFAIRS

TO: Doug Haneline, Ph.D.
President, Academic Senate

FROM: Daniel L. Burcham, Ph.D. *DLB*
Vice President for Student Affairs

SUBJECT: November Meeting of the Academic Senate

DATE: October 26, 2010

First of all, thank you for inviting me to the Academic Senate on November 2. I truly appreciate this opportunity to address the Senate. Let me add that I have spoken to several professors about this initiative, and I am happy to report they were very positive about the co-curricular transcript.

I have attached to this memo the following materials:

1. A one-page OrgSync description.
2. A Post-Program Evaluation.
3. A sample of a co-curricular transcript.

The response to the co-curricular transcript has been remarkable. Alli Witucki reports that, "We currently have 7,285 users and 197 RSOs (Registered Student Organizations) in OrgSync. We are also using OrgSync as a way for the Honors students to report their community service hours requirement."

Some curricula have embraced the co-curricular transcript totally, making it a part of their classroom activities and building it into their capstone courses.

As the Senate peruses these documents, I would ask them to consider the following questions:

1. What activities should be included on a co-curricular transcript?

Doug Haneline
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2. How may Registered Student Organizations assist the learning process within the class?
3. How may we be intentional and purposeful in our offering of student activities to enhance the overall student learning?
4. How may we use all of these initiatives to recruit and retain students?

Once again, I sincerely appreciate this opportunity. If I may provide additional information, please let me know.

Attachments

[Home](#) [Office Staff](#) [Student Organizations](#) [Co-Curricular Transcript](#) [Volunteer Center](#) [Join OrgSync](#)

Co-Curricular Transcript

Student Leadership & Activities is in the process of promoting the Co-Curricular Transcript (CCT). This will be an official transcript of your involvement and activities with the campus and with the community.

The Benefits of CCT: Student involvement in campus and community activities strengthens the students emotionally, mentally, physically, socially, culturally, and compliments the academic experience. In hopes of providing the student with a sense of pride and accomplishment, the transcript details all of the student's accomplishments throughout his/her career at Ferris State University. The transcript will be a valuable adjunct to his/her academic transcript when applying to an institution of higher learning or searching for employment.

Components of the CCT: Students are able to report involvement in student organizations and activities that he/she has participated in. Student Organization involvement is automatically recorded when the student joins OrgSync. Activities must be reported through the Timesheet feature in OrgSync. Activities can include volunteer hours, conference attendance, or certain events the student attended. Each involvement or activity placed on the CCT will have three learning outcomes the student learned while participating in the involvement or activity.

Students can print an unofficial transcript off under the My Tools tab in OrgSync. [Click here](#) for a Step-by-Step Guide on How to Create My Co-Curricular Transcript.

To receive an official transcript, please [click here](#) and fill out the **Co-Curricular Transcript Request** form. A staff member from the Student Leadership & Activities Office will contact you when it is ready to be picked up.



Post-Program Evaluation

Surveys will be distributed at the end of the campaign through a Campus-wide email and OrgSync. The survey will determine effective events and promotional tactics, Facebook usage, OrgSync usage, and other relevant material.

A final count will be taken of all RSO account holders, individual profile creations, and Co-Curricular Transcript use. These numbers will determine if all objectives have been met by October 31, 2010:

- 1,000 returning students create profiles
- 1,800 (1,900 total expected) freshmen create profiles
- 750 (850 total expected) transfer students create profiles
- increase RSO account profile/accounts from 90 to 200 (all RSOs)
- 1,000 students from all of the above categories begin to use the Co-Curricular Transcript tool offered through OrgSync

Allissa Alli Witucki
Co-Curricular Transcript: Ferris State University

The following transcript is a verified record of the student's leadership and involvement activities while attending the Ferris State University.

