

**Ferris State University  
Deans' Council Meeting  
Tuesday, November 9, 2004  
8:30-11:00 a.m.  
MINUTES**

Present: Michael Harris, Bill Potter, Jacque Hooper, Kevin Alexander, Richard Cochran, Chuck Matrosic, Michelle Johnston, Ian Mathison, Dave Nicol, Robbie Teahen

Absent: Don Green, Tom Oldfield, Matt Klein

Handouts: Agenda  
FLITE Log – October 2004  
Governor's University-ACE  
Michigan Campus Compact-Carter Partnership Award  
Dean's Scholarship Changes

8:30-9:30 a.m. Interview with Arts and Sciences Dean Candidate, Matt Klein

9:30 a.m. Deans' Council Meeting

Jacque Hooper reported on her recent meeting regarding a federal earmark grant for nursing. A decision on funding will be made next week.

Ian Mathison noted the successful accreditation visit last week for the College of Pharmacy. Dr. Harris thanked Dean Mathison and college staff for the work in scheduling the visit. Both the College of Pharmacy and the Construction Management program accreditation visits are good models for future accreditation preparation and site visit schedules.

Dr. Harris reminded deans to submit accreditation information (planned visits, costs, etc.) to Gretchen Spedowske. A discussion was held on the costs of accreditation per year, developing an academic plan/budgeting process, as well as possible funding from Divisional/central funds.

Richard Cochran distributed copies of the October 2004 FLITE Log and noted that attendance at the library is up over last year. Richard was asked to provide a demonstration of SFX at the next DDH meeting on November 16.

Robbie Teahen noted there will be a full nursing cohort of 40 students in Flint for Winter 2005. She also noted that student teachers have been placed for next semester in the Traverse City area for some time.

Michelle Johnston reported on the College of Education and Human Services recent phone-a-thon to raise money for scholarships. It was a positive experience, with contacts made with some alumni for the first time since their graduation.

Michelle Johnston also reported that Susanne Chandler has left Ferris to begin her new duties as dean of the School of Education at UM-Flint. Rosalyn Templeton will serve as interim director.

There are six candidates for the Assistant Vice President for Academic Affairs position, and two have been identified for interviews.

### **1. Admissions**

Bill Potter noted the increasing challenges in working with Enrollment Services on who should be admitted to University College programs. Deans were asked to check with their department heads to see if this is happening in their colleges. This item will be discussed at the next Deans' Council meeting.

It was noted that Admissions is no longer sending out programs materials and colleges are now supposed to pay for the materials themselves. It was suggested that Ronnie Higgs be invited to the next Deans' Council meeting to discuss the issue.

The deans expressed concern over the time needs for evaluation of transfer student transcripts. Dr. Harris asked Robbie Teahen, Jacque Hooper and Bill Potter to review the process and report to Deans' Council on any issues, etc.

### **2. Dual Enrollment**

A discussion was held on dual enrollment vs. AP courses. Also noted were problems with tuition rates, process, credit available, etc. Bill Potter will review currently written process for dual enrollment and report back to Deans' Council.

### **3. Governor's University-Award for Commercialization Excellence (ACE)**

Information on the Governor's University-Award for Commercialization Excellence (ACE) was distributed to the deans.

### **4. Michigan Campus Compact – Carter Partnership Award**

Information on the Michigan Campus Compact – Jimmy and Rosalynn Carter Partnership Award of Campus-Community Collaboration was distributed.

### **5. Dean's Scholarship Changes**

A copy of the changes to the Dean's Scholarship was distributed. The changes now match the requirements for the honors program.

### **6. Summer Offerings**

Discussion was held on summer offerings and the format. It was noted that a better format would be offering 8-week courses, then 4-week courses. The suggestion will be reviewed for possible implementation next year.

## **7. Travel Policy – First and Last Week of Classes**

Dr. Harris asked Dave Nicol to report on the College of Business travel policy for the first and last week of classes. Dean Nicol noted that a written college policy was developed to limit faculty travel during the first and last week of classes. He noted that the written policy arose because of a mediation case. There have been complaints that the college policy infringes upon academic freedom. It was noted that the University's travel policy requires dean's approval, so the opportunity exists for non-approval of a travel request during the first and last week of classes, so a college policy isn't necessary. Dr. Harris indicated that deans need to take action when a University policy is violated, rather than develop a college policy.

## **8. Other**

It was pointed out that demographics presented by Michael Boulus indicate that high school enrollment will be growing smaller each year. It was suggested that FSU needs to review the various plans: K-14; K-16, and prepare for the impact to enrollment at Ferris.