

**Minutes
Ferris State University
Academic Senate Meeting
10:00 a.m.**

April 23, 2013

Members in Attendance: Alspach, Baker, Berghoef, Boncher, Ciaramitaro, Cook, Dakkuri, Daubert, Dinardo, Drake, Fox, Griffin, Hanna, Isler, Jewett, Jiao, Joyce, Klatt, Mrion, Nagel, Nystrom, Richmond, Schmidt, Stone, Thapa, Todd, Wancour, Yowitz

Members absent with cause:

Members absent: Abbasabadi, Amey, Dixon, Lovsted, Moore, Praskasam, Reynolds, Sanderson

Ex Officio and Guests: Blake, Erickson, Green, Johnston, Potter, E. Williams(Student Govt.), Yates, Flickinger, Vasieck, Jenerou, Hogan, Barnes, Groves, Garrison, Coon, Rumpf

1.	President Mike Berghoef convened the meeting at 10:02 a.m. and opened the floor for comments
2.	Approval of Minutes. Senator Marion moved to approve the April 3, 2012 minutes as written. Senator Boncher seconded/Motion carried.
3.	Open Forum A. Senator Alspach notified senators of a 40 th anniversary celebration of Title IX at the women's softball game on Friday. B. Senator Dakkuri congratulated Dr. Avesh Raghundandan for winning the Distinguished Teacher award.
4.	Officer Reports A. President Berghoef asked for a moment of silence to recognize emeriti Geri Hurt, from FLITE, and Richard Johnson, from the College of Business. He also recognized President Brenda Vasick for representing the Emeriti Association at the meeting. B. Vice-President said they are still looking for additional members for both the University Curriculum Committee and Academic Program Review. No final decisions have been made. C. Secretary Isler had no report.
5.	Committee Reports A. Senator Alspach noted that an error occurred regarding the vote on the April 3 meeting concerning the Penetration Testing certificate. This was meant to be informational only and should not have come up for a vote. Senator Cook asked Senator Alspach how college committees can assist in making sure proposals have full information before being forwarded on to the UCC to increase the efficiency of the process. The conversation about certificate and concentration definitions will be handled under new business. B. Senator Berghoef noted that the General Education Task Force will be finalizing their proposal and implementation plan over the summer and it will be presented to the Senate for discussion at the retreat. C. New Student Government President Erin Williams introduced herself and said she was grateful for the participation in the Big Event despite weather challenges and looked forward to working with the Senate in the coming year. .
7.	Graduate Policy changes. Graduate Education coordinator Nancy Hogan brought forward a report on changes to the Graduate policy. This policy converts dissertations/theses from a paper format to electronic-only. This move will provide cost savings as well as increased accessibility. Secretary Isler also spoke in favor of the change, which is the current standard for most universities.
8.	Definition of Certificates in UCC Manual Senator Alspach brought forward a proposal, seconded by Boncher to discuss adding a definition of certificates within the UCC manual. Senator Alspach explained the history of this issue, which related to a surveying engineering certificate proposal which included classes from Northernwestern Michigan College. Senator Schmidt asked for clarification about the role of a PCAF and how that has changed. Must proposals be approved by the

	<p>UCC in order to get approval in Academic Affairs? Alspach said that anything which is 3 new courses, requires a PCAF. Senator Schmidt questioned the timing of the PCAF. Alspach responded it was more efficient to begin both processes at the same time. Senator Schmidt pointed out that could be wasting faculty time if the financial resources are not available. Senator Schmidt moved to review policies on certification and reporting to the retreat. Seconded by Senator Dakkuri. Senator Schmidt is interested in reviewing requirements to certificates and changes to the process. Senator Nagel asked for a summary of processes. Motion passed.</p>
9.	<p>Announcements</p> <ul style="list-style-type: none"> A. President Eisler was not present to give a report. B. Provost Erickson discussed his plans to convert adjunct lines into tenure track lines. He encouraged faculty to attend the employee service awards and commencement. He also discussed the launch of the Vision Research Institute by the Michigan College of Optometry. C. President Berghoef thanked the Senate for their support in a challenging transition period, issues over parliamentary procedure and member qualifications and a hopes to do a review of how to better use the time/ and space within the meeting structure.
11.	<p>Open Forum</p> <ul style="list-style-type: none"> A. Senator Cook mentioned that the accounting faculty member had a productive follow-up meeting regarding his concerns with the academic program review process B. Senator Stone mentioned the retirement party date of former Senate President Doug Haneline. C. Senator Nagel said that he hoped the General Education report would include specific implementation information.
12.	<p>Senator Dakkuri moved for adjournment at 10:44 Senator Richmond seconded. Motion passed.</p>

Respectfully submitted,
Melinda Isler
Secretary