

Deans' Council
Tuesday, January 11, 2000
8:30-10:00 a.m.

Minutes

Present: Doug Haneline, Jim Maas, Paul Prins, Richard Cochran, Isabel Barnes, Sue Hammersmith, Ian Mathison, Bill Potter, Al Uniacke, Barbara Chapman, Tom Oldfield, Nancy Cooley, George Waldheim, Bruce Forintos

Special Guests: Ken Schultz

Handouts: Agenda
Noel-Levitz Schedule for January 20-21, 2000
Chancellor's Proposal for a College of Professional and Technical Studies at Ferris State University – Grand Rapids
FSU-GR Program Offerings
UCEL New Off-Campus Programming Schedule

1. Announcements

Dr. Chapman told Deans' Council members that the President has announced the appointment of Cory Duckworth as Vice President for University and Marketing. He also reported to Cabinet that Dawn Dempsey is leaving the University for an alumni position at University of Michigan.

Dr. Chapman noted that any faculty requesting a resignation through the voluntary resignation incentive plan (VRIP) will be reviewed after the November 1 deadline, as outlined in the FFA contract.

Dr. Chapman indicated there was some discussion at the most recent Cabinet meeting regarding next year's calendar. January 1, 2001 falls on a Monday, with walk-in registration scheduled for January 4-5. Staff may need to report on January 2 to allow for services to be ready for students arriving that week. Denise Barowicz will be reviewing union contracts and report back to Cabinet.

The deans were reminded of post tenure review deadlines, as listed on the reminders on the back of the agenda.

Materials for reappointment letters are now due. Deans were reminded that the FFA contract calls for the following materials: 1) tenure committee written evaluation; 2) written evaluation/recommendation by department head/evaluator; and 3) dean's written support. Reappointment materials for non-tenured faculty in their first year of service are due to the VPAA on March 1.

Tenure materials are due to the VPAA by February 11, 2000.

2. Changing Withdrawal Dates

Tom Oldfield reported that he recently met with Ronnie Higgs, Craig Westman, Mike Cairns and Dave Engels regarding changing FSU's withdrawal dates to coincide with the Federal refund policy that has been changed. More information will be coming. In addition, information will be sent out regarding changing the date for "W" grades by making it earlier than the 8th week. There is also some discussion regarding a possible attendance policy. It has been predicted that future Federal policies will require taking class attendance. If such a policy is developed at FSU, the Academic Senate will need to review it.

3. Noel Levitz Visit

Doug Haneline distributed a copy of the Noel-Levitz schedule for January 20-21, and noted that it is important for all to attend the sessions regarding enrollment potential analysis. He stressed that these are working sessions, not presentations. Discussion was held on which sessions assistant deans should attend. Doug Haneline suggested deans use their own judgement on whether assistant deans attend the Deans' Council or department heads session.

4. Internet White Paper

Doug Haneline indicated that the latest version of the internet white paper was distributed to Deans' Council members via e-mail yesterday. Any comments should be sent to Doug by the end of this week.

5. Input/Feedback on Draft FY 2001-2003 Plans and Priorities to be submitted to President Sederburg

Dr. Chapman reminded deans that their comments are due January 12th regarding the Draft FY2001-2003 Plans and Priorities to be submitted to President Sederburg. She noted that she would be modifying several comments on the draft before submission. She will be forwarding the final version to the President, along with a cover memo, later this week. She indicated that she has no problem with deans presenting unranked, no-cost initiatives during the planning presentations.

6. Dean Searches Update

Tom Oldfield noted that the search committee for the College of Business dean is conducting reference checks for the top six candidates. The committee hopes to have candidates on campus for interviews by the end of the month. Doug Haneline reported that five completed applications for the Dean of Optometry have been received, along with 15 nominations. Letters have been sent out to the nominees as well as phone follow-ups. The search committee meets on January 27th. Barbara Chapman reported for Ellen Haneline that seven completed applications and a few nominations have been received for the Allied Health dean position. The committee will be meeting soon to review applications.

7. FSU-GR Update

Ken Schultz distributed copies of *Chancellor's Proposal for a College of Professional and Technical Studies at Ferris State University – Grand Rapids* and reviewed the document. He will be presenting the document to the Academic Senate later today. He also distributed a list of programs currently offered in FSU-GR.