

**Minutes
Ferris State University
Academic Senate Meeting**

November 19, 2013

Members in Attendance: Alspach, Bacon, Baker, Barnes, Berghoef, Brandly, Bajor, Cook, Dakkuri, Dinardo, Drake, Fox, Hanna, Isler, Joyce, Klatt, Marion, Potter, Richmond, Schmidt, Thapa, Wancour, Yowitz

Members absent with cause: Daubert, Griffin, Rumpf, Tower

Members absent: Abbasabadi, Amey, Boncher, Groves, Harlan, Ing, Jenerou, Jiao, Nagel, Peircey, Potter, Todd

Ex Officio and Guests: Adeyanju, Blake, Erickson, Johnston, Potter, Zimmerman, Reifert, Beistle, Lopez, Singleterry, Owens, Cook, Armstrong, Cronk, Doyle, Carter, Aben, Wagenheim, Kuiper, Konieczny, Wright, Sanderson, Koepf, Karafa, Cullen, Wanink, Frank, DeKoster

1.	President Thapa called the meeting to order at 6:05 p.m.
2.	<p>Approval of APRC general recommendations.</p> <p>Secretary Isler moved to approve the APR Process Improvements under the general recommendations. Senator Dakkuri seconded. APRC chair Wagenheim noted a full review of the process will be coming back to the Senate in the spring. Motion passed with one abstention.</p> <p>Secretary Isler moved to approve the 12 general recommendation of Academic Program Review. Senator Dakkuri seconded. They included: ensuring proficiency in writing skills, clarification on graduate education, clarification on roles of marketing and promotion, clarity on alumni tracking, improvement of the website, review of programs offered as extensions of general education, improved use of student learning outcomes, review of processes concerning clerical support and specialty equipment and address the culture of silos between programs. Senator Brandly asked if review of general education extension programs was not already part of the academic program review process? Chair Wagenheim said yes, but these are programs which may be shortchanged because of the focus of the program to serve the general education requirements. Motion passed.</p>
3.	<p>Approval of Program Recommendations (presented in order of colleges)</p> <p>College of Arts and Sciences.</p> <p>A. Applied Speech Communications (B.S. in Applied Speech Communication, A.A. in Applied Speech Communication, B.A. in Communication and Communications minor) continuation moved for support by Secretary Isler. Seconded by Senator Dakkuri. Senator Bajor asked about the disconnect in that students do not understand career path options and low salaries. Chair Wagenheim said that this was not an elevated recommendation because of the low response rate on the surveys, which was less than 10%. Senator Bajor asked why the process was using data that was not statistically significant. Chair Wagenheim said that this was all being reviewed and will be part of the process improvements coming back to the Senate in the spring. Motion passed.</p> <p>B. A.A.S in Industrial Chemical Technology continuation moved for approval by Secretary Isler. Seconded by Senator Dakkuri. Senator Joyce asked if it was true the program had only 6 students enrolled? Chair Wagenheim said yes but the courses also serve as General Education program. Senator Hanna asked if there was a minimum number of students required for a bachelors degree program. Chair Wagenheim said no if the courses are already being offered. Senator Cook asked if this was being marketed as a TIPS program. Physical Sciences Department Head Dave Frank said no, although TIPS students have been in the program. Motion passed.</p> <p>C. B.I.S. in Integrative Studies continuation with enhancement moved for approval by Secretary Isler. Seconded by Senator Dakkuri. Chair Wagenheim said this program only had room to grow and explained the need for a full time release coordinator and a change to a B.S. in Integrative Studies. Senator Dakkuri asked if it was currently a B.A. degree. Chair Wagenheim said no, it was a B.I.S. which is unclear to many employers. Senator Dakkuri said he thought it might be more appropriate as a B.A. degree. Senator Schmidt asked why other programs with greater numbers than 94 students are not recommended for greater release time. Coordinator Roxanne Cullen explained that in other programs it is a standard checksheet and she has 94 individual checksheets. Senator Schmidt asked if they are not finished once a</p>

