

Academic Senate
Agenda for the Meeting of
September 1, 2015
UCB 202A
10:00 - 11:50 a.m.

1. Call to Order and Roll Call
2. Approval of Minutes
 - A. April 28, 2015 minutes
3. Open Forum
4. Reports
 - A. Senate President – Khagendra Thapa
 - B. Senate Vice President – Charles Bacon
 - C. Senate Secretary – Melinda Isler
5. Committee Reports
 - A. University Curriculum Committee – Kemi Fadayomi
 - B. General Education Task Force – Clifton Franklund
 - C. Student Government – Wayne Bursano
6. New Business
 - A. Community Studies Minor (Closure) – Fadayomi
 - B. Human Development Minor (Closure) – Fadayomi
 - C. Academic Interdisciplinary Collaboration Task Force – Piercey
7. Announcements
 - A. FSU President - David Eisler
 - B. Provost – Paul Blake
 - C. Senate President – Khagendra Thapa
8. Open Forum
9. Adjournment

**Minutes
 Ferris State University
 Academic Senate Meeting
 University Center 202B
 April 28, 2015 – 10 a.m. session
 University Center 202C**

Members in Attendance: ALSPACH, BACON, C., BACON, M., BAJOR, BALANDA, BARAN, BERGHOEF, BRANDLY, BRECKEN, DAKKURI, DAUBERT, DINARDO, DRAKE, FADAYOMI, FAGERMAN, FOX, HARLAN, ING, ISLER, JENEROU, KLATT, MOORE, PIERCEY, POTTER, RICHMOND, RUMPF, THAPA, TODD, WAGENHEIM, WANCOUR, YOWIZ

Members absent with cause:

Members absent: Baker, Griffin, Groves, Hanna, Marion, Siahpush, Tower

Ex Officio and Guests: Damari, Kalinowski, Nicol, Reifert, Schult, Teahen, Vaseick, Lopez, Waters, Zimmerman, Zyla, Simmer, Liszewski, Cotter, VanderMyde, Foulk, Lewis, Breitenwischer

1.	President Khagendra Thapa opened the meeting at 10:07 a.m.
2.	Approval of Minutes. Senator Alspach moved to approve the March 2015 minutes. Ing seconded. Motion passed.
3.	Open Forum A. In response to Senate recommendations, Matt Wagenheim announced that updates to the dates and deadlines to the APRC process have been updated and the process for programs that are accredited by external agencies B. Sandy Alspach announced Men's Tennis team Championship and update on fundraisers (\$1,000 for Special Olympics at Red out)
4.	Officer Reports A. President Khagendra Thapa discussed the success of the Senate Reception that occurred last Thursday. B. Vice-President Bacon had nothing to report at this time. C. Secretary Dinardo had nothing to report.
5.	Committee Reports A. Kemi Fadayomi- University Curriculum Committee reviewed her end-of-year report. 90 proposals were reviewed. 96% passed. 2% held and 2% withdrew. She believes that the faculty is active at making changes to the curriculum- updating it to make it relevant. She highlighted the lack of communication between departments within FSU. Committee attendance has been an issue in the past and she stressed the importance of the service the committee provides to the University. B. Clifton Franklund, General Education Task Force: was not present C. Student Government Representative former President Andrew Kalinowski discussed the final report and reviewed successes over the last year. Waynee Bursano won for President but was not able to attend this meeting because he is studying abroad. New goals are to increase diversity. Student Govt. meetings for Fall have not been set yet.
6.	A. Kemi Fadayomi motioned to removal of the desktop minor. Baran seconded. The motion passed. B. Kemi Fadayomi motioned to approve the BS in Respiratory Education. Dinardo seconded. The motion passed. C. Mike Berghoef and Charles Bacon suggested an Ad-hoc Committee to review current academic policies and procedures at Ferris and create updated academic policies and procedures for study abroad for Ferris. A report will be given in the Fall semester 2015. Ideally, members who are involved in the Ad-Hoc Committee will also be involved in the study abroad program. Melinda Isler asked if he had any idea who would do it? He named multiple people and entities he had in mind. D. Bacon motioned to approve the mission statement for the library and historical archival committee. Piercey supported. The statement on the website are not current with the changing information world. Motion passed.
7-8.	Announcements and Open Forum A. President Eisler was absent from the meeting. B. Interim Provost Paul Blake had no comments. C. Open Forum:
	Meeting adjourned at 10:40 a.m.

Respectfully submitted,
 Amy Dinardo
 Secretary

**Minutes
Ferris State University
Academic Senate Meeting**

University Center 202C

11:00 a.m. session

April 28, 2015

Members in Attendance: Alspach, Bacon, C., Bacon, M., Bajor, Balanda, Baran, Berghoef, Bright, Cronk, Daubert, Dinarda, Drake, Epps, Fadayomi, Fagerman, Foulk, Fox, Gray, Hanna, Isler, Jenerou, Klatt, Lewis, Mattis, Peircey, Richmond, Rumpf, Saihpush, Thapa, Todd, Wagenheim, Wancour, Zimmer, Zyla

