

Academic Senate
Agenda for the Meeting of
Tuesday, November 6, 2012
Centennial Dining Room, Rankin Center
10:00 - 11:50 am

1. Call to Order and Roll Call
2. Approval of Minutes
 - A. October 2, 2012 minutes
3. Open Forum
4. Reports
 - A. Senate President – Douglas Haneline
 - B. Senate Vice President – Michael Berghoef
 - C. Senate Secretary – Melinda Isler
5. Committee Reports
 - A. University Curriculum Committee – Sandy Alspach
 - B. General Education Task Force – Fred Heck
 - C. Student Government – Byron Williams
6. Conversation with the Senate
 - A. Assoc. Provost Bill Potter – Retention
7. Announcements
 - A. FSU President - David Eisler
 - B. Provost – Fritz Erickson
 - C. Senate President – Douglas Haneline
8. Open Forum
9. Adjournment

**Minutes- DRAFT
Ferris State University
Academic Senate Meeting**

October 2, 2012

Members in Attendance: Abbasabadi, Alspach, Amey, Baker, Beck, Berghoef, Dakkuri, Daubert, Dinardo, Dixon, Drake, Fox, Griffin, Hanna, Isler, Jewett, Joyce, Klatt, Luplow, Marion, Moore, Nagel, Nazar, Nystrom, Schmidt, Stone, Todd, Wancour

Members absent with cause: Haneline, McLean, Thapa

Members absent: Boncher, Ciaramitaro, Cook, Jiao, Lovsted, Prakasam, Richmond,

Ex Officio and Guests: Adjeyanju, Blake, Durst, Eisler, Garrison, Kurtz, Pilgrim, Teahen, Reifert

1.	Vice-President Berghoef convened the meeting at 10:00 a.m. and opened the floor for comments
2.	<p>Approval of Minutes.</p> <p>Senator Alspach moved to approve the September 4, 2012 minutes as written. Senator Griffin seconded. Secretary Isler noted that a few misspellings had been corrected and the comments of Senator Nystrom were being moved to the open forum. Motion passed with one abstention.</p>
3.	<p>Open Forum</p> <p>A. Senator Alspach encouraged Senators to attend the Sports Speaker series, which had Greg Kelsner speaking on October 4th. Kelsner was a member of the 1979 championship Michigan State University basketball team.</p> <p>B. Senator Dakkuri requested that the President make a report at the November meeting on the use of release time and/or stipends for Senate duties: for officers and committees.</p>
4.	<p>Officer Reports</p> <p>A. Vice-President Berghoef responded to a request at the September meeting stating that it was not in the charter that issues require a second reading. Additionally, the current charter allows for any motion to be made from the floor. But it assists the process of the Senate when motions may be sent in advance. It is a greater concern that everyone's voice is heard. In recognizing speakers, the presiding officer will try to alternate between for and against and allowing all to speak once first. There is no October Senate conversation but upcoming visits will feature Bill Potter discussing retention and Angie Roman of Career Services. The bulk of committee appointments were made September 21 and Student Government representatives will be appointed shortly. There were several new faces volunteering and some requests continue to come in. A follow-up message will be sent shortly. The chairs lunch will be held October 25 and thanks go to all senators for recruitment efforts. The Distinguished Teacher Award deadline was extended to October 4, so continue to send in nominations.</p> <p>B. Secretary Isler reported that the 2nd reading rule was not found in either the current charter or the one preceding it. The final time a second reading was used that could be tracked in the minutes was in the December 2001 meeting concerning the academic program review recommendations. It was no longer used for new curriculum issues in the spring of 2001. No rules were changed or discussed that could be found within the minutes.</p>
5.	<p>Committee Reports</p> <p>A. University Curriculum Committee</p> <p>Senator Alspach said that she wished to focus more on the policies as a committee rather than the administrative details. When those issues come up they are put on hold for the committee (as reflected in the report). Some discussion points in addition to the action have been added to the Senate report. There are no action items for the Senate today. She noted there has been some discussion from programs about the new requirement in the manual to require program outcomes on checksheets submitted to the UCC. Senator Drake asked why this was done? Senator Alspach noted that it needs to be there so that both advisors and students understand what needs to be done to complete a program (not interested in format of checksheet but the content involved). Senator Drake asked why was this the UCC and what authority did they have to require this? Could they block proposals without this? Senator</p>

