

REVISED
Academic Senate
Agenda for the Meeting of
February 3, 2015, 10:00 a.m.
University Center 202C

1. Call to Order and Roll Call
2. Approval of Minutes
 - A. January 13, 2015 minutes
3. Open Forum
4. Reports
 - A. Senate President – Khagendra Thapa
 - B. Senate Vice President – Charles Bacon
 - C. Senate Secretary – Amy Dinardo
5. Committee Reports
 - A. University Curriculum Committee – Kemi Fadayomi
 - B. Student Government – Andrew Kalinowski
 - C. General Education – Clifton Franklund
6. New Business
 - A. Creation of a new Minor in Public Health – Fadayomi
 - B. Master of Business Administration Revision – Fadayomi
 - B. Motion – APR Materials Submission Date
7. Announcements
 - A. FSU President - David Eisler
 - B. Interim Provost – Paul Blake
 - C. Senate President – Khagendra Thapa
8. Open Forum
9. Adjournment

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**Minutes
 Ferris State University
 Academic Senate Meeting
 University Center 202B
 January 13, 2015**

Members in Attendance: ALSPACH, CHARLES BACON, MARY BACON, BAJOR, BAKER, BALANDA, BARAN, BERGHOEF, BRANDLY, BRECKEN, DAKKURI, DAUBERT, DINARDO, DRAKE. FADAYOMI, FAGERMAN, FOX, HARLAN, ING, ISLER, JENEROU, KLATT, MARION, MOORE, POTTER, RICHMOND, SIAPUSH, THAPA, TODD, TOWER, WAGENHEIM, WANCOUR, YOWITZ

Members absent with cause: GRIFFIN, GROVES, PIERCEY

Members absent: HANNA, RUMPF

Ex Officio and Guests: Blake, Damari, Eisler, Franklund, Kalinowski, Kurtz, Nicol, Pilgrim, Reifert, Teahen, Bersano, Quigley, Melichar, Bradley, Ward-Roof, Urbanick

1.	President Khagendra Thapa opened the meeting at 10:06 a.m.
2.	Approval of Minutes. Senator Moore moved to approve the December 2014 minutes. Piercey seconded. Motion passed.
3.	Open Forum A. Senator Alspach announced the Sports Speaker's Series Event at 6pm on Jan 26 th in IRC 120. The speaker, an FSU grad, will be discussing leadership in sports. B. Moment of Silence for Scott Atwell, Melinda Isler said a few kind words.
4.	Officer Reports A. President Thapa had nothing to report. B. Vice-President Bacon had nothing to report. C. Secretary Dinardo had nothing to report.
5.	Committee Reports A. UCC Chair Kemi Fadayomi: Last semester, UCC reviewed 21 proposals, 16 approved, 5 were held of incomplete information. The committee was concerned about how they can improve incomplete reports. They are now contacting the Deans of the Colleges to complete the forms. This semester, the UCC has 18 proposals to review. One is an extensive MBA revision. The UCC is putting more focus on defined learning outcomes and possibly working with FCTL on holding workshops to better write learning outcomes. There will be a Spring Workshop with an overview of the proposal process 10-12AM on Wed Jan 21 st in IRC 121. B. Student Government Representative Andrew Kalinowski and Wayne Bersano (VP) distributed a Student Government Report for the Fall of 2014. There are 29 external committees and 9 new committees added. The student government has tried to build relationships with the Academic Senate. Please let them know if the students could help by serving on committees. They thanked all who participated in Pancakes with the President. The leadership dinner is a new event. C. Clifton Franklund, General Education Coordinator is working on a comprehensive draft of proposals of the Gen Ed program implementation based on his discussions with people on campus. He will use that to start a discussion amongst all stakeholders. He is also working on a better way to use TracDat to track student learning outcomes.

