

Ferris State University

Deans' Council
Tuesday, January 18, 2000
8:30-10:00 a.m.
Minutes

Present: Doug Haneline, Barbara Chapman, Steve Perialas, Bruce Forintos, Ian Mathison, Richard Cochran, Al Uniacke, Paul Prins, Paul Landen, Tom Oldfield, Sue Hammersmith, Susanne Chandler, Jim Maas, Bill Potter, George Waldheim.

Special Guest: Paul Landen, Director, International Affairs

Handouts: Agenda
International Affairs Directory
Study Abroad Course Guidelines for Faculty Led Programs
Off-Campus Student Credit Hours Produced 1999W & 2000W
UCEL Student Satisfaction Survey – Fall 1999
Academic Plan Discussion Draft
Grant Process Review Report

Sandra Strothers thanked Deans' Council for their support of the Martin Luther King, Jr. events.

1. International Affairs Update – Paul Landen

Paul Landen informed Deans' Council staff of some recently initiated programming. One initiative involves the development of short term training for international use, e.g. training for Saudi police. If anyone has ideas, please contact Jackie Perrin. Paul is also working with Jim Maas to combine a certificate in International Business and a certificate in Intensive English.

Representatives from the National Student Exchange (NSE), a domestic exchange program, will visit campus on Tuesday, February 8 for an on-site visit. A diverse group of universities representing every state in the union participate in NSE. This on-site visit will involve discussions on logistics.

Effective January 2000, the Office of International Affairs is the University's official international admissions office, with Sally Nicolai coordinating. He noted that 23 new international students were enrolled Fall semester. Winter semester numbers are not available yet.

Paul met recently with the assistant dean group and talked particularly about admissions, and whether international students need to take the ACT. Counselors are concerned about English and math placement without ACT scores. He noted that if a student has passed the TOEFL, the student is placed in ENGL 150. Math placement tests are taken during their orientation.

Paul distributed copies of the updated directory for International Affairs, as well as copies of Study Abroad Course Guidelines for Faculty Led Programs.

2. UCEL Student Satisfaction Survey - Fall 1999 – Forintos

Dean Forintos distributed copies of the UCEL Student Satisfaction Survey – Fall 1999 and discussed it. Bruce indicated follow-up will be done on the issues. Customer satisfaction surveys will be administered on a continuing basis to allow for constant feedback. Dean Forintos also distributed Off-Campus Student Credit Hours Produced 1999W & 2000W.

3. Further Discussion of Proposed College of Professional and Technical Studies at FSU-GR

Dr. Chapman indicated that she will be meeting with Ken Schultz, Paul Prins, and Bruce Forintos to discuss some concerns about the proposed college and its relation to UCEL. Dean Cochran noted that the mission statement of the KCAD library focuses mainly on support for art and design programs. If the proposed college is established, that mission statement would need to be changed. Sue Hammersmith questioned general education requirements and whether Big Rapids courses will be used. She also noted that some of the non-technical programs that had been in the development stage for FSU-GR offering seem to be on hold, such as Music Industry Management, Public Administration, Psychology, Speech Communications, etc. Paul Prins indicated that FSU-GR is developing an assessment instrument regarding the bio tech program. Dean Waldheim noted the term “technical” has a different meaning in the educational world as compared to the industry world. He suggested removing the word “technical” from the title. Please send other comments and concerns to Dr. Chapman no later than Tuesday, January 25.

4. Noel-Levitz Visit

Doug Haneline encouraged deans to attend as many of the Noel-Levitz sessions as possible.

5. Internet White Paper: Update and Discussion – Doug Haneline

Doug Haneline noted that he has received comments, etc., regarding the draft internet white paper. The intellectual property piece will be reviewed based on information received from the General Counsel's office. A new reiteration will be drafted soon and sent out. This will be a future Deans' Council agenda item.

6. Refunding of Federal Financial Aid

Dr. Chapman reminded deans of the information from Craig Westman distributed yesterday via e-mail regarding refunding of federal financial aid. Deans were asked to send comments to Dr. Chapman. The withdrawal date change is the most critical piece.

7. Status of Academic Plan

Dr. Chapman distributed copies of an Academic Plan Discussion Draft. The discussion draft includes a revised table of contents. Dr. Chapman asked Deans' Council members

to particularly review *Section 1 – Environmental Assessment and Planning Assumptions* and send comments to her no later than this Friday, January 21.

Discussion was held on technology and how it fits in the academic plan. Should it be considered as a common theme/thread, or should there be a specific section on technology? It was suggested that a note be included on technology indicating that it's inclusive and Academic Affairs supports the use of technology.

8. Grant Process Review Report

Copies of the Grant Process Review Report were distributed. A process review team has developed this report and shared it with Rick Duffett and Dr. Chapman. Dr. Chapman suggested the deans share the report with their assistant deans, but that the report is a draft and shouldn't be widely disseminated. Deans' Council members should review and send comments to Mindy by this Friday, January 21. She suggested they pay particular attention to the recommendation that more responsibility will be on the deans, and grant applications will not come to the VPAA office for approval. She suggested that Deans' Council also note the proposed change on indirect costs. This will be an agenda item at next week's Deans' Council meeting.

9. Other

Brochures on "Re-Awakening the Soul of Education" conference scheduled for February 8 at the Holiday Inn and the Governor's Career Preparation and Tech Prep Conference scheduled for February 14-15 in Grand Rapids. Please contact Patty at x5983 to attend.

Doug Haneline noted that Henryk Marcinkiewicz' ad regarding Web CT will be appearing in The Chronicle soon.

Ian Mathison reported that the College received \$25,000 from Searle Pharmaceuticals to establish an exchange program for seniors in the Pharm.D. program.