	<p>student created and Coordinator Cullen noted that these are students who may be coming in and out of Ferris. Senator Hanna said that could apply to transfer students in any program. He said he supported additional support and release time for all coordinators, not just this program and suggested a friendly amendment to increase release time for all coordinators. Secretary Isler asked that the motion be brought up as a separate motion at the meeting. Senator Hanna withdrew the amendment and President Thapa said it would be on the agenda for the December meeting. The motion passed with 2 no votes and 1 abstention.</p> <p>D. B.A. and Minor in Sociology continuation moved for approval by Secretary Isler. Seconded by Senator Dakkuri. Senator Hanna asked if this was the same program that had just been approved for two additional faculty. Senator Berghoef said that was Social Work which was a separate program. Motion passed.</p>
4.	<p>Approval of Program Recommendations College of Business</p> <p>A. Hospitality Programs (B.S. in Hotel Management, B.S. in Resort Management, B.S. in Hotel Management with A.A.S. in Restaurant and Food Industry Management. A.A.S. in Dietary and Food Service Management and other minors and certificates) continuation moved for approval by Secretary Isler. Seconded by Senator Wancour. Motion passed.</p> <p>B. A.A.S. in Legal Studies continuation moved for approval by Secretary Isler. Seconded by Senator Wancour. Senator Hanna asked for clarification on release time for the coordinator. Coordinator Gayle Lopez explained she received quarter release time only in the semesters where she was completing outside American Bar Association accreditation. Motion passed.</p> <p>C. B.S. in Music Industry Management continuation moved for approval by Secretary Isler. Seconded by Senator Wancour. Senator Cook asked about the recommendation to encourage program growth when she did not believe that was the intent of the coordinator. Coordinator Dan Cronk said that at the moment the administrative support was not enough to handle current enrollment but even if that was increased, the facilities constraint made it difficult to grow much beyond that. Senator Cook suggested a friendly amendment to change the phrase “continued program growth” to “continued program excellence.” Senator Potter stated he was uncomfortable with changing the wording of the report with only the concurrence of the chair and asked committee members in the audience if they were okay with the amendment. The four members present were. The amendment was accepted. Senator Hanna asked for clarification on who paid for the coordinator position- Arts and Sciences or Business. The faculty salary is paid out of Arts and Sciences. Senator Schmidt asked why the program was set up that way. Coordinator Cronk said when he became involved it was a small program and was a combination of the mixture of the music and the business aspects, much like the PGM program.</p>
5.	<p>Approval of Program Recommendations College of Education and Human Services</p> <p>A. Criminal Justice Programs (M.S. in Criminal Justice, B.S. in Criminal Justice, A.A. in Pre-Criminal Justice and Minors in Criminal Justice, Forensic Science and Homeland Security) continuation with enhancement moved for approval by Secretary Isler. Seconded by Senator DiNardo. Motion passed.</p> <p>B. Military Science Minor/ROTC moved for continuation by Secretary Isler. Seconded by Senator Dinardo. Motion passed.</p>
6.	<p>Approval of Program Recommendations College of Engineering Technology</p> <p>A. B.S./A.A.S. in Automotive Management continuation moved for approval by Secretary Isler. Seconded by Senator Dinardo. Chair Wagenheim said this was a program with great potential but needed faculty dedicated to that program and suggested the reassignment of Mark DeKoster full-time. Motion passed.</p> <p>B. B.S. in Product Design Engineering Technology continuation moved for approval by Secretary Isler. Seconded by Senator Wancour. Chair Wagenheim asked for a friendly amendment to strike the first suggestion for improvement which had suggested the establishment of program level outcomes, which already exist. The amendment was agreed to. Motion passed.</p> <p>C. Report of the A.A.S. in CAD Drafting and Tool design report moved for approval by Secretary Isler. Seconded by Senator Wancour. Chair Wagenheim said this was his error that the report had not already been reviewed. Senator Schmidt asked what we were approving? Chair Wagenheim said that APR accepted the report. Senator Hanna asked if the report was what appeared in the Senate packet. Chair</p>

	Wagenheim said no, that was just an excerpt he inserted. Motion passed.
7.	<p>Approval of Program Recommendations</p> <p>College of Health Professions</p> <p>A. A.A.S to B.S. Dental Hygiene Completion program (B.S.) and A.A.S. in Dental Hygiene continuation moved for approval by Secretary Isler. Seconded by Senator Dinardo. Motion passed.</p> <p>B. B.S. in Healthcare Systems Administration continuation moved for approval by Secretary Isler. Seconded by Senator Dinardo. Motion passed with 2 abstentions.</p> <p>C. B.S. in Nuclear Medical Technology continuation moved for approval by Secretary Isler. Seconded by Senator DiNardo. Senator Bacon asked for clarification about the coordinator position. Chair Wagenheim said the position is currently held by a non-tenure-track faculty member. Motion passed.</p> <p>D. Nursing (B.S. in Nursing, M.S. in Nursing and Nursing Education Certificate) continuation moved for approval by Secretary Isler. Seconded by Senator Wancour. Motion passed.</p>
8.	<p>Retention and Student Success</p> <p>A. FSUS program continuation moved for approval by Secretary Isler. Seconded by Senator Wancour. Chair Wagenheim noted that one of the difficulties with FSUS is that only programs with open electives can have the opportunity to make it count as a credit toward graduation, while all need to pay for it. Senator Schmidt said that this is difficult in programs with strict accreditation requirements where it does not add to either the knowledge in the field and is in conflict with our intent to reduce student dept. Chair Wagenheim said that this class brings in about \$750,000 per year and is unlikely to return to being a free credit. There is evidence that it does help with retention to the second year. Senator Bacon questioned the validity of the studies which are coming out of the same office which runs the program. Senator Wagenheim said there is no direct evidence as to how it helps improve the actual graduation rate. Senator Cook said that she has taught the class twice and while there may not be statistical evidence, she has seen an improvement in her student. Her concern is that not all students get the same quality of experience and likes the recommendation that would help to standardize the experience. Senator Brandly said that would also be his experience in advising students. Senator Wancour said her program Dental Hygiene has very strict accreditation requirements which make it not possible to award the 1 credit in a free elective. The motion passed with some no votes and 4 abstentions.</p>
8.	<p>Open Forum.</p> <p>A. President Thapa, seconded by Vice-President Marion again thanked all the committee members for all the work that they have done.</p> <p>B. Senator Dakkuri suggested that reports contain the number of graduates in the past two years and some numerical benchmarks. Chair Wagenheim said this could be incorporated into the process improvements and encouraged people to consider joining the committee next year.</p>
9.	Senator Brandly moved to close the meeting at 7:41 p.m. Seconded by Senator Dinardo. Motion passed.

Respectfully submitted,
Melinda Isler
Secretary