



March 5, 2014 Ferris Library Advisory Council Meeting Minutes

Chairperson: Scott Garrison

Present: Scott Garrison, Leah Monger, Josie VanAvery, Lyle Mourer, David Scott, Melinda Isler, Kristy Motz, Rick Bearden.

Topics

Red Cross Blood Drive Posters

Scott noted that Mark Eichenberg inquired about the placement of posters in FLITE to promote the RCBD and asked the group if there were any concerns regarding the posters. Lyle noted that traditionally FLITE did not allow posters within FLITE for any of the campus groups and that the rules were listed under the solicitation policy. He suggested the digital signage would be a great way for the groups to advertise.

Kristy noted that if we authorize one group, we then need to authorize all other groups. Scott noted that the consensus is that we shouldn't start posting signs around the library due to the complications of deciding who, what and how to keep it neat and orderly. Scott indicated that this would be a positive attribute for support of the digital signage. Dave suggested we could post in places such as the lounge, the BRCL, or other staff areas.

Action: Scott will reply to Mark regarding FLITE's policy on signs and posters.

Possible implementation of electronic cigarette policy

Lyle noted that he inquired about the university policy regarding the electronic smoking situation with HR and their response was that it fell under the same rules as the tobacco use. He also discussed this issue with our safety coordinator, Mike McKay. Lyle mentioned that he thinks Mike McKay will communicate/clarify the Ferris policy on smoking as including e-cigarettes.

Leah noted that the policy states no smoking and doesn't even mention tobacco. She thought e-cigarettes are construed as smoking and should not be allowed.

Rick noted that he could fine tune the policy so that it is explicit to no smoking, i.e., tobacco or electronic.

Action: Rick will review the smoking policy on FLITE's website and propose more inclusive verbiage. He will then send it out to everyone and include the link to the trustee's policy.

Other Business/Roundtable

Scott was asked when he would put together the position justification for Yuri's position. He noted that Leah was presently working on a draft position description.

Scott mentioned what would be on the Dean's Council agenda.

1. Budget update – Fritz Erickson
2. Classroom/Lab Renovations Update – Fritz Erickson
3. President's Council Update – Fritz Erickson

Scott asked for ideas for the upcoming "Question of Week."

There were no responses at this time so Scott noted he was open to suggestions whenever ideas come forward.

Kristy asked if anyone heard updates or issues with MO 365. Some problems were mentioned regarding the different groups that have already migrated. Concerns were discussed regarding the alias email addresses and whether they will function correctly.

Action: Rick will clarify email aliases if needed.

Action: Scott mentioned that he will provide a list of previous action items to the next meeting to review the status of completion.

Meeting adjourned at 1:30 pm.

Next Meeting
March 19, 2014, 2:00-3:00 p.m.