Members absent with cause: Hancock

Members absent: Briggs

Ex Officio and Guests:Teahen

1.	Senate Elections Committee Chair Chuck Drake called the meeting to order at 11:02 am.
2.	Open Forum Use of clickers to vote reviewed by Sen. Amy Dinardo.
3.	Election of President Senator Wagenheim moved to nominate Senator Todd as President. Senator Berghoef seconded. Senator Bacon moved to nominate Senator Thapa as president. Senator Brecken seconded. Both candidates accepted their nomination. Senator Thapa was elected.
4.	Election of Vice President Senator Thapa moved to nominate Senator Bacon. Senator Brecken seconded. Senator Bacon accepted the nomination. No other candidates were nominated. Senator Bacon was elected.
5.	Election of Secretary Senator Dinardo moved to nominate Senator Melinda Isler as secretary. Secretary Piercey seconded. Senator Isler accepted the nomination. Senator Isler was elected.
6.	Election of 3 At-Large members Senator Piercey was nominated by Senator Brecken. Senator Wancour was nominated by Senator Bacon. Senator Dinardo was nominated by Senator Piercey. Senator Cook was nominated by Senator Thapa. All candidates accepted their nominations and spoke briefly. Senators Piercey, Wancour, and Dinardo were elected.
	Meeting was adjourned at 11:40am

Respectfully Submitted,

Amy Dinardo

Secretary


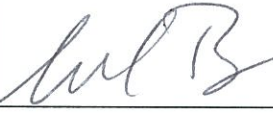
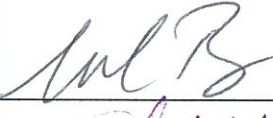



PROPOSAL SUMMARY AND ROUTING FORM

Proposal Title: Community Studies Minor

Initiating Individual: Meral Topcu **Initiating Department or Unit:** Sociology, Social Sciences Department

Contact Person's Name: Meral Topcu **Email:** topcum@ferris.edu **Phone:** X 2751

- Group I-A** – New Degree, major, concentration, minor, or redirection of a current offering
- Group I-B** – Deletion of a degree, major, concentration, or minor
- Group II-A** – New Course, modification of a course, deletion of a course
- Group II-B** – Minor Curriculum Clean-up
- Group III** – Certificate (College Credit Non-credit New Certificate)
- Group IV** – Other site location (College Credit Non-credit)

	PLEASE PRINT AND SIGN YOUR NAME	DATE	VOTE/ACTION * Number Count
Program Representative ** Meral Topcu		3/30/15	<input checked="" type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support <input type="checkbox"/> Abstain
Department/School/Faculty Representative Vote ** Meral Topcu		3/30/15	14 <input checked="" type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support <input type="checkbox"/> Abstain
Department/School Administrator Meral Topcu		3/30/15	<input checked="" type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support <input type="checkbox"/> Abstain
College Curriculum Committee/Faculty John Scott Gray		4-16-15	5 <input checked="" type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support 1 <input type="checkbox"/> Abstain
UCC Representative Victor Piercey (for Komi)		4-20-15	<input checked="" type="checkbox"/> Support <input type="checkbox"/> Hold <input type="checkbox"/> Not Support
Dean J. Andy Karafa		4/21/15	<input checked="" type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support <input type="checkbox"/> Abstain
University Curriculum Committee **			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support <input type="checkbox"/> Abstain
Senate **			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support <input type="checkbox"/> Abstain
Academic Affairs			<input type="checkbox"/> Support <input type="checkbox"/> Hold <input type="checkbox"/> Not Support

* Support with Concerns or Not Support must include identification of specific concern with appropriate rationale.

** Number Count must be given for all members present and/or voting.

To be completed by Academic Affairs

Date of Implementation: Click here to enter text.

1. Proposal Summary: (Summary is generally less than one page. Briefly state what is proposed with a summary of rationale and highlights)

Community Studies Minor will be deleted because Sociology unit is getting ready to start a community advocacy program in collaboration with Political science, Anthropology and Geography units. This minor will be redundant with the creation of the new program. No other checksheets will be affected by this action. Effective date: Fall, 2015

2. Summary of Curricular Action (Check all that apply to this proposal)

- Degree Major Minor Concentration Certificate Course
 New Modification Deletion

Name of Degree, Major, etc.: **Community Studies Minor**

3. Summary of All Course Action Required:

A. Newly Created Courses to be Added to the Catalog

Prefix	Number	Title
--------	--------	-------

B. Courses to be Deleted from FSU Catalog

Prefix	Number	Title
--------	--------	-------

C. Existing Courses to be Modified

Prefix	Number	Title
--------	--------	-------

D. Addition of existing FSU courses to program

Prefix	Number	Title
--------	--------	-------

E. Removal of existing FSU courses from program

Prefix	Number	Title
--------	--------	-------

4. Summary of All Consultations

Form Sent (B or C)	Date Sent	Responding Department	Date Received & By Whom
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5. Will External Accreditation be sought? (For new programs or certificates only)

- Yes No

If yes, name the organization involved with accreditation for this program. [Click here to enter text.](#)

6. Is a PCAF required? Yes No Is the PCAF approved? Yes No (If yes, supply link on Academic Affairs website where PCAF is posted.)

