

**Minutes  
Ferris State University  
Academic Senate Meeting  
March 5, 2013**

Members in Attendance: Abbasabadi, Alspach, Baker, Berghoef, Boncher, Ciaramitaro, Cook, Dakkuri, Daubert, Dinardo, Dixon, Drake, Fox, Griffin, Hanna, Isler, Jewett, Jiao, Joyce, Klatt, Locsted, Marion, Moore, Nagel, Nazar, Prakasam, Richmond, Sanderson, Schmidt, Stone, Thapa, Todd, Wancour, Yowitz

Members absent with cause: Nystrom

Members absent: Amey, Luplow, McLean, Reynolds

Ex Officio and Guests: Adeyanju, Blake, Durst, Erickson, Garrison, Heck, Johnston, Nicol, Pilgrim, Potter, Teahen, Williams, Yates, Quigley, Wilber, Campbell, Montague, Liszewski, Rivest, Matuszak, Hardman, Cooper, Keys, Baumgartner, Haneline

1.	President Berghoef called the meeting to order at 10:02 a.m.
2.	<b>Approval of Minutes.</b> Senator Jewett moved to approve the minutes. Senator Alspach seconded. The motion passed.
3.	<b>Open Forum.</b> No issues were raised.
4.	<b>Officer Reports.</b> President Berghoef that this was a busy agenda for the Senate which they would try to get through efficiently. A tribute to James Turner would be happening in the later Open Forum. The Academic Affairs budget presentation was moved on the agenda to accommodate Provost Erickson's schedule.  Secretary Isler had no report.
5.	<b>Academic Affairs Budget Report</b> Budget analyst Kim Wilbur and student assistant Kayla Campbell gave a presentation on the budget. Overloads are paid by EIO if they are for off-campus classes. For online they are paid by supplemental faculty budget or by the college. Provost Erickson added some comments that the division works through incremental budgets and not on an enrollment based model. Individuals receive at least as much as the previous year and possibly some more. In 2010 most colleges were given an increase to base budget so that they would be operating in the black. Senator Hanna asked what are other uses of the supplemental faculty budget? Provost Erickson said most often adjunct and overload pay although it may also cover things like sabbatical leave coverage. Senator Hanna also asked about the EIO budget. Provost Erickson said unlike other areas, EIO operates on a cost-recovery model. Senator Hanna asked about 1/3 of their budget being supplemental faculty? Ms. Wilbur noted that their budget is solely based on revenue from the previous year. Senator Dakkuri asked if a faculty teaches 25% for EIO does that money go back to the college? Provost Erickson said it would actually be just the replacement costs, which are based on the colleges. Senator Cook asked how this model translated to online courses? Provost Erickson said that online courses are still a mess, and there are drafts in the work to come up with a way to clarify and define these issues for those courses. Senator Marion asked if these costs include classroom costs? Provost Erickson said it is all merged together. Senator Hanna asked if Kendall was still separate since they were not listed in the budget? Provost Erickson said yes. Senator Drake asked where the budget puts shared people such as secretaries? Provost Erickson said the college lists FTES and is not only listing faculty positions. He encouraged Senators to review the documents and send him any further comments.
6.	<b>Committee Reports</b> Senator Alspach said that the University Curriculum Committee (UCC) had had two meetings and have two action items for later in the agenda. Senator Jewett asked for some explanation about what requires a PCAF. Senator Alspach said the idea of what needs to be considered, especially if additional resources are required. It

