

Ferris State University
Deans' Council
Tuesday, January 15, 2002

MINUTES

Present: Barbara Chapman, Laurie Chesley, Richard Cochran, Tom Colladay, Bruce Forintos, Greg Frazer, Sue Hammersmith, Ian Mathison, Dave Nicol, Bill Potter, Chuck Matrosic, Tom Oldfield

Absent: Don Green, Al Uniacke

Handouts: Agenda
Academic Plan Performance Indicators
Center for Teaching, Learning and Faculty Development - Director
Search Update
Friends of Ferris Ticket Sales
Final VPAA Priority Rankings for 2003-2005 Planning Ideas
Academic Affairs FY 2003-2005 Planning Requests

1. UAPs: VPAA Priorities, Forthcoming Planning Presentations

Dr. Chapman distributed copies of the Academic Affairs FY 2003-2005 Planning Requests and the final VPAA Priority Rankings for 2003-2005 Planning Ideas. There are a total of 265 planning initiative templates. Dr. Chapman prioritized 61 of these, and reviewed this listing with the Deans' Council. A copy of the document will be on closed reserve in FLITE, plus copies will be available in the deans' offices for review.

2. Outcome of Grievances on Attendance Policy and Mid-Term Grade Requirement

Dr. Chapman talked about the outcome of the grievances that were filed for the Attendance and Midterm Grade Policies. She sent her response to the grievance to the FFA before Christmas, and they have 20 working days to respond to the letter. We will change the wording on the language in these policies.

3. Search Updates

Dean, College of Education and Human Services: Sue Hammersmith reported they have nine applicants. She believes they have a good pool at this time.

Dean, College of Technology: Dr. Chapman met with the committee before the holiday. They are getting references on a candidate, and hope to have this complete by the end of this week.

Director of Grants: Search for this position is underway. They have received four applicants to date.

Director of CTLFD: Laurie Chesley distributed tentative dates for on-campus interviews for two candidates for the Director for Center for Teaching, Learning and Faculty Development. Included with this was a concise vita for the two candidates they plan to interview.

4. Technology/Web CT Updates

Richard Cochran talked about last week's meeting with cabinet and the presentation about Campus Pipeline. He said Jerena Keys and Dale Hobart would be contacting the deans to review Campus Pipeline. They will meet with them to discuss this product and answer questions they have regarding Campus Pipeline and possible strategies to make this product work for us. Richard talked about the different software and hardware available with the Campus Pipeline and the associated costs for this.

Laurie Chesley reported the server for Web CT has been moved. They will conduct a search for a Web CT Coordinator position

5. Summer & Fall Schedules and Schedule Matrix

Tom Oldfield asked if there were any issues with the implemented schedule matrix policy. This scheduling matrix goes back to semester transition. We need to follow this matrix to get the best utilization of classrooms on campus.

6. Training FMLA & Sick Leave

Dr. Chapman asked the Deans' Council if they thought it would be beneficial to conduct another training for FMLA and Sick Leave for the Deans and Department Heads. It was agreed that this is something that could be done this semester. Tom Oldfield will talk to Warren Hills about arranging this training.

7. Friends of Ferris Tickets

Dr. Chapman gave the Deans' Council posters and information about the Friends of Ferris Dinner Dance Auction scheduled for February 16, 2002. She said the deans could contact Mindy Britton for tickets.

8. Other

- Oliver Evans may contact the deans about a proposal he would like to develop for an interdisciplinary course on marketing and advertising for an aging population. It could include students in marketing, sociology and optometry.
- The Board of Trustees committee meetings are scheduled for tomorrow. Dr. Chapman reviewed the items that will be discussed in these meetings. She gave a copy of the Ferris State University Academic Plan Performance Indicators Status Report to the Deans' Council.
- Sabbatical leave recommendations have been received from the Sabbatical Leave Committee. These have been forwarded to the

president. They will be on the Academic Affairs Board agenda tomorrow. These will be shipped to the deans electronically as soon as they are reviewed at the meeting tomorrow.

- Richard Cochran reported on the usage of FLITE to date. He said they are consistently showing 3x's the number of people who used the old library facilities.
- Dr. Chapman announced the FSU-Grand Rapids planning presentation has been changed to January 28, 2002 from 1:00 - 4:00 p.m. in Grand Rapids.