7. Program Checksheets affected by this proposal (Check all that apply to this proposal)

- Add Course Delete Minor Modify Course Change Prerequisite Move from required to elective
 Move from elective to required Change Outcomes and Assessment Plan Change Credit hours

8. List all Checksheets affected by this proposal:

College

College of Arts and Sciences

Department

Social Sciences Department

Program

Community Studies Minor

COMMUNITY STUDIES MINOR

FERRIS STATE UNIVERSITY - COLLEGE OF ARTS AND SCIENCES

ADVISOR: Dr. Meral Topcu

PHONE: (231) 591-2751

CAMPUS ADDRESS: ASC 2100

E-MAIL: topcum@ferris.edu

Why Choose the Community Studies Minor?

The Community Studies Minor provides an interdisciplinary basis for learning about the dynamism and dilemmas of urban life today. More than likely you will pursue your life and profession in an urban atmosphere (the urbanization of suburbia). In this minor you will see urban life from various perspectives, sociological, political, anthropological, in order for you to become critically aware of this living/working environment. The reinvigoration of urban policy, especially in our cities, and the tug of war between wealthy suburbs and not-so-wealthy cities is a fact of life.

The faculty advisor for this minor will work with other faculty to organize an annual forum which concentrates on prevailing issues involving our urban and community quality of life. It is essential for faculty, students, community residents, scholars, and public administrators, and politicians to discuss current issues affecting our communities.

This minor will support the various BA Majors which currently exist and are planned. This will also be of interest to a variety of BS programs, such as Communications and Social Work. The proposed Environmental Studies major and future Geography major also correspond well with this minor.

Admission Requirements

This Community Studies minor is open to any student admitted to Ferris State and pursuing a baccalaureate degree except those pursuing a Bachelor of Science degree in Political Science. The minor is designed to complement any other Ferris major program. Students should choose courses carefully to avoid excessive overlap with their major or second minor. Students may use only one-third of the credits in a minor that overlap with the student's major. For example: If a minor is 18 credits, 6 credits may be applied to the minor that are also used in the major. Students may apply 6 credit hours of overlap between minors.

Graduation Requirements

An academic minor may only be awarded upon completion of a baccalaureate degree at Ferris State. At least 50% of the credits of the minor must be Ferris State University credits. This minor requires a minimum of 18 credits and a minimum 2.0 grade average in the courses comprising the minor.

Required Courses

PLSC121	American Gov't 1: People and Politics
PLSC122	American Gov't 2: Policy Making
PLSC251	Public Administration
PLSC411	Urban and Regional Planning
SOCY341	Community Studies

Electives - Choose One

GEOG301	Geography of Michigan and Great Lakes
HIST301	Racism in the Modern World
PLSC311	State and Local Government
SOCY340	American Minorities
SOCY344	World Urban Sociology

MINOR IN COMMUNITY STUDIES

NAME _____ STUDENT NUMBER _____

STUDENT'S COLLEGE: _____ B.S./B.A. PROGRAM: _____

Procedures for declaring a minor: The student will meet with the minor advisor to create a plan for completion of the minor, sign Section A and receive a copy of the form. The minor advisor will route the form through the department office and the Dean's Office. The student is not enrolled in the minor until the Dean's Office submits the form to Records.

Procedures upon completion of a minor: The student will notify the minor advisor when requirements are complete. The department and the advisor will verify that the student has completed the minor, sign Section B and forward the form with copies of any approved substitutions or exceptions forms to the Dean's Office for signature. The Dean's Office will send a copy to Records for posting the completion of the minor.

SECTION A DECLARATION OF MINOR	General Requirements:				
	1) At least 50% of the credits of the minor must be numbered 300 or higher				
	2) At least 50% of the credits of the minor must be Ferris State University credits				
	3) This minor requires a minimum of <u>18</u> credits				
	4) This minor requires a minimum GPA of <u>2.0</u> in these courses.				
	5) Minor requirements must be completed prior to or at the time of the awarding of a baccalaureate or higher degree.				
	6) A maximum of 1/3 of the credits, but no more than 7 credits, in a minor may overlap with the student's major*.				
	7) Students may apply 6 credit hours of overlap between minors**.				
	Required Courses		Credit Hours	Grade	Semester Completed
	PLSC121		3		
PLSC122		3			
PLSC251		3			
PLSC411		3			
SOCY341		3			
Electives: Choose one: GEOG301, HIST301, PLSC311, SOCY340, SOCY344		3			
Signatures			Date		
Student					
Advisor					
Department					

SECTION B MINOR COMPLETE	Routing (FOLLOWING COMPLETION OF THE REQUIRED COURSES FOR THE MINOR)		Date
	Department		
	CAS Dean	<input type="checkbox"/> MyDegree Verified	
	Registrar		

DECLARATION SENT TO RECORDS _____

COMPLETION SENT TO RECORDS _____

*Approved by the Academic Senate, January 14, 2014
** Approved by the Academic Senate, April 19, 2001



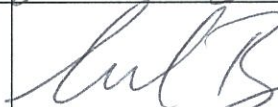



PROPOSAL SUMMARY AND ROUTING FORM

Proposal Title: Human Development Minor

Initiating Individual: Meral Topcu **Initiating Department or Unit:** Psychology, Social Sciences Department

