

**Minutes  
Ferris State University  
Academic Senate Meeting**

**November 20, 2012**

Members in Attendance: Alspach, Berghoef, Baker, Ciamitaro, Cook, Daubert, Drake, Fox, Griffin, Hanna, Haneline, Isler, Jewett, Joyce, Klatt, Lovested, Luplow, Marion, Moore, Nystrom, Schmidt, Thapa, Todd

Members absent with cause:

Members absent:

Ex Officio and Guests: Matthew Adeyanju, Paul Blake, Brian Craig, Debbie Dawson, Scott Garrison, Katherine Harris, Andy Karafa, Dean Krager, Ron McKean, David Nicol, Glen Okonoski, Theresa Ragalin, Larry Schult, David Steenstra, Doug Zentz, Brenda Vasicek, Matt Wagenheim, Michelle Weemus, J.K. Yates, Gregory Zimmerman

1.	<p>President Haneline called the meeting to order at 6:00 p.m.. He noted that an attendance sheet was going around the room for Senators and guests. He also asked for a moment of silence for Doris Hadley, the mother of Senate administrative Assistant Paula Hadley who passed away the previous week.</p>
2.	<p><b>Approval of APRC general recommendations.</b></p> <p>Senator Todd moved to approve the process improvements which would allow programs subject to external accreditation to submit that report in place of the aprc report. Senator Griffin seconded. Senator Baker asked how many programs this would affect? Academic Program review chair Wagenheim said approximately half of the programs. Motion passed.</p> <p>Senator Todd moved to pass the 4 general recommendations. Senator Jewett Seconded. These include 1) transparency in decision about program closure, 2)evaluating role of career services, 3)greater website control by the program and the system for 4) minimum computer support. Chair Wagenheim said a clearer metric for success also correlates with an analysis done of the process by an outside organization. Senator Nystrom said that transparency was a critical issue and he was still not happy about the process that led to the closure of the recreation program. He also supported recommendation 4. Senator Hanna asked what recommendations made in the past were no longer on the list and why? Chair Wagenheim commented that the recommendation for more faculty for programs was removed because the Provosts office had responded and showed their support for filling recommended positions. Motion passed.</p>
3.	<p><b>Approval of Program Recommendations (presented in order of colleges)</b></p> <p><b>College of Arts and Sciences.</b></p> <p>A. B.A. in English continuation moved for approval by Senator Todd. Seconded by Senator Griffin. Senator Hanna asked if it was a requirement to have advisory boards. Chair Wageinheim said no but it was strongly recommended. Motion passed with one no vote.</p> <p>B. B.S. in Political Sciences continuation moved for approval by Senator Todd. Seconded by Senator Jewett. Chair Wageinheim noted the need for the program to create 3 tracks to avoid confusion. Senator Joyce asked if the tracks would be structured like concentrations. Senator Griffin said they were working on that. Motion passed.</p>
4.	<p><b>Approval of Program Recommendations</b></p> <p><b>College of Business</b></p> <p>A. B.S. in Business Administration continuation moved for approval by Senator Todd. Senator Joyce seconded. Senator Cook asked if this was the only program where a recommendation was made related to time to graduation. Chair Wagenheim said yes. Senator Nystrom asked who was advising students. Senator Marion said on paper it was each faculty with 25-30. Motion passed.</p> <p>B. B.S. in Information Security and Intelligence continuation moved for approval by Senator Todd. Seconded by Senator Joyce. Senator Nystrom asked if minimum math standards were met- Senator Ciamataro said that was not in the metrics that they were currently using. Senator Cook asked what percentage of this program was face to face. Senator Ciamataro said all of the first year and then it moves offsite. Motion passed.</p>

