



August 20, 2014 Ferris Library Advisory Council Meeting Minutes

Chairperson: Scott Garrison

Present: Scott Garrison, Leah Monger, Josie VanAvery, Lyle Mourer, Kristy Motz, Rick Bearden, David Scott, Melinda Isler.

Topics

New integrated library system/library services platform. - Leah

Leah attended a meeting with several other COLD libraries in Lansing to discuss the feasibility and desirability of a joint purchase of a next generation integrated library system/library services platform. Currently, the discussion is in a preliminary state with representatives from Oakland, Saginaw Valley, Grand Valley, University of Michigan-Dearborn, Northern Michigan University, and Eastern.

She noted concerns were mentioned about customization and integration with multiple campus systems. Oakland reported that they are currently looking at next generation systems and their analysis is that there aren't any systems ready for prime time. Oakland is currently using Voyager with Summon as their discovery tool. They like the theory behind Intota; however, Intota is still in development and just vaporware. They would like to wait at least another year and then review Intota again. Their opinion on OCLC'S WorldShare Management Services was not positive.

They think that Ex Libris's Alma is the only possibility right now because it appears to be the most developed even though there are some issues with the quality of their records and database. Grand Valley is about to write a report on different library systems that might suit their environment. Saginaw Valley plans on switching to something different as soon as their contract is up with Innovative.

Eastern is in their second year of beta partnership with ProQuest for Intota, and they feel maybe in another year it can be a real player.

The group did not feel 100% certain what the COLD deans and directors were hoping to achieve.

Were they hoping to form a consortium and standardize policies and procedures? There was consensus that it would take too long to develop a robust consortium, so it was agreed that the potential goal should be group purchase of a common system. It is possible that consortial agreements might develop afterwards once we were sharing the same system. Should the COLD deans and directors decide to issue an RFI (request for information) eventually, they would need a number of working groups to look at the different functional areas of the system.

Due to timeline factors among the group such as current contract expiration dates and server life expectancies, it was felt that a final decision should be made within a three-year time limit.

Leah stated that the plans are to have a recommendation before the next COLD meeting in October.

Table Reservations – Lyle

Lyle passed out the current policy for review, and asked what should be changed in order to abide by the safety rules as well as update the policy.

Scott suggested we incorporate the safety director's recommendation for placement, count of the table displays, and the number of students attending the table.

Rick suggested a form should be required in order to reserve a table.

Scott made recommendations to update the form to include language clean-up and specifications as to how many tables and how many personnel per table.

Action: Lyle and Melinda will work on refreshing the policy and email it for approval.

Rick intends to set-up the table request form for submission.

Media Booking Collection Policy

Leah noted receiving an email from Fran regarding the placement of Media Booking on reserve. She would like it to be treated as a normal reserve.

Rick noted that we need to find out if these items are findable and if not, we need to rectify the situation. Currently, most items are labeled as in-house usage.

Action: Rick and Kriss Tessin will research as to whether the Media items are found in Sierra.

Other Business/roundtable

Scott noted he received a call from a former student who reported she was made to feel very unwelcome at the library. She also stated that she doesn't want to come back to FLITE. She thought that one of our FLITE staff used uncalled-for behavior toward her and he/she demonstrated actions that were ridiculous in some way. Scott called her to find out what happened and at which service point. He is now waiting for a return call.

Scott discussed the possibility of reserving a study room/instruction studio on a regular rolling basis for the men's basketball team. Lyle suggests we give them a study room per availability with the provision that library instruction would override the reservation. His concerns are that there will be many more requests from the other teams and they might be needed for instruction within the library at the same time.

Action: Scott will reply to Dan Tuuri suggesting that they may reserve the instruction studio with the provision that library instruction will take preference if there is a booking conflict.

Meeting adjourned at 3:04 p.m.

**Next Meeting
September 17, 2014**