Contact Person's Name: Meral Topcu **Email:** topcum@ferris.edu **Phone:** X 2751

- Group I-A** – New Degree, major, concentration, minor, or redirection of a current offering
- Group I-B** – Deletion of a degree, major, concentration, or minor
- Group II-A** – New Course, modification of a course, deletion of a course
- Group II-B** – Minor Curriculum Clean-up
- Group III** – Certificate (College Credit Non-credit New Certificate)
- Group IV** – Other site location (College Credit Non-credit)

	PLEASE PRINT AND SIGN YOUR NAME	DATE	VOTE/ACTION * Number Count
Program Representative ** Meral Topcu		3/30/15	<input checked="" type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support <input type="checkbox"/> Abstain
Department/School/Faculty Representative Vote ** Meral Topcu		3/30/15	<input checked="" type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support <input type="checkbox"/> Abstain
Department/School Administrator Meral Topcu		3/30/15	<input checked="" type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support <input type="checkbox"/> Abstain
College Curriculum Committee/Faculty John Scott Gray		4-16-15	<input checked="" type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support <input type="checkbox"/> Abstain
UCC Representative Victoria Proctor (for Keri)		4-20-15	<input checked="" type="checkbox"/> Support <input type="checkbox"/> Hold <input type="checkbox"/> Not Support
Dean J. Andy Karafa		4/21/15	<input checked="" type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support <input type="checkbox"/> Abstain
University Curriculum Committee **			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support <input type="checkbox"/> Abstain
Senate **			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support <input type="checkbox"/> Abstain
Academic Affairs			<input type="checkbox"/> Support <input type="checkbox"/> Hold <input type="checkbox"/> Not Support

* Support with Concerns or Not Support must include identification of specific concern with appropriate rationale\

** Number Count must be given for all members present and/or voting.

To be completed by Academic Affairs

Date of Implementation: [Click here to enter text.](#)

1. Proposal Summary: (Summary is generally less than one page. Briefly state what is proposed with a summary of rationale and highlights)

Human Development Minor was established more than 10 years ago, however in the recent years it attracted very few students. There are 10 students currently enrolled in the program. Psychology unit has been serving these students. The unit thinks that these students can be served by the Psychology Minor which has about 70 students enrolled. After the review of the Human Development Minor, Academic Review Committee has recommended to the Senate that this minor should be deleted. Psychology unit agrees with this decision. There are no courses that should be deleted due to the deletion of this minor. No other checksheets are affected by this action. Effective date: Fall, 2015

2. Summary of Curricular Action (Check all that apply to this proposal)

- Degree Major Minor Concentration Certificate Course
 New Modification Deletion

Name of Degree, Major, etc.: Human Development Minor

3. Summary of All Course Action Required:

A. Newly Created Courses to be Added to the Catalog

Prefix	Number	Title
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B. Courses to be Deleted from FSU Catalog

Prefix	Number	Title
--------	--------	-------

C. Existing Courses to be Modified

Prefix	Number	Title
--------	--------	-------

D. Addition of existing FSU courses to program

Prefix	Number	Title
--------	--------	-------

E. Removal of existing FSU courses from program

Prefix	Number	Title
--------	--------	-------

4. Summary of All Consultations

Form Sent (B or C)	Date Sent	Responding Department	Date Received & By Whom
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5. Will External Accreditation be sought? (For new programs or certificates only)

- Yes No

If yes, name the organization involved with accreditation for this program.

6. Is a PCAF required? Yes No Is the PCAF approved? Yes No (If yes, supply link on Academic Affairs website where PCAF is posted.)

7. Program Checksheets affected by this proposal (Check all that apply to this proposal)

- Add Course Delete Minor Modify Course Change Prerequisite Move from required to elective
 Move from elective to required Change Outcomes and Assessment Plan Change Credit hours

8. List all Checksheets affected by this proposal:

College

College of Arts and Sciences

Department

Social Sciences Department

Program

Human Development Minor

HUMAN DEVELOPMENT MINOR

FERRIS STATE UNIVERSITY - COLLEGE OF ARTS AND SCIENCES

ADVISOR: Dr. Meral Topcu

PHONE: (231) 591-2751

E-MAIL: topcum@ferris.edu

CAMPUS ADDRESS: ASC 2108

Why Choose the Human Development Minor?

Does your career require you to work with people of various ages? Perhaps you need to communicate effectively with people much older than you are. Perhaps your job requires you to understand the needs of young children. Maybe you plan on having children of your own and you wish to understand how they grow and change.

Virtually all careers (including parenting) require successful human interaction. Humans differ, however, in many ways. One of the most important ways we differ is development across the years. We all know that 3-year-olds are different from 10-year-olds who are different from 20-, 50-, and 80-year-olds. Successful human interaction demands understanding of these kinds of differences.

The Human Development minor provides an examination of the psychological and social aspects of human development across the life span. Graduates will develop practical knowledge of people in different life stages. Because every career deals with human beings, this knowledge will help students become more effective within their chosen field. Eighteen credits are required for the minor.

The Human Development minor will provide students with a solid foundation for understanding these differences. This foundation will help students become more effective workers in a wide variety of careers.