	<p>Alspach said they have not done so but these outcomes are required also for MyDegree and TracDat. Senator Schmidt asked who entered stuff into Tractdat? Senator Alspach said it was departmental level Senator Schmidt said that this appeared to be a heavy-handed move to make the UCC a more important committee. Senator Nystrom asked if the UCC would also be approving the Gen Ed checksheet? Senator Alspach said only those curriculums going through the UCC process would be affected. Senator Hanna asked about the B.S. in Architecture/Sustainability and when it would be coming before the Senate. Senator Alsapch said this was just a minor cleanup and did not require a senate vote. Senator Nagel asked if we approved this last meeting. Senator Alspach said yes and it is in Form D.</p> <p>B. General Education Task Force Vice-Provost Blake said that at the two hall meetings there was a clear agreement to reduce the number of outcomes and they were working on that. At the November Senate meeting they may have the new list of outcomes. Senator Hanna asked when they would be mapping the outcomes to courses and have an implementation plan for the Senate? Senator Blake said they were working on that but would not be ready at the next meeting.</p> <p>C. Student Government No report.</p>
6.	<p>University Curriculum Manual revisions. Add section 3.6 Senator Alspach moved to remove this from the table. Senator Jewett seconded. Currently the motion had an open amendment removing the definition of seminar. Senator Schmidt asked if this was discussion only on the amendment and noted that the definition of seminar could be modified within the original motion. Senator Moore spoke in favor of having the seminar definition, as it was limiting to have none. Senator Dakkuri asked how seminar can define how a class is run by a professor and splits hairs. Senator Morgan said that a student run class is how he would define a seminar. Senator Schmidt asked for clarification over whether this discussion was over the amendment or original motion. Senator Klatt noted that it was a lack of definition of the word which has caused the confusion. Senator Wancour said she appreciated the more clear-cut definition. Senator Schmidt called the question. The amendment was defeated with 7 votes in favor of it, 14 against and one abstention.</p> <p>The original motion discussion resumed. On the Form F, this adds the seminar option o the top line. Senator Jewett asked how hours would equate to credit hours- would it be similar to a lab or is it purely contact hours? Senator Alspach said it was contact hours and the credit hour was up to the colleges. Senator Wancour asked if a separate grade could be attached? Senator Schmidt said that both FSUS classes and applied seminars do not follow this definition and that a seminar should not be defined only by a mode of instruction. Senator Nystrom noted the question of credit hours for a lab v. seminar was a workload issue. Senator Alspach agreed that was more of contract issue. Vice-President Berghoef called the question. The motion passed with 17 in favor, 4 against and 3 abstentions.</p>
7.	<p>Announcements</p> <p>A. President Eisler encouraged everyone to vote against proposal 5 which requires a supermajority to pass any revenue increases. He said that no tax ever passed by the state legislature would follow this agreement. He also commented on recent MSPERS rulings- he said that there are two different suits. The one which effects Ferris employees is the 3% suit. The renovation of the Rankin Student Center is a high priority and they are looking at the creation of the new University Center. It would serve as a counterpoint to FLITE, the academic center to the quad. Consultants were on campus and senators were encouraged to give opinions on traffic flow patterns. Budget forums would be scheduled soon. The Ferris Foundation gala was scheduled for November 2nd at the J.W. Marriot in Grand Rapids. Senator Nystrom asked whether the President had any positions on other ballot issues. President Eisler said officially not- he only made the stance on proposal 5 as that was a requirement of all the members of the Presidents Council to send the supporting letter. Senator Beck asked when Helen Ferris would be closed. President Eisler said that it would be used as parts of Rankin Center was renovated and would not longer be used as a dorm.</p> <p>B. Academic Affairs had no report.</p>
11.	<p>Open Forum</p> <p>A. Senator Griffin noted that there were several upcoming Political Engagement Project (PEP) events. The Young Republicans and Young Democrats were co-sponsoring viewings of all presidential debates in the Business building. On October 23rd, political commentator Tim Scubick would be speaking and on</p>

	November 15 th Richard Scher from the University of Florida would be speaking.
12.	Senator Dakkuri moved to adjourn at 11:11 a.m. Senator Marion seconded. Motion passed.

