

Ferris State University
Deans' Council
Tuesday, February 19, 2002

MINUTES

Present: Barbara Chapman, Kevin Alexander, Laurie Chesley, Richard Cochran, Bruce Forintos, Greg Frazer, Don Green, Sue Hammersmith, Ken Kuk, Ian Mathison, Dave Nicol, Tom Oldfield

Absent: Bill Potter, Al Uniacke

Handouts: Agenda
Summer Task Force Draft Report
Internet Courses Lotus Note form J. Gerst
Web-Based Instruction at Ferris State University, Draft
Academic Bulletin on Campus Pipeline
Equity in the classroom Conference, April 10 - 12, 2002
Brochure - Bachelor of Integrative Studies (BIS)
Bulletin for Dr. Tom Angela Teleconference 2/22/2002
Flite reservation data
Torch article from 2/18/2002 regarding computer labs

1. UAP Follow-up Update - Planning for FY 03

Dr. Chapman reviewed the Unit Action Plan presentations with the Deans' Council. The President will share with the campus his decisions for FY03 at the Pizza with the President luncheon on March 7, 2002.

2. FY 02 VPAA Budget Review for Academic Units

Dr. Chapman said Gina will schedule meetings with the different areas to review their budgets for this year. These will be scheduled after we receive the February Scrollups. She will prepare a summary spreadsheet of the college spending and the projected for the spending for each area through fiscal year end.

3. Summer Task Force Draft Report

Two open sessions were held last week for the campus community to discuss the Summer Task Force Draft Report. Tom Oldfield said the biggest concerns were the coordination of scheduling for summer term and the length of the summer term. The Deans' Council discussed the advantages and disadvantages of a 12-week versus a 9-week summer term. Dave Nicol said students in the PGM and PTM programs need to carry a full load in the summer term due to their internship scheduling. Sue Hammersmith said the appropriate load for a student to carry in the summer needs to be determined.

Don Green said that FSU-GR would like to send a letter to current students who will be home during the summer to consider taking courses at FSU-GR or even at one of the Ferris off campus sites. He also talked about a marketing plan they would like to implement directed towards Ferris graduates. He would like to send a letter to graduates who have received their bachelor degree asking them to consider pursuing their masters degree at Ferris State University in Grand Rapids.

4. Grant Proposal Approval/Submission Process

Dr. Chapman reminded the Deans' Council of the process for proposals. She asked the deans to remind their faculty to submit a Notice of Intent to Apply for each grant proposal.

5. Internet Courses - Current Courses, Courses under Development, Process for Identifying/Developing Future Courses

Dr. Chapman distributed a listing of internet courses from the Registrar's Office for Summer 2001, Fall 2001, Winter 2002, Summer 2002 and Fall 2002. These are the courses that were coded on SIS as being an internet course. These courses are charged at the resident rate.

6. Update PTR Evaluation

Laurie Chesley reported the task force members are reviewing the SAI Task Force recommendations.

Tom Oldfield reported the Post Tenure Review Task Force met last week. Each team member submitted at least five recommendations. They will meet again this week. The Task Force members will add a Preamble to the Post Tenure Review Policy. They also plan to do a clean up of the document. Once a draft document is completed, there will be open sessions for campus comment. Recommendations will be forwarded to Vice President Chapman by April 1, 2002.

7. Campus Pipeline

Dr. Chapman distributed a copy of the Academic Bulletin that is on Campus Pipeline. Dr. Chapman said that any additions to this bulletin should be sent to Al Uniacke so he can update this site.

8. Use/Scheduling of Instructional Space in FLITE

Dr. Cochran distributed reports showing the usage of instructional space in FLITE. The rooms that are available for meeting and class use are 108, 110, 112, 133, 135, 214, 304, 438, and 442. Dr. Cochran would like the deans to consider this space as a strategic resource for the campus. He said some faculty may want to schedule classes in these rooms, especially the rooms set up as a computer lab. He asked the deans to get feedback from their faculty and let him know in two weeks what they see as their needs for this space.

9. Other

- Dr. Chapman distributed packets to all the deans on the "Equity in the Classroom Conference" that will be held at Soaring Eagle Resort and Casino, April 10 - 12, 2002.
- Laurie Chesley distributed the brochure for the Bachelor of Integrative Studies degree.
- Laurie Chesley gave a handout about the teleconference scheduled for Friday, February 22, 2002 in IRC 102 from 2:00 - 3:15 p.m. with Dr. Tom

Angelo on Teaching and Assessing for Critical Thinking and Deep Learning.

- Don Green talked about hosting a Deans' Council in Grand Rapids. He would like to have a guest speaker, Ellen Brown from CAEL, do a presentation on what other institutions are doing about credit for prior learning assessment. He would like to center this discussion on off campus programs and what we can do better at FSU-GR.
- Sue Hammersmith talked about the Internal Assessment Committee. They are looking at Ferris State University's strengths and weakness, both internally and externally, and how can we respond to outside influences.
- Richard Cochran announced that Carrie Forbes is the new Distance Education Librarian in FLITE.
- The University Curriculum Committee web page now shows curriculum proposals that are under review by the UCC.
- Ian Mathison talked about the donation that was made for computers for the Kalamazoo site.
- Dr. Chapman reminded the Deans' Council to check the "Reminders" list that is included with the Deans' Council Agenda.