

Academic Senate
Agenda for the Meeting of
Tuesday, January 14, 2014
IRC 120
10:00 - 11:50 am

1. Call to Order and Roll Call
2. Approval of Minutes
 - A. December 3, 2013 minutes
3. Open Forum
4. Reports
 - A. Senate President – Khagendra Thapa
 - B. Senate Vice President – David Marion
 - C. Senate Secretary – Melinda Isler
5. Committee Reports
 - A. University Curriculum Committee – Sandy Alspach
 - B. Student Government – Erin Williams
 - C. General Education – Fred Heck
6. Old Business
 - A. Program Coordinator Release Time Motion – Hanna
6. New Business
 - A. Motion to Modify UCC Minor Policy – Alspach
 - B. Motion to Modify Faculty Research Committee Mission Statement - Richmond
8. Announcements
 - A. FSU President - David Eisler
 - B. Provost – Fritz Erickson
 - C. Senate President – Khagendra Thapa
9. Open Forum
10. Adjournment

Report to the Academic Senate

University Curriculum Committee
Sandy Alspach, Chair

January 14, 2014

Proposal Number	Title	Action/Votes	Senate Action / Concerns/Reasons/Updates
14-010 ED MCC	Change wording in course description from Lab to Field Experience for EDCD 110, 111, 160, 210, 211 and 420	E-vote 12/6 7 Support	Senate Information Only
14-017 MCC ED	Modification to the planned program for elementary education majors	Held	Administrative review
14-018 NC ED	International Education – Undergraduate	Withdrawn	
14-020 NC, MCC ED	DAGD-Curriculum Clean-up 2013	Held	Forms A and F: course title corrections Form D: checksheets need all prerequisites listed, including “C” or better Form E’s required for all courses listed DAGD 255, 300, 355: new courses? -Threshold for entry for 300+ courses? (prerequisites required)
14-021 MCC ED	Planned Program for Elementary Social Studies Major	E-vote 11/18 7 Support	Senate Information Only
14-023 MCC BU	Computer Information Technology – Terms Clean-up	E-vote 12/6 8 Support	Senate Information Only
14-030 MCC HP	Modifying Prereqs for HCSA 310	E-vote 12/6 6 Support	Senate Information Only
14-034 Redirection AS	Revision of Applied Mathematics Program	8 Support 0 (other votes)	<u>Senate Support Required</u>
14-035 Modify AS	Arts 120 to Arts 220	held	Refer to College of Arts and Sciences Curriculum Committee to reconcile “concerns”
14-036 Modify ET	Add’l Math Prereqs to MECH 250	8 Support 0 (other votes)	Senate Information Only

14-037 Modify ET	Add Add'l Math Prereqs to EEET 201	8 Support 0 (other votes)	Senate Information Only
14-038 Modify ET	Adding Prereq to ECNS 414 and ECNS 424	8 Support 0 (other votes)	Senate Information Only
14-039 Modify HP	Core Curriculum Health Sciences & CHP Course Revisions	8 Support 0 (other votes)	Senate Information Only

I. Discussion

The Committee resolved to pursue the goal of requiring Form E's for all proposals including modifications of courses to encourage programs to review and update if necessary the Outcomes/Assessment Plans for courses so that information can be verified in TracDat. However, we agreed that we would not hold a proposal with a minor modification (e.g. term offered) for Form E. This decision freed several proposals for e-votes as noted above.

We learned, on further investigation, that the preferred strategy for entering data on Form F is to limit the Course Description to the content of the course. Then, whatever information is entered on the Terms Offered ("q") line and Prerequisites ("m") line will be automatically added to the Course Description in the Registrar's Office. This strategy suggests a change in the UCC Manual from the current advice to enter all possible Terms in section "q" and then indicate when the course is "typically offered" in the content of the Course Description.

We noted that approval of the proposal to Revise the Applied Mathematics program has a policy implication that will need to be brought to the full Senate. The policy currently limits overlap between a major and minor to 6 credit hours. The new Actuarial Math BS program offers a natural extension to a Computer Science minor if 7 credit hours can be cross-applied. We will recommend that amendment to the UCC Policy to the Senate Executive Committee for the next available Senate agenda.

We continue to collect items for revision in the UCC Manual. These items will come to the UCC for discussion as needed so that a revision of the Manual can be completed before the end of the 2013-2014 academic year.

1. Adding a line to specify Maximum Course Enrollment by LECTure and by LABORatory on Form F
2. Adding Concentrations with fewer than 3 new courses to Group II in the Table (see page 15 in Appendix B)

The Committee adjourned for the semester to our next scheduled meeting on Monday, January 13 at noon in CSS 302.

Motion on Program Coordinator Release Time

The Academic Senate moves to recommend that all program coordinators, at a minimum, receive a quarter release time. Additional release time will be assigned on a sliding scale based on the number of students in the program.

Academic Senate

University Curriculum Committee
Sandy Alspach, Chair

Motion to Modify UCC Minor Policy

Current Policy:

- 3.2.2.7. A maximum of 1/3 of the credits in a minor may overlap with the student's major.
(approved by the Academic Senate on March 13, 2001.)

Recommended Modification:

- 3.2.2.7. A maximum of 1/3 of the credits, **but no more than 7 credits**, in a minor may overlap with the student's major.

Faculty Research Mission Statement - Current

In the area of faculty research, the function of this committee is to evaluate and recommend for approval or non-approval research and creative activity proposals based on established criteria. This committee also has the responsibility to evaluate all completed research or creative activity projects. In addition, this committee will develop procedures to assist faculty with the development of their research proposals.

Faculty Research Mission - Proposed

The Faculty Research Committee will evaluate and recommend approval or non-approval of research **across disciplines (scientific, creative, etc.) based on established criteria including student involvement and contribution to current knowledge**. The committee will also review all approved projects once completed. In addition, this committee will develop procedures to assist faculty with the development of their research proposals.

Mission

The Faculty Research Committee will evaluate and recommend approval or non-approval of research across disciplines (scientific, creative, etc.) based on established criteria including student involvement and contribution to current knowledge. The committee will also review all approved projects once completed. In addition, this committee will develop procedures to assist faculty with the development of their research proposals.

Committee Membership

-Nine voting members

-One faculty representative from each of the seven colleges and the Counselor/Librarian unit

-One at-large member chosen from the Professional Group whenever possible

-One ex-officio member

-A representative from the Office of Academic Affairs

Note:

When appropriate, experts within the applicant's discipline will be requested to aid the committee as consultants or reviewers of specific proposals.

Reporting Procedure

The chair shall send an annual report and all recommendations to the Vice-President of the Academic Senate. In addition to the above, the chair shall send all recommendations for approval of research proposals to the Provost.

Grant limits:

Grants are limited to \$7,500 per proposal.

Resources:

It is recommended that the research grant fund be increased from the current \$20,000 to \$50,000.

Timetable

Reminder Date:	Last week of Winter Semester and second week of Fall Semester
Submission Date:	First Monday after Spring Semester begins
Notification Date:	Immediately following the March Board of Trustees Meeting
Funding Date:	Upon approval
Conflict of Interest:	Members of the committee should voluntarily withdraw from the review process during any year in which they are applying to the committee for funding.