

MHSLA 2010 - Local Arrangements Final Budget

COMMITTEE	EXPENSE	MHSLA IN-KIND	INCOME	TOTAL	NOTES
Exhibits / Vendors					
16 booths at \$250 each			\$4,000.00		
Vendor sponsorships			\$4,400.00		1 breakfast, 3 lunches, 1 break
One extra rep			\$150.00		
3 vendor Special Event Tickets			\$150.00		3 tickets at \$50/ticket
Vendor Posters/Signs	\$29.86				
<i>Subtotal</i>				\$8,670.14	
Welcome Reception/Special Event					
Welcome Reception					
Musician	\$250.00				
Prizes	\$60.00				
Special Event					
Museum Rental	\$200.00				
Food & Service	\$2,895.00				
<i>Subtotal</i>		\$3,405.00			
Accommodations (Food, AV, Room Rental)					
Wed AV	\$190.00				
Wed Breakfast	\$1,034.00				
Wed Lunch	\$1,572.60				
Wed Break - Kellogg	\$544.50				
Wed Break - MSU Library	\$63.20				
Wed Welcome Reception Food	\$2,190.00				
Thurs AV	\$225.00				
Thurs Breakfasts	\$1,874.00				Includes MHSLA and MSU affiliates breakfast
Thurs MSU Affiliate Breakfast			\$615.00		MSU Libraries paid MHSLA for affiliate breakfast
Thurs Lunch	\$1,798.20				
Thurs Breaks	\$835.00				
Fri AV	\$200.00				
Fri Breakfast	\$1,173.20				
Fri Lunch	\$1,354.80				
Fri Break	\$182.00				
Local Arrangements Room	\$212.44				Reserved 2 nights to bring overall room rental cost down from 1,000 to 700
Room Rental	\$700.00				
<i>Subtotal</i>		\$13,533.94			Doesn't include scholarship hotel rooms (804.64) see education budget
Publicity					
Save the Date Cards & Postage	\$185.62				
Programs	\$234.26				
Paper for Folders	\$8.43				
<i>Subtotal</i>		\$428.31			
Registration / Hospitality					
Desk Supplies, Apples, & Badge Holders	\$100.82				
Name badges	\$45.78				
Registration			\$12,725.00		Have received \$12,475 (waiting on Brett Powers check)
Registration for Officers (4)		\$1,000.00			Paid for by MHSLA
<i>Subtotal</i>				\$12,578.40	This subtotal does NOT reflect 1,000 in-kind (it's reflected in the total profit/loss below)
Misc					
President Plaque	\$65.00				
Librarian Award Plaques	\$119.00				
<i>Subtotal</i>		\$184.00			
TOTAL	\$17,551.25	\$1,000.00	\$21,248.54		
Profit / (Loss)				\$2,697.29	Total Income - Total Expenses - Total MHSLA In-Kind