

Academic Senate Report

University Curriculum Committee
Sandy Alspach, Chair

December 4, 2012

Proposal Number	Title	Senate Action	Updates
13-001 NC PH	Pharmacy Electives PHAR 452 & PHAR 469	Information	Under administrative management
13-005 Modify Course PH	Form E Update PHAR 421/422	Information	Under administrative management
13-007 NC PH	Essentials of Toxicology PHAR 472	Information	Under administrative management
13-011 MCC AS	Changes to Social Work Program Audit forms	Information	
13-013 Closure ED	Close Recreation Leadership & Management in Four Phases	Held	Under administrative management
13-014 Closure ED	Close Recreation Leadership & Management, Phase 1	Held	Under administrative management
13-015 Closure ED	Close Recreation Leadership & Management, Phase 2	Held	Under administrative management
13-016 Closure ED	Close Recreation Leadership & Management, Phase 3	Held	Under administrative management
13-017 Closure ED	Close Recreation Leadership & Management, Phase 4	Held	Under administrative management
13-018 MCC BU	Computer Information Systems Minor	Information	Still pending
13-019 Modify Courses TE	Math Prerequisite Change for EEET/ECNS	Information	
13-020 MCC TE	ECNS 425 Modification	Information	Still pending
13-021 NC TE	Creation of CENG 499	Information	Still pending
13-022 Modify Course TE	Prerequisite change for GISC 382	Information	Still pending
13-023 Modify Course TE	Mechanical Engineering Technology prerequisite update	Information	

Proposal Number	Title	Senate Action	Updates
13-024 NC AS	Counseling Theories and Techniques – PSYC 470	Information	
13-025 Modify Course TE	MECH 322 – Mechanical Engineering Technology Reclassification	Information	

13-030 MCC ED	EDCD 430 & EDCD 431 Prerequisite & Co-requisite Changes	Held	Pending administrative review
13-031 MCC ED	Reduction of Internship Hours – Master of Science in Ed. Leadership	Held	Pending administrative review
13-032 NC ED	Continuing Credit Masters Degrees	Denied 6-1-0	Cognizant of concern about student debt, the Committee feels there should be a better way to track students not completing the Capstone course.
13-033 MCC ED	Curriculum Clean-up Reading Endorsement	Information	Pending administrative review
13-034 Closure AS	Elimination of Mathematics BA	Held	Pending discussion
13-035 MCC BU	Professional Golf Management	Held	Pending discussion of concerns
13-036 MCC BU	Curriculum Clean-up for Human Resources, Major, Minor & Certificate	Information	

Discussion Items

The Committee learned that the new chair of the college curriculum committee for Pharmacy is Greg Wellman. We will continue to build our relationship with all college curriculum committee chairs to facilitate communication during the curricular process.

The Committee observed that some initiators are using old versions of forms rather than the revised forms on the UCC website. Initiators are requested to use the most current version of forms. We acknowledged that some forms continue to be improved; and we will accept proposals on “old” forms until January 2013. We hope that the workshop scheduled for November 12 will help initiators and their support staff identify and learn how to use the most current forms in their proposals. [Unfortunately this workshop was cancelled. A new date will be arranged in January.]

The Committee was reminded that the policy regarding Checksheets allows students to pursue the requirements on the checksheet that was active in the semester they declared the major. If the checksheet changes during a student’s academic career, the student is allowed to change to the new checksheet when it is to their advantage. This policy means that advisors need to be aware of checksheet changes across a period of four to six years. Information about students’

date of declaration and the active checksheet at that time is available in the system; when questions arise, the best source of information is the Registrar and Records Office.

The Committee discussed the challenge of identifying courses by their terms of offering. The recommended strategy for initiators is to request maximum flexibility in scheduling a course by indicating “Fall, Spring and Summer” (F, SP, SU) on Form F. However, it is recommended that programs identify the term a course is usually offered on the program checksheet (Form D) to aid in developing academic plans for completion. We recognize that these identifications may change, so we remind advisors to be aware of scheduling dynamics in their program. What appears on program Checksheets concerning terms of offering is considered advisory, not “a promise”.

The Committee recognizes that proposals we receive have been vetted through a series of agencies from the individual faculty unit through department/school curriculum committees, college curriculum committees and appropriate administrators at all levels. We take as our charge the task of guaranteeing that all parties involved in a curricular decision have been informed and have been heard. To this end, we are insistent that vote tallies from units be recorded and that all concerns have been identified and responded to.

The Committee will meet on December 5 at noon in CSS 302. All meetings are open; however, due to limited seating, we request that potential visitors contact Paula Hadley in the Academic Senate office.