	<p>happens when there are three new courses. It does not automatically happen for a new program or minor if there are not three new courses. Senator Jewett asked if it involved analysis of competition with existing campus programs. Senator Alspach said no, but consultations are strongly encouraged. Senator Schmidt said he believed the purpose of the PCAF was to get administrative buy-in before spending time on an elaborate curriculum process and he did not feel the processes should be parallel. Senator Alspach said it might help to get the administrative buy-in if they see a full proposal. Senator Nagel said that Senator Schmidt's concerns were legitimate. Senator Drake agreed. Senator Alspach noted that all UCC proposals in progress are available on the website. Senator Marion suggested that they develop a system where the fields can be repopulated into the different forms more easily. Senator Moore added that this is information you need to know about the process. President Berghoef said that needed to be brought back to the committee and the administration.</p> <p>Dr. Fred Heck, chair of the General Education Task Force, said presentations on identifying learning outcomes have been FLITE and engineering technology. He had sent out a document about the three credit class proposed as part of the new structure. This course could be a stand-alone course or possibly as a modified English 150 course. Senator Cook asked if this was separate from FSUS? Dr. Heck said yes. Senator Baker asked how this effected the MACRAO requirements and community college students? Dr. Heck said it should not affect this. Dr. Haneline, interim Language and Literature Department Head said he had been working on combining the outcomes with writing content. This is an essentially content neutral class and the department is working on this. Senator Nagel said he supported this idea. Senator Alspach asked about students who skip to 250? Dr. Haneline said approximately 25% skip 150 but this is the highest percentage of students without creating a required stand-alone class. Senator Hanna asked where this is in the total credit mix? Dr. Heck said same number of credits required. Senator Dakkuri said it was good to review both options but when will a decision be made? President Berghoef said no decision has been made yet. Senator Jewett asked why English 250 has not been considered as a choice? Dr. Haneline said that it was not as appropriate a class. Senator Moore asked why not FSUS? Dr. Heck said FSUS was less about academics and more about an introduction to college life.</p> <p>Student Government President Byron Williams said they were in the election process and encouraged everyone to get involved with the Big Event.</p> <p>Senator Daubert, from the Health Promotions Committee, spoke about the process to attempt to make Ferris State University a smoke-free campus. Information had been presented to the Senators in their packets and she had Whitney Rivers, RSO president of Colleges Against Cancer and Maria Mataaposta (sp?) from the American Cancer Society, speak to the issues. A 2010 student survey supported a move and they have been working with both the campus and city of Big Rapids. The current 25 foot rule is confusing and not well enforced. Senator Cook asked for information showing smoke free is a good recruitment tool. Senator Dakkuri asked what accommodations could be provided for smokers in this environment. Senator Thapa spoke in support of this issue. Senator Wancour said her student in the dental hygiene clinic always counsel patients against smoking.</p>
7.	<p><b>Election of Senate Vice-President</b>  Senator Drake asked the two candidates to speak briefly on their qualifications. Senator Marion and Senator Thapa both spoke. Senator Thapa won the election for Vice-President for the remainder of the 2012-2013 year with a vote of 18-16.</p>
8	<p><b>Computer Information Technology- New Minor</b>  Senator Alspach moved to accept the new minor. It was seconded by Senator Nazar. Program champion Clyde Hardman spoke to the major which was a natural addition to the existing major and it was not focused on hardware and not a competitor to CNS. Senator Jewett disagreed and pointed out this was in direct competition if you read the materials closely. He reminded the Senate of his comments when the major was created three years ago. Mr. Hardman said the discussion was about the minor and not the major. Senator Schmidt added he found it disturbing that Ferris has two very similar programs competing for the same students. A vote was taken and the program passed 21-9 with two abstentions.</p>
9	<p><b>Associates in Marketing- New Degree</b>  Senator Alspach moved to accept the program. Senator Nazar seconded. Dr. Mike Cooper was there to speak to the program. Senator Nagel complimented the proposal for allowing consistent advising for students. Senator Wancour asked if there as a certificate option- there was. Motion passed.</p>

10.	<p><b>Conversations with the Senate- Campus Labs Course Evaluation/ NSSE Update</b></p> <p>Associate Provost Robbie Teahan said this new solution came out of discussions and recommendations of the Senate to fix the online evaluation process. This semester all course evaluations done by SAI are being moved to this vehicle. There was no benefit in doing a test of a subsection of classes. Senator Hanna asked about the IDEA forms- Vice-Provost Teahan said this was not in effect for that form, and it was not mandating a change to that form. . Senator Dakkuri asked about low participation rates? Vice-Provost Teahan said they were aware of that issue and were working to create some possible incentives. One benefit to this system is faculty would have their results immediately after turning in grades. Senator Thapa asked about the process of testing system and changes in policies.</p> <p>The conversation on NSSE data was postponed to the March meeting because of the time.</p>
11.	<p><b>Announcements.</b></p> <p>President Eisler was not present</p> <p>Provost Erickson had no report.</p>
12.	<p><b>Open Forum.</b></p> <p>College of Pharmacy Dean gave a tribute to emeriti James B. Turner) who worked in the College of Pharmacy from 1975-1994. He served primarily as the Associate dean and oversaw the transition of the program to a doctorate.</p> <p>Senator Nagel and Thapa spoke in support of a smoke free campus. Thapa said it also needed to include smokeless tobacco.</p>
13.	<p>The meeting was ended at 11:56 a.m.</p>