Involvement

Semester/year	Organization	Position	Learning Outcomes
Jan 11, 2010 - Current	OrgSync Administrator Club	Campus Partners - Ferris State University	Administrative, Networking, Trust
Jan 15, 2010 - Current	Entertainment Unlimited	Administrators - Co-Advisor	Communication, Delegation, Event Planning
Feb 04, 2010 - Current	Student Leadership & Activities Advisory Council	Administrators	Administrative, Communication, Delegation
Feb 10, 2010 - Current	Student Government of FSU	Alumni	Event Planning, Financial, Group Dynamics
Jun 22, 2010 - Current	Ferris State University	Faculty/Staff - Admins	Helping Skills, Networking, Understanding Privilege
Jul 08, 2010 - Current	Volunteer Center	Administrators	Appreciation of Differences, Citizenship / Civic Engagement, Clarified Values
Aug 12, 2010 - Current	Panhellenic Council	Professionals	Administrative, Conflict Resolution, Teambuilding

Activities

Date	Organization	Description	Duration	Learning Outcomes	Reference
Feb 04, 2010	Pres Club	Pilot Group Round Table Meeting	1.0 hrs	Administrative, Communication, Public Speaking	
Sep 20, 2010	VC	Chaired the TBTN Committee	9.0 hrs	Advocacy, Citizenship / Civic Engagement, Listening	Nick Campau
Jul 26, 2010	VC	Part of the Fall Festival Committee	15.0 hrs	Citizenship / Civic Engagement, Delegation, Social Responsibility	Mark Schuelke Interim Director
Jul 22, 2010	VC	Student Organization Conference	24.0 hrs	Administrative, Appreciation of Differences, Goal Setting	Mark Schuelke Interim Director
Oct 19, 2010	SLAAC	Advisor	1.0 hrs	Administrative, Delegation, Public Speaking	DeAja Packer Chairperson

The Behavior Review Team

What Is the Purpose of the Behavior Review Team?

The primary purpose of the Behavior Review Team (BRT) is to provide a forum for faculty and staff who want to report serious concerns about Ferris State University faculty, staff or students who are exhibiting disruptive or disturbing behavior.

What Can the Behavior Review Team Do?

Most student issues are dealt with by faculty in the classroom, labs, etc. Employees usually deal with their concerns among themselves, or with the help of a department head, chair, director or other type of supervisor. Anyone may seek input and advice from the BRT, especially if they are dealing with students who are negatively impacting a classroom with seriously inappropriate behavior. The BRT can do the following:

- **Listen** to the concerns of the faculty/staff/supervisors and others
- **Seek clarification** from Public Safety, Human Resources, General Counsel's Office, Student Conduct, the Dean of Student Life or others about existing policies/procedures for dealing with personnel, public safety, mental health or other serious issues
- **Coordinate support services** among offices involved
- **Maintain effective communication** among those involved
- **Offer advice and possible action plans** to those involved in an attempt to offer appropriate assistance
- **Make appropriate referrals**
- **Engage in appropriate follow-up**

What Can't the Behavior Review Team Do?

The BRT offers advice and assistance as best it can, but it cannot circumvent or subsume the duties and responsibilities of any office such as Public Safety, the Psychological Counseling Center, the General Counsel's Office, Academic Affairs, Human Resources, the Dean of Student Life, the Office of Student Conduct, etc.

Who Is On the Behavior Review Team?

Representatives from the following offices are typically involved:

- | | |
|-----------------------------------|---|
| • Academic Affairs | Don Flickinger (2300) or Reinhold Hill (3661) |
| • Birkam Health Center | Paul Sullivan (5968) |
| • Dean of Student Life | Leroy Wright (2686) or Nick Campau (2949) |
| • Department of Public Safety | Jim Cook (5000) |
| • Educational Counselors | Deb Cox (3057) or Anne Marie Gillespie (2741) |
| • Faculty (Social Work) | Wendy Samuels (5896) |
| • Faculty (Social Sciences) | Jim Van Treese (5871) |
| • Faculty (Social Sciences) | Janice Weaver (3597) |
| • General Counsel's Office | Ken Plas (3894) |
| • Housing | Jon Shaffer (3745) |
| • Human Resources | Warren Hills (3879) |
| • Office of Student Conduct | Kristin Norton (3619) |
| • Psychological Counseling Center | Paul Sullivan (5968) or Tom Liszewski (5968) |
| • Student Affairs | Mike Cairns (3770) |