6.	<p>A. Doctorate Completion Proposal: Dinardo proposed, Ing seconded. Ing commented that the University Graduate Committee reviewed this extensively and approved. The proposal was approved by Senate.</p> <p>B. Honors Curriculum Revision Task Force Report - Dr. Peter Bradley reviewed and clarified some changes to the Curriculum proposed. The task force reviewed numerous colleges and universities for comparison. The program will be expanding into the third and fourth years. Dr. Bradley advised a way to recognize those faculty who are champions for the program and who can assist in the governance of the honors program, the honors curriculum committee. The timeline for implementation will be Fall 2016. The report was motioned, seconded, and passed by the Senate.</p> <p>C. John Urbanick IT Focus Groups: The IT is currently in 3 out of 5 years of the current plan. John Urbanick plans to form IT Focus Groups to assist in planning for a new strategic plan. Open forums will be available for the campus at large. Survey instruments will be made available through the website in which everyone can participate. He demonstrated to Senators how to get to the website and pointed out timelines. He asked, “What is the best way to engage the Senate?”. IT will be asking for volunteers from the Senate to help with a Focus Groups specifically for the Senate. The focus group will then bring a report back to Senate at a future meeting to share information with all Senators. Melinda Isler has volunteered to be a part of the focus group. If you are interested in participating in the Focus Group, please e-mail John Urbanick or Melinda Isler.</p> <p>D. First Reading of Dr. Bajor’s concerns about Academic Program Review: Dr. Bajor expressed that he is concerned about the rapidity of the APR process, that there was not enough time for all Senators to think things through. He felt that the APR puts factors that has no solution. For example, his program was going to be closed because he was asked to explain the difference between two surveys that were taken 6 years apart (1/10th of a point difference). Dr. Bajor proposed that Senators have time to read the APR report before the APR meeting and that more discussion occurs during the meeting. He would like to see more people challenging the changes in order a productive discussion to occur amongst colleagues. He stated that last November, two programs were voted to continue against the wishes of the program who did not wish to support the programs. In 2013, a program that had no students and one negative survey response was voted to continue. He did not state the names of the programs but mentioned that one of them was one of Matt Wagenheim’s programs and Bajor felt that Wagenheim should have recused himself. Bajor also questioned making assessment part of the APR when a bulk of the programs (2/15) showed no evidence of student learning, curricular maps, etc. He suggest that they no longer be considered criteria. Dr. Bajor also said that the APR reports were too lengthy. He then asked the Senators to express their opinions so that the Senate could have a debate about his problems with the APR.</p> <p>Matt Wagenheim responded that the APR has never claimed to make judgments based on learning outcomes. They only recommend that a program get better with learning outcomes. There has been a concerted effort to reduce the page lengths of the reports. He stated that the APR works hard but they believe in the processes. Charles Bacon said that would like to see learning outcomes be an integral part of the APR. We need more specific information, specifically about #3 the criteria. “We have enshrined Bloom’s taxonomy” into the APRC process. Bajor responded that he questions the validity of Bloom’s taxonomy. Senator Fagerman said that she was a member of APR for two years and she would like to see more discussion on these big decisions. Senator Wancour said that, since the APR has put a lot of effort into the process, she would like to trust that the APR has done their homework. Senator Baker said that the 400 page report took a lot of time for his program to put together but the process was helpful overall. Don Brecken is in support of revisiting the APR process. There was an issue that the clickers were not used for the first few votes at the last APR meeting with the Senate in November. Instead of eliminating reviews for accredited programs, would it be possible to decrease frequency?</p>
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7.	<p>Announcements</p> <p>A. President Eisler thanked Melinda for her memorial. Thanked Peter for proposal on the Honors Program. Dr. Eisler informed the Senate of the two new trustees on the board, appointed by the Governor. Both appointees will be on campus Feb. 19, 2015 if Senators would like to meet with them. He advised the Senate of the Provost search and encouraged Senators to attend any open forum they can. Dr. Eisler thanked the Senate for using the new University Center for their meetings.</p> <p>B. Interim Provost Paul Blake encouraged all Senators to participate in the search for new Provost.</p>
8.	<p>Open Forum</p> <p>A. Dr. Charles Bacon recognized Don Brecken for his election to the American Society for Quality, a national Board.</p> <p>B. Senator Balanda reported that meetings have happened with the Registrar and Financial Aid regarding the Academic Amnesty document passed at the December 2014 meeting. They will continue their discussions and get back to the Senate.</p> <p>C. Senator Berghoef reported that the Distinguished Teacher Task Force Report is now posted at the Distinguished Teacher webpage.</p>
9.	Meeting adjourned 11:40 a.m.