	<p>C. B.S. in Operations and Supply Management continuation moved for approval by Senator Todd. Seconded by Senator Ciamataro. Senator Drake asked if this was a plus 2 program? Senator Marion said now. Motion passed.</p>
5.	<p><b>Approval of Program Recommendations</b>  <b>College of Education and Human Services</b></p> <p>A. B.S. in Digital Media Software Engineering continuation with reported moved for approval by Senator Todd. Seconded by Senator Ciamatro. Chair Wagenheim said that the recommendation for reporting was because they were interested in the new structure moving the program from the academic incubator to the College of Education and Human Services, and the current lack of permanent tenure track faculty. Glen Okonoski, a faculty member from the new School of Digital Media was present to answer questions. Senator Thapa asked why a program seeking ABET accreditation was not in the College of Engineering Technology. Senator Baker said this program needs to be paired with Digital Animation and Game Design because they share faculty and the programming end of the curriculum. Professor Okonoski said the structure is similar to what Michigan State is doing. Because it is a new field, there are not a lot of structures to compare it too. Senator Nystrom said it was irresponsible to run a program with one temporary faculty member. Senator Baker noted that this program shares load with Digital Animation and Game design and that is how it works. Senator Schmidt agreed with Senator Thapa that both belonged in Engineering technology. Provost Erickson said this recommendation came out of the Academic Structuring Task force and was approved by the Senate in Spring 2011. Senator Hanna asked why the term engineering was used. Chair Wagenheim said this was an industry term. Motion passed with opposition and one abstention. No recorded vote taken.</p>
6.	<p><b>Approval of Program Recommendations</b>  <b>College of Engineering Technology</b></p> <p>A. B.S./A.A.S. in Automotive Engineering Technology and Automotive service continuation with reported moved for approval by Senator Todd. Seconded by Senator Marion. Chair Wagenheim noted a change in structures and some turbulent relationships between faculty and administrators. Senator Hanna asked if the structural changes related to the college level or program level. Chair Wagenheim said program level. Senator Schmidt asked if the Senate would have a chance to vote on the report. Chair Wagenheim said yes. Senator Nystrom asked how buyouts affected these programs- Associate Dean McKean said only 1 took a buyout but there were some from related programs. Senator Hanna asked about a drop in enrollment. Associate Dean McKean said that was in part from the movement from an A.A.S. to a B.S. Motion passed.</p> <p>B. B.S./A.A.S./ in HVACR Engineering Technology (and Technology) continuation moved for approval by Senator Todd. Seconded by Senator Griffin. Motion carried.</p> <p>C. Report of the B.S. in Manufacturing Engineering Technology moved for approval by Senator Todd. Seconded by Senator Baker. Chair Wagenheim noted additional information was provided to the committee that morning. Motion passed.</p> <p>D. Report of the A.A.S. in Manufacturing Technology moved for approval by Senator Todd. Seconded by Senator Ciamataro. Chair Wagenheim noted that additional information was provided to the committee that morning. Motion passed.</p> <p>E. Motion to continue the B.S. in Surveying Engineering/A.A.S. in Surveying Technology moved by Senator Todd. Seconded by Senator Joyce. Senator Jewett asked if all the faculty were licensed – Senator Thapa said that currently 50% are. Senator Cook asked if there was a desire to expand and Senator Thapa said yes. Motion passed.</p>
7.	<p><b>Approval of Program Recommendations</b>  <b>College pf Health Professions</b></p> <p>A. A.A.S. in Diagnostic Medical Sonography continuation moved by Senator Todd for approval. Seconded by Senator Ciamataro. Chair Wagenheim noted a recommendation about overworked faculty which was not as strong as originally believed. Senator Hanna asked how much release time was given. Department Head Theresa Ragalin said 25% time. Motion passed.</p> <p>B. B.S. / A.A.S. in Health Information Management continuation with enhancement moved by Senator Todd and seconded by Senator Griffin. Chair Wagenheim said that all of the faculty are on overloads and some are getting ready to retire. Senator Cook asked if the program was fully online. Chair Paula Hagstrom said now. Motion passed. Senator Nystrom said this is another example of a need for a more stable faculty base.</p>

8.	<b>Open Forum.</b> A. Senator Nystrom asked about rumors of the closing of the Torch. Provost Erickson said some meetings had been had to discuss the fiscal viability and future of the Torch but nothing has been decided. Department Katherine Harris said she is not expecting the torch to close. Associate Dean Karafa said that he would consider it a probability.
9.	Senator Jewett moved for departure at 7:30p.m. Senator Joyce seconded. Motion passed.

Respectfully submitted,  
Melinda Isler  
Secretary