Springshare Investigative Team Charge Proposal

**Purpose**:

Recognizing that FLITE could utilize the suite of Springshare products more fully to disseminate information, collect and analyze data, communicate with patrons, enhance web guides, and more, the purpose of the ***Springshare Investigative Team*** is to examine the suite of Springshare products and attempt to optimize their use within this organization.

This document is intended to formalize the ***Springshare Investigative Team*** which consists of the following members:

Gary Maixner, Emerging Technologies Librarian, (Team Lead)

Ali Konieczny, Health Sciences Librarian

Paul Kammerdiner, Government Documents/Patents & Trademarks Librarian

Stacy Anderson, Distance Education Librarian

**Process:**

Beginning with the Spring 2015 semester the team will meet on a regular basis to discuss and take action on our charge. In addition to the core team, library faculty, staff, and administration will be utilized and asked to participate in the process on relevant aspects so that primary stakeholders have needed input and involvement. The team will present an additional report in the Spring of 2016 that will reflect the work the group has completed and a mechanism for further assessment of Springshare products. Key stakeholders currently identified:

**E-mail reference**: Ann Breitenwischer

**LibAnalytics**: Mari Kermit-Canfield, Kristy Motz, Melinda Isler, Leah Monger

**Chat**: Service-point providers at OID and Circulation

**Note:** This will be an iterative process as products are examined more thoroughly and input will be sought as other primary areas are identified.

**Goals:**

* Examine avenues to integrate Springshare products more thoroughly into work flows and web presence
* Evaluate current subscription-access Springshare products
* Research and present on new developments within the Springshare community
* Investigate Springshare products not currently subscribed to and make recommendations for potential acquisition based on utility
* Create a framework by which the FLITE librarians can routinely check and reexamine their own guides. This would be a reoccurring process, and one that will allow the library to maintain the quality of information presented to patrons and the quality of the guides themselves.
* Train FLITE personnel on using Springshare products more fully
* Showcase exceptional uses of the products
* Work with ***Web Team*** and ***Usability Team*** on product integration