

MHSLA 2012 - Local Arrangements Proposed Budget

COMMITTEE	EXPENSE	INCOME	TOTAL
Exhibits / Vendors			
16 booths at \$250 each		\$4,000.00	
Vendor sponsorships		\$4,400.00	
One extra rep			
# vendor Special Event Tickets			
Vendor Posters/Signs	\$50.00		
<i>Subtotal</i>			\$8,350.00
Welcome Reception/Special Event			
Welcome Reception Food Detroit Wheels (based on 50 people)	\$2,200.00		
Musicians (Irish) Odd Enough	\$200.00		
Bartender (Cash Bar)	\$100.00		
Special Event Tin Fish (based on 50 people)	\$2,150.00		
Room Rental Group Networking	\$275.00		
<i>Subtotal</i>		\$4,925.00	
Accommodations (Food, AV, Room Rental)			
Wed Microphones	\$375.00		
Wednesday - 2 - Projection Screens - 8 feet	\$80.00		
Wednesday - Meeting Room Rental Fee	\$300.00		
Wed Internet	\$125.00		
Wed All Day Beverages - Coffee, Tea, Soft Drinks and Bottled Water 50 People	\$350.00		
Wed Breakfast	\$1,100.00		
Wed Lunch	\$1,100.00		
Wed aft Break - Ballroom	\$90.00		
Wed aft Break - Gallery	\$90.00		
Thursday - 1 - Projection Screen - 8 feet	\$40.00		
Thursday - Meeting Room Rental Fee	\$300.00		
Thurs Microphones	\$250.00		
Thursday Internet	\$75.00		
Thursday All Day Beverages - Coffee, Tea, Soft Drinks and Bottled Water 50 people	\$350.00		
Thurs Breakfasts	\$1,100.00		
Thurs Lunch	\$1,300.00		
Thurs Aft Break	\$140.00		
Friday - 1 - Projection Screen - 8 feet	\$40.00		
Friday - Meeting Rooms Rental Fee	\$300.00		
Fri Microphones	\$250.00		
Fri Internet	\$75.00		
Friday All Day Beverages - Coffee, Tea, Soft Drinks and Bottled Water 50 people	\$350.00		
Fri Breakfast	\$1,100.00		
Fri Lunch			
Fri Break - Beverage Break Only	\$0.00		
<i>Subtotal</i>		\$8,525.00	
Publicity			
Save the Date Cards & Postage	\$0.00		
Programs	\$350.00		
LOGO - Honorarium	\$100.00		
Giveaways - Cars	\$111.25		
Signage	\$200.00		
<i>Subtotal</i>		\$761.25	
Registration / Hospitality			
Desk Supplies, Apples, & Badge Holders	\$150.00		
Name badges	\$50.00		
Registration (50 People)		\$15,500.00	
Registration for Officers (4)	\$1,240.00	\$1,240.00	
<i>Subtotal</i>			\$15,300.00
Misc			
President Plaque	\$100.00		
Librarian Award Plaques	\$200.00		
<i>Subtotal</i>		\$300.00	
TOTAL		\$14,511.25	\$23,650.00
Profit / (Loss)			\$9,138.75