



Staff Center for Training & Development
(231) 591-2112 | www.ferris.edu/sctd

What Is It?

You're a supervisor, now what? Becoming a supervisor is a huge accomplishment! You have demonstrated what it takes to move into a leadership role. This is your opportunity to learn the ins-and-outs of what it really means to be a supervisor.

The seven-session Supervisor Development Program is spread out from January to April 2015. Each person who signs up is committing themselves to attend all seven sessions.

Sessions & Dates:

January

Session 1: You're a Supervisor, Now What?

February

Session 2: Keeping it Safe: Identifying Workplace Hazards. What Can Labor Relations Do For You?

Session 3: Why Can't We All Just Get Along? Conflict Resolution in the Workplace. Why Do We Do It This Way? Effective Strategies for Process Improvement.

March

Session 4: All Are Welcome: Diversity and Inclusion.

Session 5: R-E-S-P-E-C-T: Anti-Harassment and Non-Discrimination Policy. In Need of Assistance: Handling Accommodation Requests.

April

Session 6: All in a Day's Work: Insight into Employment Laws. All Inclusive: Advancing Equity and Affirmative Action in Ferris Employment Practices.

Session 7: All Aboard! On-boarding & Coaching Employees.

What's In It For Me?

- Certificate of Achievement
- Recognition Ceremony and Celebratory luncheon
- Add to your supervisory skill-set
- Obtain a sense of accomplishment



Earn a punch for every session attended.

The program is open to all supervisors, new & not so new!

Morning Tracks: 9:00 a.m. to 11:00 a.m.

Jan 20 | Feb 03 | Feb 17 | Mar 03 | Mar 17 | Apr 07 | Apr 21

Afternoon Tracks: 1:00 p.m. to 3:00 p.m.

Jan 27 | Feb 10 | Feb 24 | Mar 10 | Mar 24 | Apr 14 | May 5

Requirements & Registration:

There will be a morning and afternoon track available. You only need to sign up for one track. Each track is limited to 16 people. Sign up on the workshop registration site:

<http://www.supersaas.com/schedule/Fsutraining/Workshops>

Anyone with a disability who needs special accommodations to attend this event should contact 231.591.2112 or sctd@ferris.edu at least 72 hours in advance