



**MICHIGAN HEALTH SCIENCES
LIBRARIES ASSOCIATION**
www.mhsla.org

MHSLA Executive Board Meeting Minutes, May 27, 2014

In attendance:

Merle Rosenzweig
Melanie Bednarski
Doris Blauet
Jennifer Bowen
Sheila Bryant
Mark Chaffee
Keith Engwall
Diane Gardner
Mary Hanson
Andrea Kepsel
Alison Konieczny
Heidi Schroeder
Stephanie Swanberg
Jill Turner

Via AnyMeeting:
Ellen O'Donnell
Barbara Platts
Sandy Swanson

Call to order:

Meeting was called to order at 10:10am

Approval of minutes:

Diane made a motion to approve the minutes. Motion was seconded by Andrea and carried.

President's Remarks

Merle encouraged members to consider running for President Elect and Nominating Committee. Nandita is having difficulty finding people willing to run.

Archivist's Report

Alison reported that Mark Chaffee has volunteered to help with the archival duties and they will have a webinar to teach Mark how to upload documents.

Treasurer's Report

Jill stated her report is on the wiki. The checking balance is \$22,011.38. She will send current conference expenses/incomes to Shelia for better bookkeeping. Marilyn will be meeting with Jill to do the audit. It will be done by the July meeting.

Committee Reports

Audit

Marilyn – no report

Bylaws

Mary- no report

Communications

Mark reported: He got the files from Abe for the newsletter, and is willing to work on the MHSLA blog to revitalize it. Discussion regarding the lack of activity on the blog, and was it worthwhile to maintain. Proposal made to deep 6 the blog – Motion by Diane 2nd by Doris, motion carried.

Conference Planning

2014 Conference – Local Arrangements

Shelia reported: The save the date notifications went out- registration form went out, she thanked Heidi for a great registration form. The July meeting will be at Soaring Eagle to do a walk around for the conference. They are still working on the Opening Welcome Reception and Special Event. Special Event and Welcome are being run by the folks at Central – Welcome Reception may be Native American dancers and storytellers. Special Event may be at the Medical Library at CMU with a jazz trio and a tour of the library. Discussion regarding serving alcohol at the Medical Library and transportation issues. Discussion regarding inviting tribal leaders to Samanthie's NLM CE. Merle wants to preview the NLM resources before hand to ensure there aren't any miscommunications between NLM and tribal leaders. Discussion regarding if there is a fee for lunch if person is only attending for the business meeting and then wanting to stay for lunch. Shelia will investigate.

2014 Conference – Education

Andrea reported: The Education Committee has received signed letters of agreement to speak/teach at the conference from all but one speaker. The committee will follow-up with the speaker and attempt to get the paperwork ASAP.

The student scholarship application period was March 31 – April 30. The announcement was distributed to Wayne State, University of Michigan, and Oakland Community College, as well as be posted on the website and to the MHSLA and MDMLG listservs, and published in the MHSLA newsletter. The scholarship includes 3 full conference days' registration, including CE courses, meetings, workshops, lodging, meals, and mileage. Scholarship awardees are expected to write a brief summary of their conference experience for MHSLA and assist at the registration/hospitality desk. There were two applications for the student scholarship, and the awardees are Michelle Bass from University of Michigan and Kimberly Kelly from Wayne State University.

Applications for the member scholarships are now available on the conference website. The application period is June 1 – 30. The announcements will be distributed to the MHSLA and MDMLG listservs and published in the MHSLA newsletter. The new member scholarship is for a MHSLA member who has never attended an annual conference before and provides the awardee with 3 full conference days' registration, including CE courses, meetings, workshops, lodging, and meals. The awardee will be expected to write a brief summary of their conference experience for MHSLA and assist at the registration/hospitality desk. The member scholarship is for a MHSLA member who needs support in order to attend the annual conference and provides the awardee with 3 day registration for the conference OR lodging at the conference hotel, only Tuesday-Thursday (no mileage or meal reimbursement is included). The awardee is expected to help at the hospitality desk and is required to do one of the following: serve on a committee for the year directly following receipt of the award OR present at the 2014 annual conference.

The first call for poster and lightning round presenters was sent out on April 29, with a second call going out in early June and applications being accepted until July 30, 2014. Announcements were distributed to the MHSLA, MDMLG, SLA, and LISP listservs, as well as published in the MHSLA newsletter and posted online. So far only one application for a lightning round has been received. In addition to the posters and lightning rounds a technology speed dating session will be held on Friday morning. An announcement and call for contributors will be going out soon.

2015 Conference

Diane – reporting for Jeni – Contracts are signed with Holiday Inn Express and U of M Flint. Parking is set up but you can walk to conference center from Holiday Inn Express, however Holiday Inn has a shuttle if needed.

Stephanie reported : The 2015 Education Committee has formed and welcomes any additional volunteers to be on the committee. She and Andrea Kepsel will be co-chairs.