Respectfully submitted,
Amy Dinardo
Secretary

PROPOSAL SUMMARY AND ROUTING FORM

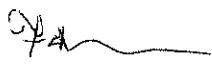


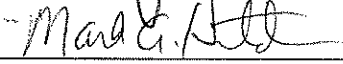
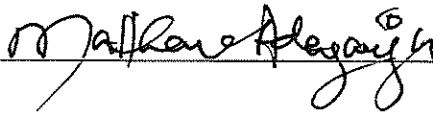
Proposal Title: Creation of a New Minor in Public Health

Initiating Individual: Fathima Wakeel

Initiating Department or Unit: CRHA

Contact Person's Name: Fathima Wakeel e-mail: wakeelf@ferris.edu phone: X-3137

- Group I - A – New degree, major, concentration, minor, or redirection of a current offering
- Group I - B – Deletion of a degree, major, concentration, or minor
- Group II - A – New Course, modification of a course, deletion of a course
- Group II - B – Minor curriculum clean-up
- Group III – Certificates (College Credit Non-Credit) New Certificate
- Group IV – Other Site Locations (College Credit Non-Credit)

	Signature Print and sign your name.	Date	Vote/Action * Number count **
Program Representative **	Fathima Wakeel 	09/18/2014	<u>5</u> Support <u>0</u> Support with Concerns <u>0</u> Not Support <u>0</u> Abstain
Department/School/Faculty Representative Vote **	Gail Bullard 	09/29/2014	<u>18</u> Support <u>1</u> Support with Concerns <u>0</u> Not Support <u>2</u> Abstain
Department/School Administrator	Gregory Zimmerman 	09/29/2014	<u>X</u> Support <u> </u> Support with Concerns <u> </u> Not Support
College Curriculum Committee/Faculty	Mark Hutchinson 	10/28/2014	<u>38</u> Support <u>0</u> Support with Concerns <u>0</u> Not Support <u>0</u> Abstain
Dean	Matthew Adeyanju 	10/30/2014	<u>X</u> Support <u> </u> Support with Concerns <u> </u> Not Support
University Curriculum Committee **			<u> </u> Support <u> </u> Support with Concerns <u> </u> Not Support <u> </u> Abstain
Senate **			<u> </u> Support <u> </u> Support with Concerns <u> </u> Not Support <u> </u> Abstain
Academic Affairs			<u> </u> Support <u> </u> Hold <u> </u> Not Support

* Support with Concerns or Not Support **must** include identification of specific concerns with appropriate rationale.

** Number count **must** be given for all members present and/or voting.

To be completed by Academic Affairs	Date/Term of Implementation: _____
_____ President (Date Approved)	_____ Academic Officers of MI (Date Approved)
_____ Board of Trustees (Date Approved)	

1. Proposal Summary

(Summary is generally less than one page. Briefly: state what is proposed with a summary of rationale and highlights.)

This is a proposal to create a new minor in public health, to be composed of existing courses in the recently approved Bachelor of Science in Public Health (BSPH). The minor will be composed of a minimum of 18 credit hours from existing PUBH courses in that program; no new courses will be created for this minor.

The Minor in Public Health is proposed to meet a need that has been identified within the College of Health Professions as an additional area of expertise that could complement other programs within the College, especially those that have very long wait times for entry to the professional sequence. An example would be for pre-nursing students who currently have a 2-3 year wait for entry after qualifying. Since the approval of the BSPH, there have already been several inquiries from students looking for something of value to work on while they wait for entry into their primary program. In addition, it is noted that there may be students in programs outside of CHP who would find a Public Health minor to be a value-added component to support their field of practice. With the growing interest in public health with the Affordable Care Act enactment and the increasing emphasis on health promotion, this minor would fit well with a wide variety of other disciplinary programs.

The design of the Public Health Minor include three categories or "clusters" of PUBH courses which reflect the following:

Category one is composed of two courses that will be required as foundational for the minor. PUBH 200, Introduction to Public Health course is currently open to anyone interested in learning about public health (PUBH 200). PUBH 350 Epidemiology is also foundational to all aspects of public health and provides a distinct skill set that is then carried through in all subsequent courses. This course does have a statistics pre-requisite (COHP 350) that all CHP students earning a BS degree are required to take, or a student from outside the college would either take COHP 350 or transfer in a suitable substitute such as STQM 260.

