

Ferris State University
Deans' Council
Tuesday, March 5, 2002

MINUTES

Present: Barbara Chapman, Kevin Alexander, Laurie Chesley, Richard Cochran, Bruce Forintos, Greg Frazer, Don Green, Sue Hammersmith, Ian Mathison, Chuck Matrosic, Dave Nicol, Tom Oldfield, Bill Potter

Absent: Al Uniacke

Guest: Ed Dorman, Adam Wetherell

Handouts: Agenda
Additional Compensation for Ferris Employees, Business Policy Letter
Nomination Form for Student of the Year - International
Nomination Form for International Educator of the Year

1. Other

- Dr. Chapman reminded everyone the Pizza with the President lunch is scheduled for Thursday, March 7, 2002.
- The nominations for Professor of the Year are due Friday, March 8, 2002. Please send the nominations to Dr. Chapman.
- There will not be a Deans' Council next week.
- Any comments regarding the On-line Learning Guidelines are due to Enid Carlson-Nagel March 19, 2002.
- The open sessions for Post Tenure Review and Student Assessment of Instruction are scheduled March 20, 2002 at 5:00 p.m. and March 21, 2002 at 11:00 a.m.
- The 4.0 Honors Dinner is tonight at the Holiday Inn.
- Dr. Chapman distributed the nomination forms for International Educator of the Year and International Student of the Year Awards. These nominations are due in two weeks and should be sent to Paul Landen in BIS 303.

2. Additional Compensation for Ferris Employee - Business Policy Letter

Dr. Chapman introduced Ed Dorman and Adam Wetherell to the Deans' Council. They talked about the Additional Compensation for Ferris Employees Business Policy Letter. The policy will eliminate the use of Interdepartmental Requisitions for payment to employees. Adam reviewed the reasons a person would receive additional

compensation. He also reviewed the grid that is attached to the Business Policy Letter that shows the procedures and EAA approval levels for the different types of compensation. Dr. Chapman said the EAA should be initiated before the work starts. The EAA must have the primary supervisor signature so they are aware of the additional compensation for the person.

3. Input for Strategic Plan

Sue Hammersmith talked about the Internal Assessment Committee and their charge from the President to review the strengths/weaknesses of Ferris State University. She led the discussion on challenges and strengths at Ferris State University.