Respectfully submitted,
Melinda Isler
Secretary

SUMMARY OF RETENTION INITIATIVES
Prepared for the Academic Senate Meeting
November 6, 2012

Organizational Changes –

1. Reclassification of Dean of University College to **Associate Provost for Retention & Student Success**
2. Reclassification of College Counselors to **Directors of Student Academic Affairs** in each college

Informational Efforts –

3. System-wide **“Retention Summit”** held during Faculty Week in August 2012 to raise faculty and staff awareness about retention and student success issues
4. System-wide **“Retention Workgroup”** met throughout 2011-12 to consider student success-related issues such as data, trends, intervention programs, technologies, and national best practices.
5. Associate Provost meeting **with college leadership teams** to review available retention data, discuss issues, and identify remedies during Fall 2012.

Academic Advising Initiatives --

6. **Academic Advisor professional development** for faculty offered by the Educational Counseling and Disabilities Services staff in collaboration with the Faculty Center for Teaching and Learning in AY 12, Summer 2012, and AY 13.
7. **Appointment of Academic Advising Specialists** in several colleges across campus for pre-program students.
8. **Encouraging pre-pharmacy students to complete associate degree** so that they can count in the IPEDS calculations (the pharmacy degree does not get counted).

Technology Enhancements

9. **MyDegree degree audit platform** purchased and implemented in 2010 allows students and advisors to monitor progress toward degree and to chart alternative routes to completion.
10. **MAP-works attrition tracking platform** implementation in Summer 2012 will permit survey results from new first-year students and new transfer students to identify attrition prone students and offer more timely intervention by advising, counseling, and housing staff members.

Interventions --

11. Offered **DIST 100 probation seminar** to College of Engineering Technology students who were readmitted or on final academic warning during fall and spring semesters (2 sections each semester) as a way to provide structured help for those students seeking to regain good standing.
12. Contacted students who failed to attain **Satisfactory Academic Progress** thru the Dean’s office in each college at the end of Fall Semester and Spring Semester to develop an individualized plan to achieve SAP as soon as possible either at Ferris or elsewhere
13. Academic Affairs Policy Letter required **deans’ office contact with students who applied for graduation but did not receive a degree** in order to identify an individualized completion plan for each student at the earliest possible date.

Programmatic Innovations –

14. **Operation Excel summer bridge program** implemented as a pilot program in Summer 2012 for 18 General Studies students so that the students can complete required developmental courses in reading and mathematics before the fall semester begins.
15. **Woodbridge Promise College Prep program** to be implemented as a pilot program during 2012-13 for up to 48 area high school students in collaboration with those schools and the MOISD so that the students can complete required developmental courses in reading and mathematics before graduating from high school.
16. **Focus on Student Success Grants program** offered thru the Faculty Center for Teaching and Learning to support improved performance for individual courses, programs, and intervention initiatives.

Research –

17. Currently conducting research about **the “graduation gap”** between Black and White students at Ferris.
18. Currently studying courses with **high rates of D, F, and W grades** from 2007-2012 to determine if there are ways to help students pass while maintaining standards.
19. Initiated research about student success **by college** including probation, retention, and graduation rates for the past five years to determine potential interventions.
20. Encouraged and collected research about student success in **specific academic programs**.
21. Encouraged and collected research about student success **for special populations** including TIP recipients, student-athletes, and freshmen living in residence halls.

W. Potter
Associate Provost for Retention & Student Success

Senate Release Time Amounts, FY 11-12

Name	Senate Position	Release Time Amount
D. Haneline	President	\$ 35,983.68 (full year)
M. Berghoef	V. President	\$ 16,696.69 (no summer)
M. Isler	Secretary	\$ 7,200.00 (no summer)
S. Alspach	UCC Chair	\$ 3,600.00 (no summer)

In response to Senataor Dakkuri's request at the 10/2/2012 Senate meeting, here are the amounts charged to the Academic Senate budget for Senate officers and Senate committees.