Category two is composed of three courses that reflect three of the public health "domains" of practice: PUBH 300 Health Promotion & Education, PUBH 330 Environmental Health, PUBH 400 Health Care Services & Administration. Students will select two of these courses so that they are exposed to at least two potential public health areas of practice. The domains of public health will be more evident in the MPH where students will select one as a "track" of specialization, but these undergraduate courses will allow student to explore areas that might be of interest to them as being closely aligned with or supplemental to their disciplinary major.

Category three is composed of six PUBH courses that provide the opportunity for the student to take two additional related public health courses that will further enhance their study of public health by delving deeper into other areas of interest that will build on the two selections they make in category two.

Note: The form C for the approved BSPH is included in this document to reflect that FLITE has already identified resources for the BSPH program which will now include this Public Health Minor.

2. Summary of Curricular Action (check all that apply to this proposal)

Degree Major Minor Concentration Certificate Course

New Modification Deletion

Name of Degree, Major, etc. : Minor in Public Health

3. Summary of All Course Action Required Contact Senate Secretary or UCC Chair if additional spaces are required.

a. Newly Created Courses to be Added to FSU Catalog:

Prefix Number Title

b. Courses to be Deleted from FSU Catalog:

Prefix Number Title

c. Existing Course(s) to be Modified:

Prefix Number Title

d. Addition of existing FSU courses to program

<u>Prefix</u>	<u>Number</u>	<u>Title</u>
PUBH	200	Introduction to Public Health
PUBH	210	Global Health & Public Health
PUBH	300	Health Promotion & Education
PUBH	310	Public Health Services in Rural Populations
PUBH	320	Nutrition & Health
PUBH	330	Environmental Health & Safety
PUBH	340	Mass Media & Technology Use in Public Health
PUBH	350	Epidemiology
PUBH	400	Health Care Services & Administration in Public Health
PUBH	410	Infectious/Communicable Diseases in Public Health
PUBH	420	Health Program Planning Implementation & Evaluation

e. Removal of existing FSU courses from program

Prefix Number Title

4. Summary of All Consultations

Form Sent (B or C) Date Sent Responding Dept. Date Received & by Whom

Does not apply to this proposal.

5. Will External Accreditation be sought? (For new programs or certificates only)

Yes No

If yes, name the organization involved with accreditation for this program.

Does not apply to this proposal.

6. Program Check sheets affected by this proposal (check all that apply to this proposal)

Add Course Delete Course Modify Course Change Prerequisite Move from required to elective
 Move from elective to required Change Outcomes and Assessment Plan Change credit hours

List all Check sheets affected by this proposal:

College Department Program

New Check sheet – see Form D on page 12

FLITE SERVICES CONSULTATION FORM

To be completed by the liaison librarian and approved by the Dean of FLITE. FLITE must return the original form to the Academic Senate office to be inserted in the proposal and a copy to the initiator. FLITE must respond within 10 business days of receipt of this form to insure that the form is included in the final proposal.

Failure to respond by 10 business days of receipt of this form is interpreted as support for the proposal.

RE: Proposal Title: New Degree Program: Bachelor of Science in Public Health

Projected number of students per year affected by proposed change:

Initiator(s): <u>Matthew Adeyanju</u>
Proposal Contact: <u>Julie Coon</u> Date Sent: <u>January 10, 2014 (electronically)</u>
Department: <u>CHP Dean's Office</u> Campus Address: <u>VFS 200E</u> (Please type)

Liaison Librarian Signature: <u></u> Date Received: <u>1/10/14</u>
Dean of FLITE Signature: <u></u> Date Returned: <u>1/31/14</u>

Based upon our review on 1/27/14 (date), FLITE concludes that:

- Library resources to support the proposed curriculum change are currently available.
- Additional Library resources are needed but can be obtained from current funds.
- Support, but significant additional Library funds/resources are required in the amount of \$ 2500.00 + annual fund
- Does not support the proposal for reasons listed below.

Comment regarding the impact this proposal will have on library resources, collection development, or other FLITE programs. Use additional pages if necessary.