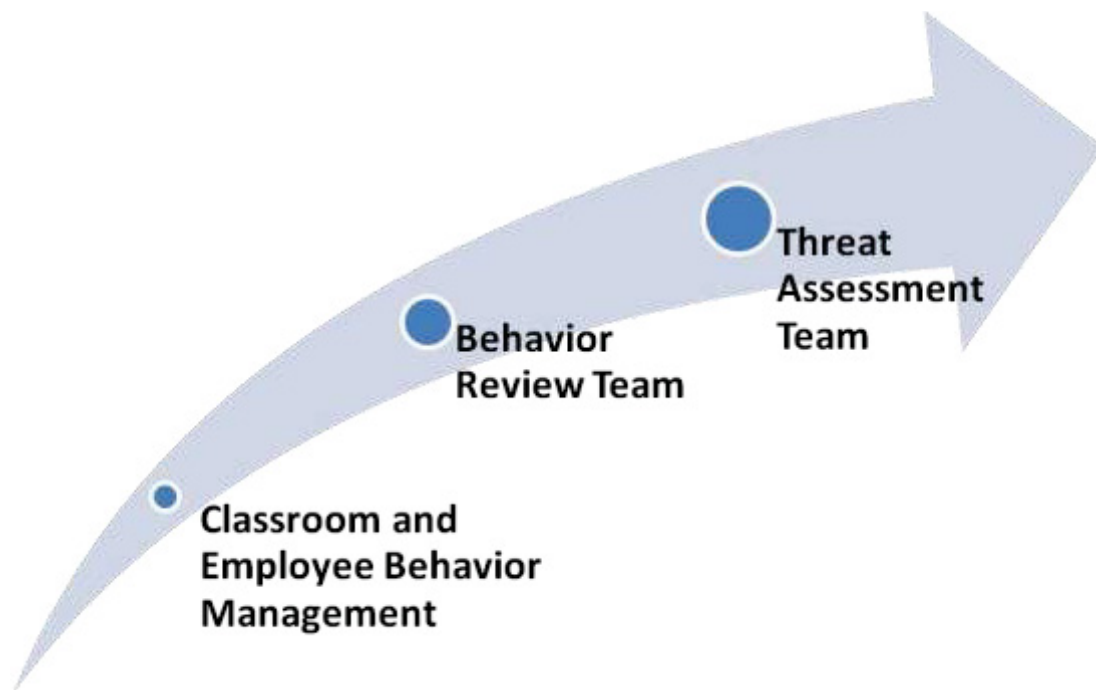
Where Can I Get Additional Information?

http://www.ferris.edu/htmls/administration/StudentAffairs/brt/brt_purpose_handout_june2010.pdf

Distressed Individual Response Continuum Defined

The purpose of the continuum system process for sorting individuals into groups designating mild risk to extreme risk is based on their need for, or likely benefit from, immediate treatment; to serve in an advisory capacity for behaviors of concern that expand beyond classroom or employee management issues; and to develop the process for “connecting-the-dots” regarding individual behavior of concern on the Ferris State University campuses.

- Faculty deal with most student issues in their classrooms, labs, offices, etc., or with the help of their supervisors. Employees usually deal with their concerns among themselves, or with the help of a department head, chair, director or other type of supervisor.
- The **Behavior Review Team** typically is called together when faculty or staff and their supervisors would like additional resources to help them deal with a disturbed or disturbing student or employee.
- The **Threat Assessment Team** is only called together in cases of extreme emergency or crisis.