The current committee is identifying a keynote speaker for the conference. The committee has investigated several ideas proposed by local arrangements including Crim Fitness Foundation, Ruth Mott Foundation, Sloan Museum, Dr. Patrick Atkinson, and Kettering University. There is also interest in Open Access Publishing and local initiatives in promoting open access. The committee welcomes any additional ideas.

As this will be two-day instead of a three-day conference, the schedule will be as follows:

Thursday, September 24: Keynote Speaker, Poster & Vendor Sessions, 1 - 2 concurrent Sessions

Friday, September 25: CE Courses (either 4 half-day courses or 1 full day and 2 half-day)

Local arrangements recommended the committee choose CEs that may appeal to the local public libraries or other academic libraries in the area

Membership – Doris -sent out the membership notice yesterday. 5 people have already renewed.

Nominating – Merle reporting for Nandita, she reiterated the need for members to run.

Outreach and Advocacy – Vacant – still need a volunteer.

Research – Merle reported: The webinar on copyright is still in the works. Discussion regarding the length for the webinar, general consensus was an hour. Discussion regarding potential dates, Diane suggested Wednesday June 25th. Merle will follow up.

Resource Sharing – Mark MacEachern – report is on the wiki.

Vendor Relations – Ali reported: Health Sciences vendor representatives have been contacted by email with registration information about MHSLA 2014 Annual Conference in Mt. Pleasant. Approximately 30 vendors have been approached. Vendor commitments are slowly coming in. Follow up will continue in the coming months. Rates are the same as last year.

Regional Reports:

ERSHLA – Mel reported: still in discussion with Mid-Michigan regarding merging.

GMR – Barb reported: The report is on the wiki. There are still funding opportunities available: The Exhibit and Event award (\$1200) and the Student Outreach Award (\$1000). Also many online educational opportunities over the summer: Searching Pubmed and beyond for chemicals, drugs, and genetics, Keeping up with PubMed, Making PubMed Work for You and Patient Safety Resource Seminar. GMR tech talk series with Tiffany Tawzer is coming up in June. Brief discussion regarding trouble with wiki access. Will follow up with Keith.

MDMLG – Ellen reported: The report posted on wiki. –MDMLG met on May 2nd. Ann Harris is the scholarship winner. MDMLG decided to open up to the scholarship to U of M students starting next year. Jill Turner developed a MHSLA – reimbursement form. Keith Engwall will be working with Sandra Martin and Val Reid to discuss the archives moving online. Summer luncheon is June 19th at Meadowbrook Hall. The speaker is an Oakland University art history professor, Andrea Eis, talking on “Marginalia” (the scribbles in the margins of books). Barb LeTarte asked that people send the names of any retirees from this past year to her, so they may be honored at the summer luncheon. Fall meeting will be September 11th at Oakwood Wellness Center and the tentative topic is Big Data. MDMLG discussed a by-law change to allow Treasurer to have two year term. Election results: President Elect- Nancy Bulgarelli, Treasurer- Nadia Lalla, Member Services – Angela Sponer and Nominating Committee- Eliabeth Bucciarelli, Gina Hug, and Evan Sprague.

M-MHSLA – see Shelia’s report on 2014 conference above

WMHSLA – Mary reported: They met to watch MLA systematic review and will talk about having a CE class at some point in the summer.

Other Business

Keith reported on what he learned at MLA: He was the co-convenor of New Member SIG which entailed much discussion on recruitment efforts at the National Level. Membership is flat if not declining, so discussion on how to get creative with recruitment. Keith proposed the idea of “Would it be useful to co-ordinate recruitment efforts with MLA.” Discussion regarding students and how MLA has enough money to promote themselves and MHSLA needs the students at a local level. Merle is apprehensive about rolling us into MLA. Discussion regarding package deal fees for student membership to MHSLA. Discussion regarding a limited time frame for a discount rate. Discussion on trying to build student involvement by offering shadowing and /or an internship. Discussion regarding MHSLA not officially affiliated with MLA, it’s a CHILLY relationship. Keith proposes a new member sub-committee. Discussion on making a student section on the MHSLA website with cover letter tips to help students and job seekers Merle will talk to Michelle Bass to work on a student/new member section of the MHSLA website. Local reps will take the bundle student membership idea back to discuss. Discussion regarding recruiting from MI-AAHSL . Andrea will promote MHSLA at the next MI-AAHSLA meeting.

Keith – presented at MLA on digital binders. He started a digital binder for MDMLG. Discussion regarding having a page structure in the wiki for each office and committee and then for each year. Discussion regarding setting them up to be more functional with links to bylaws, forms, procedures, etc. Discussion regarding the format of the digital binder in the wiki and the training needs of incoming officers and committee members. Keith will write up a proposal and we can discuss in the July meeting.

Merle – 2017 conference – Eagle Crest quote sent to Mid-West Region's treasurer which apparently did not go over very well. Merle is having Nadia is work with Mid-West to resolve the funding issues. Merle will have a report from Nadia for next meeting.

Meeting adjourned 11:48.