Please see the attached sheets regarding resources currently available at FLITE and additional resources needed. A core collection of supporting materials should be purchased to support this proposed program, with a suggested amount of \$2500.00 to buy suggested resources from Doody's Core Titles as well as resources suggested by program personnel. Additionally, each program has an annual fund allotted to purchase new materials. This amount is determined by a formula that includes student enrollment, as well as other factors. Based on funds allocated to other COHP programs, it is estimated that the annual allotment for this program will be approximately \$1000.00. FLITE Dean, Scott Garrison, is asked to comment on the availability of these annual funds.

As can be seen on the attached sheets, resources with on-going subscription costs are already available, including many supporting journals and databases.

Recommended Core Books, Journals, and Databases for Proposed Public Health Program

Doody's Core Titles: *Public Health*

Title	ISBN	Core/Recommended	Cost / Format	Available at FLITE
Public Health and Aging: Maximizing Function and Well-Being, 2nd Edition	9780826121516	Recommended	\$97.50 (multiple user e-book)	No
The Yellow Book: CDC Health Information for International Travel 2012	9780199769018	Core	*Free Multiple user e-book	Yes
Outbreak Investigations Around the World: Case Studies in Infectious Disease Field Epidemiology	9780763751432	Recommended	\$118.00 (print or single-user e-book)	No
Urban Health and Society: Interdisciplinary Approaches to Research and Practice	9780470383667	Recommended	\$131.25 (3 user e-book)	No
Essentials of Environmental Health, 2nd Edition	9780763778903	Core	\$98.95 (print)	No
Health Behavior and Health Education: Theory, Research and Practice, 4th edition	9780787996147	Recommended	\$80.00 (single-user e-book)	No
Epidemiology, 4th Edition	9781416040026	Recommended	\$67.00 (print)	Yes
Public Health Law: Power, Duty, Restraint, 2nd edition	9780520253766	Recommended	\$67.50 (multi-user e-book)	Yes
Control of Communicable Diseases Manual, 19th Edition	9780875531892	Recommended	\$35.00 (print only)	No
Health Program Planning and Evaluation: A Practical, Systematic	9781284021042	Recommended	\$107.00 (print only)	No

Doody's Core Titles – Health Policy (This subject listed as pertinent area to Public Health)

Title	ISBN	Core/Recommended	Cost / Format	Available at FLITE
Medicare Compliance Manual 2013: A Comprehensive Guide to Current Medicare Policies, Rights and Regulations	9781936977376	Recommended	\$150.00 (print)	No
Futurescan 2013: Healthcare Trends and Implications 2013-2018	9780984652631	Recommended	\$48.00 (print)	On order
Health Policy: Crisis and Reform in the U.S. Health Care Delivery System, 6th edition	9780763797881	Recommended	\$93.00 (print)	No
Jonas and Kovner's Health Care Delivery in the United States, 10th edition	9780826106872	Core	\$119.00 (single-user e-book)	Yes
Policy and Politics for Nurses and Other Health Professionals: Advocacy and Action	9780763756598	Recommended	\$112.00 (print or single-user e-book)	No
Communication in Healthcare Settings: Policy, Participation and New Technologies	9781405198271	Core	\$40.00 (print or single-user e-book)	No
Health Policy: Application for Nurses and Other Healthcare Professionals	9780763783136	Recommended	\$103.00 (print)	No
Delivering Health Care in America: A Systems Approach, 5th Edition	9781449626501	Recommended	\$118.00 (print)	Yes

	Total Costs	\$783.00
	Costs Less Books Already Owned	\$498.00

Doody's Core Titles – Community Health Nursing (Select titles from this subject area pertinent to the proposed Public Health program)

Title	ISBN	Core/Recommended	Cost / Format	Available at FLITE
Community Health Education Methods: A Practical Guide, 3rd edition	9780763755331	Recommended	\$118.00 (print)	No
Essentials of Health, Culture, and Diversity: Understanding People, Reducing Disparities	9780763780456	Recommended	\$86.00 (print)	No
Health Promotion Throughout the Life Span, 7th Edition	9780323056625	Recommended	\$91.00 (print)	Yes
Essentials of Global Community Health	9780763773298	Recommended	\$107.00 (print or single-user e-book)	No
Foundation Concepts of Global Community Health Promotion and Education	9780763781682	Recommended	\$93.00 (print)	No
Control of Communicable Diseases Manual, 19th Edition	9780875531892	Recommended	\$40.00 (print)	Not most recent edition
An Introduction to Community Health	9780763790110	Recommended	\$167.00 (print)	No
Community Based Participatory Research for Health	9780470260432	Recommended	\$75.00 (print or single-user e-book)	Yes
Rural Mental Health: Issues, Policies, and Best Practices	9780826107992	Recommended	\$65.00 (print or single-user e-book)	No
		Total Costs	\$842.00	
		Costs Less Books Already Owned	\$676.00	