University Curriculum Committee

SENATE REPORT

December 7, 2010

UCC actions since the last Senate meeting follow:

I. For Senate Action:

Type	Title	Action/Votes	Concerns/Reasons/Updates

II. For Senate Information:

Type	Title	Action	Concerns/Reasons/Updates
M.C.C.	Redistribution of Course Content EDUC 339-430-439	Approved, 7-0	
M.C.C.	Molecular Diagnostics Program	Approved, 7-0	
M.C.C.	Medical Laboratory Technology Program	Approved, 6-0-1	
M.C.C.	Change of Prerequisite for HCSA 310	Approved, 6-0	
M.C.C.	MCC to Health Information Management (HCSA 336)	Approved, 6-0	
M.C.C.	MCC to Health Information Management (HCSA 310)	Approved, 6-0	
M.C.C.	Change Prereqs for HCSA 326, 460, and 474.	Approved, 6-0	
New Course	Digital Animation & Game Design (DAGD 345)	Approved, 7-0.	
M.C.C.	Professional Golf Management Prerequisites	Approved, 7-0.	
M.C.C.	Change Name and Config. Of WELD 422	Approved, 7-0.	
New Course	ACCT 370 Forensic Accounting	Approved, 7-0.	

Proposal Submitting Procedure

Originals of each proposal leaving a college should be forwarded to Senate Secretary, Paula Hadley, CSS 208A. Proposals should be in her office by 4 PM on Wednesdays to allow time for recording, distribution, and consideration at the next committee meeting (Mondays). Contact Paula at x3626 if delivery will be close to this deadline.

University Curriculum Committee

Membership for 2010-2011

as of September 28, 2010

Name	Mail	Phone	College	E-mail
Sandy Alspach	JOH-119	2779	Arts & Sciences	alspachs@ferris.edu
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Dear Members of the Academic Senate

As you undoubtedly know, each fall during the week before the start of classes, the Faculty Center for Teaching and Learning (FCTL) offers a set of activities (e.g., keynote addresses, workshops, panel discussions) focused on teaching, student learning, or some other aspect of faculty work. For example, this past August we (with the assistance of a number of other people) organized panel discussions, a poster session, and a grant opportunity – all with the focus on student retention and success.

Knowing how quickly time passes and the importance of planning ahead, the FCTL staff members are looking ahead to Fall 2011 and want to begin to gather ideas from a broad spectrum of the Ferris community, including the Academic Senate.

In particular, we seek your feedback to the following questions:

1. What do you believe are important topics, themes, or issues that could be the focus of the 2011 Welcome Back Week?
2. Can you recommend names of possible keynote or workshop presenters, and their expertise or areas of focus?

I look forward to spending a few minutes with you at the upcoming Senate meeting. If, in the meantime, you have any questions or comments, please do not hesitate to contact me.

Respectfully,

Todd Stanislav, Ph.D.
Director, Faculty Center for Teaching and Learning

P.S. Below is information about past (2006-2010) Welcome Back Week activities.

Welcome Back Week activities, 2006-2010

2006: Potpourri of workshops and presentations on topics ranging from the American Democracy Project to "Incorporating More Writing into Courses" and "Best Practices in Online Teaching."

2007: Keynote address by Jennifer Fager on "Writing and Assessing Student Learning

Outcomes," followed by breakout sessions on topics such as, "How Can I Help Students Get the Most from Reading Assignments?" "Understanding the Curriculum Process at Ferris," and "Diversity for the Skeptic."

2008: Keynote address by Steve Gilbert on "Challenges and Prospects for E-Learning at Ferris State University," followed by breakout sessions on "Using Small Technologies and Rich Media in Your Classroom," "Social Networking, and "A Conversation About Our (Online) Students."

2009: Keynote address by Dr. Arthur Chickering, "Why Are We Here: To Serve the Market or to Strengthen Democracy?" followed by a breakout session on, "Summer Thinking about General Education: Lessons Learned and Advice for Colleagues."

2010: The theme was "Student Success: Leaving Nothing to Chance," with panel presentations by faculty and staff ("Student Success: At the Heart of All That We Do") and students ("Listening to Our Students: Why We Stay and What Matters Most"). The week's activities also included a poster session on "National and FSU Best Practices and Exemplars of Successful Retention Efforts" and a funding opportunity ("Focus on Student Success Grants Program").