Admission Requirements

This Human Development minor is open to any student admitted to Ferris State and pursuing a baccalaureate degree except those pursuing the B.S. in Psychology degree. The minor is designed to complement any Ferris major program. Students should choose courses carefully to avoid excessive overlap with their major or second minor. Students may use only one-third of the credits in a minor that overlap with the student's major. For example: If a minor is 18 credits, 6 credits may be applied to the minor that are also used in the major. Students may apply 6 credit hours of overlap between minors.

Graduation Requirements

An academic minor may only be awarded upon completion of a baccalaureate degree at Ferris State. This minor requires a minimum of 18 credits with a minimum 2.0 grade average in these courses. Also, 50% of the credits for a minor must be taught by Ferris State University.

Required Courses

PSYC226	Lifespan Development
PSYC341	Child Psychology
PSYC342	Psychology of Adolescence
SOCY345	The Field of Aging

Choose two from the Social Sciences List or one from the Social Sciences List and one from the

Non-Social Sciences List

BIOL101	Genetics-Human Aspects
BIOL370	Developmental Biology
BIOL375	Principles of Genetics
CAHS205	Child Care Food & Nutrition
CRIM260	Delinquency Prevention & Control Child
EDCD110	Development
LITR326	Children's Literature

Non-Social Sciences List

Social Sciences List

PSYC241	Psychology of Exceptional Children
SOCY225	Marriage and the Family

LITR327

RMLS245

SCWK261

THTR255

Adolescent Literature

Camp Leadership

Social Serv for Children & Youth

Children's Theater

MINOR IN HUMAN DEVELOPMENT

NAME _____ STUDENT NUMBER _____

STUDENT'S COLLEGE: _____ B.S./B.A. PROGRAM: _____

Procedures for declaring a minor: The student will meet with the minor advisor to create a plan for completion of the minor, sign Section A and receive a copy of the form. The minor advisor will route the form through the department office and the Dean's Office. The student is not enrolled in the minor until the Dean's Office submits the form to Records.

Procedures upon completion of a minor: The student will notify the minor advisor when requirements are complete. The department and the advisor will verify that the student has completed the minor, sign Section B and forward the form with copies of any approved substitutions or exceptions forms to the Dean's Office for signature. The Dean's Office will send a copy to Records for posting the completion of the minor.

General Requirements:

- 1) At least 50% of the credits of the minor must be numbered 300 or higher
- 2) At least 50% of the credits of the minor must be Ferris State University credits
- 3) This minor requires a minimum of 18 credits
- 4) This minor requires a minimum GPA of 2.0 in these courses.
- 5) Minor requirements must be completed prior to or at the time of the awarding of a baccalaureate or higher degree.
- 6) A maximum of 1/3 of the minor credits may overlap the student's major*.
- 7) Students may apply 6 credit hours of overlap between minors**.

**SECTION A
DECLARATION OF MINOR**

Required Courses	Credit Hours	Grade	Semester Completed
PSYC 226	3		
PSYC 341	3		
PSYC 342	3		
SOCY 345	3		
Elective	3		
Elective	3		

Signatures		Date
Student		
Advisor		
Department		

**SECTION B MI
NOR
COMPLETE**

Routing (FOLLOWING COMPLETION OF THE REQUIRED COURSES FOR THE MINOR)		Date
Department		
CAS Dean	MyDegree Verified	
Registrar		

The Health Promotion Committee has met and Mike Berghoef has submitted the following motion for the Senate:

"Upon recommendation of the current 2014/2015 Academic Senate Health Promotion Committee, I move that a Task Force be created by the Senate Executive Committee to report out at the Fall 2015 Senate Retreat, with the goal of reformulating the Health Promotions Committee for the 2015/2016 academic year, as an university committee with broader university wide stakeholder membership, rather than as an Academic Senate committee comprised of mainly appointed faculty members, as described in the Health Promotion Committee's 3/16/15 status update.



FERRIS STATE UNIVERSITY
COLLEGE OF ARTS AND SCIENCES

Biological Sciences

March 6, 2015

To: Dr. Charles Bacon and Members of the Academic Senate

RE: Status of the Health Promotion Committee as an Academic Senate subcommittee.

Dear Dr. Bacon,

I am writing this letter on behalf of the Health Promotion and Substance Abuse Prevention Subcommittee of the Ferris State Academic Senate. I have been a member of this committee for three years, and during this time we have struggled with how to best address the goals set forth in our mission statement. Attached, you will find a letter written by Tom Liszewski, a long-time ex-officio member of our committee, that details the history of this committee since it was founded. It is worthy to note that the Health Promotion Committee was originally funded by a grant that was approved in 1996. Since this grant has expired, the committee has continued to meet, but with little to no productivity. Many committee members have had excellent ideas to promote health-related issues (e.g. sexual health awareness, substance abuse prevention, managing stress and anxiety), but as a whole, we feel that the current structure of the committee does not empower or enable us to achieve our goals or carry out our ideas to promote health on campus.