Journals

Title	ISSN	Available at FLITE	Online Availability
American Journal of Public Health	0090-0036	Yes	Yes
Public Health Reports	0033-3549	Yes	Yes
The Nation's Health	0028-0496	Yes	Yes
Health Affairs	0278-2715	Yes	Yes (1 year embargo)
American Journal of Epidemiology	0002-9262	Yes	Yes
The Milbank Quarterly	0887-378X	Yes	Yes
Public Health Reports	0033-3549	Yes	Yes
Bulletin of the World Health Organization	0042-9686	Yes	Yes
Morbidity and Mortality Weekly Report (MMWR)	0892-3787	Yes	Yes
Journal of Community Health	0094-5145	Yes	Yes
American Journal of Preventive Medicine	0749-3797	Yes	Yes
American Journal of Health Promotion	0890-1171	No	
Environmental Health Perspectives	0091-6765	Yes	Yes
Epidemiologic Reviews	0193-936X	Yes	Yes
Clinical Epidemiology	1179-1349	Yes	Yes
Epidemiology & Health	2092-7193	Yes	Yes
Journal of Health and Social Behavior	0022-1465	Yes	Yes
Journal of Urban Health	1099-3460	Yes	Yes
Social Science and Medicine	0277-9536	Yes	Yes
Journal of Health Politics, Policy and Law	0361-6878	Yes	Yes
Journal of Health Care Finance	1078-6767	Yes	Yes
Health Economics	1057-9230	Yes	Yes
Health research policy and systems	1478-4505	Yes	Yes
Journal of Public Health Policy	0197-5897	Yes	Yes

Databases

Title	Available at FLITE
PubMed	Yes
CINAHL	Yes
Cochrane Library	Yes
ScienceDirect	Yes
STAT!Ref	Yes
Health & Wellness Resource Center	Yes
Popline	Freely Available – Can be added to resources lists
Population Index	Freely Available – Can be added to resources lists
Social Sciences Abstracts	Yes
PsycInfo	Yes

Ferris State University
College of Health Professions
Public Health Minor

REQUIRED COURSES	COURSE TITLE (Pre-requisites)	CREDITS
Required Public Health Foundation Courses		6
PUBH 200	Introduction to Public Health (none)	3
PUBH 350	Epidemiology (PUBH 200 & COHP 350)	3
Select <u>2</u> of the Following Public Health Domain Courses :		6
PUBH 300	Health Promotion & Education (PUBH 200)	3
PUBH 330	Environmental Health & Safety (PUBH 200)	3
PUBH 400	Health Care Services Administration & Management (PUBH 200)	3
Select <u>2</u> of the Following Elective Public Health Courses		6
PUBH 210	Global Health & Public Health (none)	3
PUBH 310	Public Health Services in Rural Populations (PUBH 200)	3
PUBH 320	Nutrition & Health (PUBH 200)	3
PUBH 340	Mass Media & Technology Use in Public Health (PUBH 200)	3
PUBH 410	Infectious/Communicable Diseases Epidemiology (BIOL 108 & PUBH 350)	3
PUBH 420	Health Program Planning, Implementation & Eval. (PUBH 300,)	3
TOTAL CREDITS		18

Other Program Information

General Requirements:

Students must have an overall GPA of 2.5 or higher to enroll in the Public Health Minor.
This minor requires a minimum of 18 credits and must reflect an area apart from the major concentration of the student's baccalaureate degree program.
A maximum of 1/3 (6) of the credits in this minor may overlap with the student's major.
Minor requirements must be completed prior to or at the time of the awarding of a baccalaureate or higher degree.

Program Progression Policy:

Two unsuccessful attempts (grade less than C) in any combination of PUBH courses will lead to dismissal in the program. This includes the following:
Two unsuccessful attempts (grade less than C) in any PUBH course, OR
One unsuccessful attempt (grade less than C) in any two (2) different PUBH courses.

