

**Deans' Council Meeting
Tuesday, January 11, 2005
8:00-9:50 a.m.**

MINUTES

Present: Michael Harris, Ian Mathison, Michelle Johnston, Chuck Matrosic, Matt Klein, Jacque Hooper, Bill Potter, Kevin Alexander, Dave Nicol, Richard Cochran, Tom Oldfield, Roxanne Cullen, Robbie Teahen.

Handouts: Agenda
FLITE Log – January 2005

ANNOUNCEMENTS

- President Eisler stopped by and welcomed the Deans to Winter Semester 2005. He pointed out the good work of the task forces and noted the open sessions scheduled to discuss the results.

- Dr. Harris indicated that additional Deans' Council meetings will be scheduled, possibly in the afternoon. Mindy will try to schedule a few additional meetings, but not necessarily when everyone is available.

- Dr. Harris noted the importance of meeting with each dean on a regular basis and announced that the Deans' touch-base meetings will be held for a 30-minute period in order to free more time for other ongoing projects. If deans need for more time, then additional time will be scheduled on another date.

- Dr. Harris noted that Senate Bill 1155, signed into law by Governor Granholm on Jan. 5, 2005, placed responsibility for the Freedom to Learn Project with Ferris State University. In conjunction with the State Department of Education and with the assistance of a 32-member state-wide advisory group comprised of members from government, education, business and industry FSU will administer \$3.7 million in federal funds and \$2.7 in state funds related to this program. Roxanne Cullen and Michelle Johnston will provide coordination for the project.

- Dr. Harris welcomed Roxanne Cullen as the new Assistant Vice President for Academic Affairs. Congratulations were given to Matt Klein appointed as Dean of the College of Arts and Sciences. His appointment will be official Feb. 27 at the Board of Trustees meeting. Dr. Harris thanked those deans who served on the search committees.

1. University-wide Task Forces Synthesis and Selected Recommendations

Copies of the University-wide Task Forces Synthesis and Selected Recommendations were distributed and reviewed. Dr. Harris indicated that it is Important for the deans to read it carefully because this year's planning process will be driven by these recommendations. He noted that assessment items assigned to the Division of Academic Affairs will be completed by the end of this semester.

Roxanne Cullen will begin developing a list of university priorities for classroom renovations. The importance of including off-campus was noted.

Professional Development –deans will be asked to begin an assessment/inventory of faculty development efforts.

Physical Teaching Spaces – Roxanne Cullen will be working on inventory. It was suggested that the template developed by the task force be used. A copy will be e-mailed to deans.

2. DRAFT University Planning/Unit Action Plans

Copies of the DRAFT University Planning/Unit Action Plans document were distributed. Dr. Harris reviewed the draft and noted the different approach to planning. The President intends to distribute the final documents by January 14. Planning materials to be submitted will be short, with no glamorous PowerPoint presentations.

3. Minor Caps Improvement Projects

The Summary of Minor Caps Improvement projects was distributed.

4. Searches

Dr. Harris noted that the Division has been working towards an academic cycle of searches, providing faculty where growth is, and reviewing each vacancy for need within the Division of Academic Affairs.

He noted that he has been working with the President to develop a model to reward SCH growth by increasing faculty position. The model recognizes credit hour growth through increased funding to those areas. It is based on a rolling two-year average of full time student enrollments (FTE). The model also takes into consideration the difference in cost of delivering lower division, upper division, and graduate courses as well as other cost factors. In doing so, the numeric average FTE change is weighted according to these categories. The sum of these weighted FTEs is multiplied by .25 of the current tuition for a full-time student.

Searches will begin in the next week, which contradicts September cycle of hiring/searches.

Retirements will be handled under the academic year search cycle.