Recently, in an effort to better understand how we might better address our mission statement, the members of our committee investigated the roles and duties of health-related committees at 17 comparable institutions. Attached, please find a report that details our findings. Briefly, we found that the majority of institutions investigated do not have a faculty senate committee devoted to Health, Health Promotion, or Substance Abuse Prevention. Therefore, we recommend that the Academic Senate consider the removal of the Health Promotion Committee as an Academic Senate sub-committee. In addition, we support the founding of a related task force, comprised of students, faculty, and health support staff, to be modeled after the "Student Health Advisory Committee" at the University of Wisconsin, Oshkosh, and the "Student Health Care Committee" at the University of Wisconsin, Platteville. The Director of the Birkham Health and Counseling Center, Renee VanderMyde, also willingly supports the founding of such a task force and is open to serving as chair if requested.

Thank you for your time and consideration. We look forward to discussing this further.

Sincerely,

Anne Spain
Associate Professor of Biology

820 Campus Drive
Big Rapids, MI 49307-2225

Phone: (231) 591-2550



FERRIS STATE UNIVERSITY

COUNSELING CENTER

February 18, 2015

To: The members of the Health Promotion and Substance Abuse Prevention Sub-Committee of the Ferris State University Academic Senate

RE: The history and future of this committee

In our last meeting of the Health Promotion and Substance Abuse Prevention committee it was decided to request of the Academic Senate that this committee would no longer be a sub-committee of the senate so that it could open up the membership of the committee to other staff who have association to other health related areas of the campus community. For example, the Director of the Birkam Health & Counseling Center has indicated an interest in chairing this committee (it currently has no chair) and would like to invite other health providers who are not faculty to join the committee such as the physician, physician assistant, and nurses of the Health & Counseling Center. In addition, perhaps staff & faculty of the College of Allied Health Science.

To this end I agreed to write a brief history of the committee as its longest standing member of fifteen years. I believe that this committee was formed as a requirement of a FIPSE grant that was approved in 1996 (and implemented in 1998/99) by the U.S. Department of Education (Drug and Violence Prevention Program). This grant was written by a former faculty member Lenny Shibble of the Birkam Health & Counseling Center. The grant was called "GOTCHA-Groovy Option to Chillin' without Having Alcohol". This grant basically provided 'Alcohol Free Karaoke' on ('thirsty') Thursdays in the Rankin Student Center.

Lenny Shibble left the university in 1999 to become the health educator at Northern Michigan University. I was hired in 2000 as primarily a mental health and substance abuse counselor with some health education responsibilities to replace him. In the academic year 2000-2001 I was assigned as the Ex-officio member of this committee. The grant had expired but there remained some momentum from the grant and the committee continued doing some good work with some projects that included encouraging more Friday classes, curriculum infusion, and some 'social norming' projects. In the mid 2000's the committee partnered with a RSO 'Campuses against Cancer' and helped promote the 'Great American Smoke-Out' events. Then that RSO pretty much took over that event due to their growing membership. For the last ten years or so it has not had much direction or traction as evidenced by attendance and minutes and lack thereof. For the past five years there has been perennial discussion about disbanding or restructuring this committee. This committee only meets about a half-dozen times during the academic year so it is difficult to accomplish much. At present the current committee feels it could still be relevant if restructured to include other health related professionals in the campus community to join its membership. I support this idea.

Sincerely,

Thomas R. Liszewski

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Report Title: Health Promotions on Peer Campuses
Compiled by: Academic Senate Health Promotion Committee Members
Date: February 10, 2015

Objective: To examine mission statements and goals of Health Promotion Committees (or similar) at comparable institutions

Summary of Findings: The majority of institutions investigated do not have a faculty senate committee devoted to Health, Health Promotion, or Substance Abuse Prevention.

Committee Recommendation: To remove the Health Promotion Committee as an Academic Senate sub-committee. We believe we lack the support to carry out the committee's mission statement. In addition, we support the founding of a related task force, comprised of students, faculty, and health support staff, to be modeled after the "Student Health Advisory Committee" at the University of Wisconsin, Oshkosh, and the "Student Health Care Committee" at the University of Wisconsin, Platteville.

Assigned Peer Institutions:

- 1) Austin Peay State University (Anne Spain)
- 2) Clarion University of Pennsylvania (Anne Spain)
- 3) Indiana University Purdue University Indianapolis (Anne Spain)
- 4) Troy University (Teresa Bailey)
- 5) University Central Missouri (Teresa Bailey)
- 6) University Wisconsin Whitewater (Teresa Bailey)
- 7) Weber State University (Tom Liszewski)
- 8) Youngstown State University (Tom Liszewski)
- 9) Cameron University (Tom Liszewski)
- 10) Saginaw Valley State University (Ali Konieczny)
- 11) University Southern Indiana (Ali Konieczny)
- 12) University Wisconsin, Oshkosh (Ali Konieczny)
- 13) University Wisconsin, Platteville (Ali Konieczny)
- 14) University Wisconsin, River Falls (Marie Yowitz)
- 15) Western Michigan University (Marie Yowitz)
- 16) Central Michigan University (Marie Yowitz)
- 17) Grand Valley State University (Marie Yowitz)

Findings from Anne Spain:

Health Promotion Committee – Description of Committee Mission at Comparable Institutions

1. **Austin Peay State University**
 - a. No Health Promotion Committee (or similar) found.
 - b. For a list of university committees, see: <http://www.apsu.edu/governance/stand>
2. **Clarion University of Pennsylvania**

- a. No Health Promotion Committee (or similar) found.
- b. For a list of university committees, see: <http://www.clarion.edu/about-clarion/leadership/faculty-senate/Senate-Committee-List-2013-14.pdf>

3. Indiana University Purdue University Indianapolis

- a. No Health Promotion Committee (or similar) found.
- b. For a list of university committees, see: <http://www.iupui.edu/~fcouncil/committees/>

Based on the above, I would say having a health promotions committee at the faculty level is not the norm, and that perhaps the mission of our committee could be absorbed by another group, e.g. Student Affairs.