Program Grade / Graduation Requirements:

This minor requires a minimum GPA of 2.0 in the courses selected for the minor.
Students must have a minimum GPA of 2.0 in the Public Health Minor for successful completion and conferment of the Minor on the official transcript.

Policy on FSU Credit Requirement:

At least 9 of the credits must be at the 300 level or above
At least 50% of the credits of the minor must be Ferris State University Credits

FSU Sunset Policy:

If a student returns to the university after an interrupted enrollment (not including summer semester), the requirements of the curriculum (including General Education) which are in force at the time of return must be met, not the requirements in effect at the time of original admission. In special circumstances, the academic department head/chair may permit the student to finish under the program requirements in force at the time of original admission to the program.

Public Health Minor Assessment Plan

Learning Outcomes	Assessment Methods
Demonstrates knowledge of the fundamental components of public health practice.	Meets the learning outcomes in PUBH 200
Demonstrates understanding of the basic concepts of epidemiology in the examination of health and disease trends among populations.	Meets the learning outcomes in PUBH 350
Examines public health practice within two selected disciplinary domains: Health Promotion, Environmental health or Health Administration.	<p>Meets the learning outcomes for the 2 selected domain courses: PUBH 300, 330 or 400</p> <p>Meets the learning outcomes for the 2 selected elective courses: PUBH 210,310,320,340,410 or 420</p>

FORM FIN

To be completed by the Director of Financial Aid (DFA). The DFA must return the original form to the Academic Senate Office to be inserted in the proposal and a copy to the initiator. The DFA must respond within 10 business days of receipt of this form to insure that the form is included in the final proposal.

Failure to respond by 10 business days of receipt of this form is interpreted as support for the proposal.

RE: Proposal Title: Creation of a Public Health Minor

Initiators: Fathima Wakeel & Julie Coon

Proposal Contact: Fathima Wakeel or Julie Coon

Date Sent: November 7, 2014

Department: Clinical Lab, Respiratory & Health Admin (CRHA) Campus Address: VFS 200E

Director of Financial Aid Signature:



Date Returned:

11-7-14

Please check all that apply:

The new program is remedial as it prepares students for study at the postsecondary level. This program is not an eligible program per Federal requirements; therefore students in this program are not eligible to receive financial aid.

The new program is considered a preparatory program as it prepares a student for a given program, i.e., they do not meet the academic criteria to be admitted into the program. Student is only eligible for Federal Direct Loans for one year.

XX The new program is a certificate program. Certificate programs are not eligible programs per Federal requirements; therefore students in this program are not eligible to receive financial aid.

The new program is a teacher certification program where it provides coursework required for a professional State credential necessary for employment as an elementary or secondary school teacher, but for which the institution awards no academic credential. Students are eligible for Federal Direct Loans only at an undergraduate level.

The new program is a teacher certification program that will award a certificate credential. Certificate programs are not eligible program per Federal requirements; therefore students in this program are not eligible to receive financial aid.

The new program is a Bachelor Completion program; a two-year degree completion program that requires an associate degree or the successful completion of at least two years of college coursework as a prerequisite for admission. These are aid eligible programs and students may receive financial aid.

..... The new program is a Master's, Professional, or Doctoral Degree/Major program that allows students to take some undergraduate courses where some deficiency exists. Please note, students are eligible to receive Federal loans for the program, but undergraduate courses will not be included in the total credit count to determine loan eligibility. Students must be half time (Graduate/Professional = 5 credits, Doctoral = 3 credits) in graduate level courses to receive Federal aid.

The new program is an Associate's, Bachelor's, Master's, Professional, or Doctoral Degree/Major and is conferred upon graduation. Per Federal requirements, these are aid eligible programs and students may receive financial aid.

Please include the number of credit hours to earn the degree or credential being sought. This is required as it must be reported to the Department of Education as well as the National Student Loan Clearinghouse, regardless if students are receiving federal aid.

Credits Required to Earn Degree: A minimum of 18 credits are required for the Public Health Minor

Revised 4/30/14 sd

Senate Motions – Feb.3, 2015 meeting

I motion that all APR materials requiring a vote by the Faculty Senate be made available to the Senators 30 days prior to the vote.