Findings from Teresa Bailey: Teresa contacted her peer institutions and received the following responses:

University Wisconsin Whitewater: We do not have any standing committee on this issue. The topic is primarily addressed by the university health center and the division of student services.

In reviewing your link I did wonder about other related health issues such as mental illness, depression and disorders such as obsessive compulsive disorders. The issue of sexual assault and more important prevention of sexual assault also may be considered.

A few links from our web site
<http://www.uww.edu/uwcs/wellness-information>

(above information came from the Chair of the Faculty Senate)

Findings from Tom Liszewski:

No information was found regarding Health Related Committees at the three universities, Weber State University, Youngstown State University, and Cameron University.

Findings from Ali Konieczny

10) Saginaw Valley State University: SVSU has *Student Wellness Programs*:

<http://www.svsu.edu/phe/>

This program has a Director of Student Wellness, and looking at the list of Staff, it appears that she is the sole employee, but there are numerous interns listed on the staff page, including:

- Environmental Sustainability Intern
- Sexual Responsibility Intern
- Wellness Intern
- Tobacco and Other Drug Prevention Intern
- Sexual Assault Prevention and Education Intern
- Alcohol Prevention and Education Intern

University Health is a MedExpress operated by Covenant Health Care Systems.

11) University of Southern Indiana: USI has the *Make the First Move* program:

<http://www.usi.edu/makethefirstmove>

This program encourages students to act, and focuses on the topics of alcohol use, alcohol emergencies, anger, depression and suicide, discrimination, disordered eating, drug use, gambling, hazing, relationship violence, self-injuring, and sexual assault. USI also has the *Care Team*: <http://www.usi.edu/deanofstudents/careteam> “The University’s CARE Team is a cross-functional assessment group, chaired by the Dean of Students, that responds to students in apparent/potential distress. C.A.R.E. stands for Campus Action Response and Engagement (CARE) of students in distress. The CARE team works collaboratively to provide confidential, respectful, and proactive support, while offering resources and balancing the educational needs of students within the overall mission of the University.” Resources students are directed to involving health & wellness are the following:

- Alcohol and Drug Intervention Prevention (informational website)
- Counseling Center
- Housing and Residence Life
- Mental and Physical Health Emergency Policy
- Multicultural Center
- Office of Public Safety
- Religious life
- SAFE Ride
- Services for Students with Disabilities
- Sexual Assault Programs
- University Health Center

12) University of Wisconsin, Oshkosh: This University has the *Student Health Advisory Committee*. The below information is from the following link:

<http://www.uwosh.edu/studenthealth/additional-information/student-health-advisory-committee>

“Student Health Advisory Committee

The **purpose** of this committee is to:

- Act as an advisory committee to the Student Health Center.
- Be a liaison between students and Student Health Center administration.
- Provide feedback and input into services, programs, budget and fees.
- Provide health outreach to the campus community.

Structure:

- Meetings are held twice per semester during the academic year.
- The minutes are sent to each member, the Vice Chancellor of Student Affairs and Oshkosh Student Association (OSA) office.
- Recommendations are made based on the consensus of members.

Student Members:

- Membership is open to all registered students.
- Members are appointed annually by OSA in the beginning of the academic year.
- All student members are voting members.
- The Director of the Student Health Center serves as the chair and as an ex-officio member.

Interested in becoming a Member?

If you are interested in health or health care administration, please consider volunteering to serve on this committee. You will discuss and make recommendations about health policy, fees, marketing, the budget, etc.

It is an opportunity to network with other students interested in health. Many students have elected to stay on the committee for two or three years.

For more information about getting appointed to this committee, call Pamela MacWilliams, Director Student Health Center at (920) 424-0425 or email her at macwillp@uwosh.edu.”

Additionally, the University of Wisconsin, Oshkosh’s Student Health Center provides multiple health promotion services: <http://www.uwosh.edu/studenthealth/services/health-promotion>
Listed health promotion services include health advocates (peer mentors in each residence hall), smoking cessation, and health education on topics such as sexual health, nutrition, sleep hygiene, smoking cessation, stress/anxiety management, and general wellness.

13) University of Wisconsin, Platteville: The University has the Student Health Care Committee. Information below is from the following link: <http://www.uwplatt.edu/employee-handbook/shcc-responsibilities-and-membership>

SHCC RESPONSIBILITIES AND MEMBERSHIP

RESPONSIBILITIES

- Evaluates current student insurance plans and recommends to the Assistant Chancellor for Business Affairs and the Assistant Chancellor for Student Affairs any change in plans or benefits involving students.

- Recommends and reviews policies regarding fees for health services, staffing of the Health Center, and procedures in the Health Center.
- Publicizes the health services available and informs the University community about current health problems.
- Evaluates the effectiveness of the health services on campus.
- Promotes a wellness-oriented life style on campus.

MEMBERSHIP

- Size (6) faculty, including one from the department of Health & Physical Education.
- One (1) academic staff.
- Three (3) students chosen by Student Senate.
- Ex-Officio (non-voting):
 - Campus Physician
 - Director of the Pioneer Activity Center
 - Chair of the AIDS Task Force
 - Student Services
 - Office of Students with Disabilities
 - Student Health Services
 - Student Assistance Program
 - Food Services

Meeting agendas and minutes are available at the following link:

<http://www.uwplatt.edu/provost/shcc-agenda-and-minutes>

Findings from Marie Yowitz:

Health Promotion Committee findings

14) University Wisconsin, River Falls

- Student Health Advisory Committee
- Comprised of faculty and staff
- Role: To serve as an advisory group regarding services and programming offered through Student Health and Counseling Services. I.e. health issues that concern students, collaborate with efforts of organizations on campus

15) Western Michigan University

- Western Wellness Committee (for employees)
- Comprised of faculty and staff

- Mission: It is the mission of Western Wellness to promote and improve the wellness of the campus community by empowering each employee to adopt and maintain healthy behaviors and create a healthy culture thereby improving productivity and reducing health care costs.
- No senate committee linked to health

16) Central Michigan University

- Health and Wellness program via HR (similar to GVSU)

17) Grand Valley State University

- Several departments to work with wellness
- Health and Wellness housed as stand-alone dept.
 - Our mission is to promote and encourage healthy lifestyles for faculty and staff to enhance the quality of life among the GVSU community and their families.
- Programming includes: ambassador program; ergonomics etc.

Academic Interdisciplinary Collaboration Task Force

The Ferris State University Academic Senate authorizes the creation of a task force for the purpose of:

1. Crafting a definition of **academic interdisciplinary collaboration** that fits Ferris State University and the strategic plan;
2. Identifying the benefits of academic interdisciplinary collaboration;
3. Identifying obstacles to academic interdisciplinary collaboration at Ferris State University; and
4. Crafting a set of recommendations to increase instances of and opportunities for academic interdisciplinary collaboration.

The task force will be chaired by a member of the Academic Senate and will include, but will not be limited to:

- (a) at least one faculty member from each college (besides the chair);
- (b) at least one representative from the Faculty Center for Teaching and Learning;
- (c) at least one member of the administration who is either a college Dean, an Associate Provost, the Provost, or the Vice President for Diversity of Inclusion;
- (d) at least one member of the Ferris Faculty Association executive board; and
- (e) at least one faculty member with experience teaching with learning communities.

The task force will report to the Senate at the August retreat in Fall 2016 and present a draft of recommendations to the Academic Senate for comment at the December 2016 meeting. A final draft of the recommendations will be presented to the Senate for approval at or prior to the first April, 2017 meeting. The task force will also report to and solicit comments from the Ferris Strategic Planning and Academic Resource Council in a time frame convenient for that organization. The task force will be authorized to meet with and seek comments from any other stakeholders that they identify as relevant.

Rationale:

Collaboration is one of Ferris' core values. The current Ferris strategic plan states that "We provide the best support to *our students* when our cross-campus partnerships allow us to be innovative, efficient, and cost-effective. We see a future Ferris with sensible partnerships among our campuses and colleges as an effective way to inform each other of these partnerships and the resource-sharing operations happening across our University" (emphasis in original). There are many examples of successful academic interdisciplinary collaborative projects that have yielded benefits to students, such as interdisciplinary programs and courses that were developed by interdisciplinary teams.

Despite our commitment to collaboration, there remain obstacles. For example, competition for student credit hours creates disincentives to interdisciplinary collaboration. Load calculations may make collaboration in the form of team-teaching or linked courses a challenge.

Faculty are very busy and may not have sufficient incentives to engage in interdisciplinary work. Even when interdisciplinary projects are successful, they can be difficult to sustain.

In order to improve the opportunities for interdisciplinary collaboration, we must identify these obstacles and examine how we can remove or reduce obstacles in a way that maximizes the benefits to students while minimizing costs or other adverse impacts to the Ferris community. This is the charge to the task force.

Examples of academic interdisciplinary collaboration include the following when faculty from more than one different discipline are involved:

- team teaching
- linked classes

There are many other possible examples, and so part of the charge of this task-force is to generate a definition that will fit our needs.

Faculty Research Committee

Chair: Nicholas Kuiper

2014-15 Final Report

The committee met regularly throughout the year. The first set of business was revising the guidelines for applicants and finalizing the start of a 2-cycle set of applications for Fall and Spring. Minor changes were made to the guidelines including limitations on the types of travel that will be funding within the Faculty Research Grants.

In the Fall, 2014 semester, the committee reviewed nine applications and recommended funding four of those proposals. In the Spring, 2015 semester, the committee received two proposals and recommended partially funding one proposal.

The committee also met and reviewed the Student Research Fellowship applications and awarded funds to 12 candidates.

The committee looks forward to reconvening in the fall.