

DEANS' COUNCIL

MINUTES

September 29, 2009

Present: Fritz Erickson, Mike Cron, Steve Durst, Don Flickinger, Don Green, Ellen Haneline, Michelle Johnston, Matt Klein, Leah Monger, Dave Nicol, and Robbie Teahen.

Guest: Kim Wilber

Honors Convocation

There was discussion about the Honors Convocation and whether we move forward with the same format for this year, or do we have each college plan their own honors ceremony. A committee was formed consisting of Don Flickinger, Matt Klein, Ellen Haneline, Michelle Johnston, and Dave Nicol. The committee will review the costs involved in holding a university-wide Honors Convocation versus the colleges conducting their own recognition ceremony. They will bring their recommendations on how to proceed to the next Deans' Council.

Division Budget

Kim distributed an FY10 Draft Budget Allocations for the Academic Affairs Division to everyone present. She also included the detail of the draft allocations by area. This report does reflect the 1% cuts made at the end of last year. It does not, however, include the % salary increase for the current year.

Question was raised where the carryforward dollars stand with the division and with the colleges? We need to know what kind of information do the deans want to see and what type of breakdown do they want to see? They would like to see total revenue cost breakdown based on credit hours produced at each level. They like to know the cost of a program. We have to look at the data to insure it is accurate. Also, do we want to look at the development dollars and how they are being utilized?

Flu Contingency

Don Flickinger distributed the latest CDC report for our region to everyone present. There was discussion about reporting to be done in the colleges regarding faculty absences and student absences due to the flu. It was suggested they also monitor the residence hall and dining services for attendance for meals. Dr. Erickson stated that Academic Affairs will pick up the expense of purchasing hand sanitizers for the colleges to use in classrooms/labs. The college should send their request to Kim Wilber along with the FOAP and dollar amount.

Negotiations Update

Dave Nicol and Don Flickinger reported the team is meeting this afternoon.

President's Council Update

Fritz gave a short update from the last PC Meeting. There was an enrollment update from Student Affairs. They discussed the mobile device policy – it was determined employees will pay 25% of the cost. They hope to have this done through payroll deduction. Fritz also reviewed Ferris State's liquor license operations. With the license we have, the University is allowed to host 12 events per year where alcohol is sold. With this type of permit, the University applies for a license to the state which takes longer for the approvals to be processed. This does not affect events where alcohol is served as part of the function.

As part of diversity inclusion, there will be a "Wall of Hate" on the quad from October 18 – 22nd. Students will write slurs and demeaning words. After the wall is built, it will be torn down. This has been done other campuses, including The Ohio State University and Weber State University.

Fritz gave the latest budget update from Lansing. Fritz reminded the deans that we cannot use University resources for lobbying purposes. If people want to lobby for issues, they must use their home computer for this.

Degree Works

Don Flickinger said the team is working through any questions prior to rollout of Degree Works. This could be ready for testing in March or April, 2009.

Meeting Schedule

Fritz Erickson stated he plans to continue with the current meeting schedule for the Deans' Council.

Web Access

Din Flickinger reported that IT plans to migrate to a new server. With this change, all web updates will be done by IT people. Concern was expressed by the deans about these changes being made without any input from our division. There is a concern about whether or not IT will be able to keep up with the requests for changes to the website. We will drop from approximately 85 people across campus who update the website to 15. Fritz will talk to Jerry Scoby about this change and to convey to him the concerns the Deans' Council expressed.

Also, there was discussion about the type of data we need as a division. The deans are asked to bring specific recommendations of what we need to do for Academic Affairs and also university-wide to the next Deans' Council.

Roundtable

- Mike Cron is attending the Optometric Institute Conference in Lansing next Tuesday-Wednesday.

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- Matt Klein suggested checking the responsibilities of the building coordinator. He received a call in the middle of the night because some alarm codes were set off. Where the Physical Plant should have received the call, he got the call instead.
- Michelle Johnston said that two of the ROTC students from Ferris are rated distinct graduates.
- Bill Potter reported the reception for Political Engagement Project will be held in the Grainger Center from 5:00 to 7:00 pm on October 8th. This is recognizing people who taught the last three years.
- Ellen Haneline reported they are working on an agreement with Kent Career Tech Center to offer a course at their site.
- Robbie Teahen reminded everyone of the Tres Vida production at Williams Auditorium that will be followed by a reception to review and discuss the show at Pizzeria Vivo.
- Robbie then gave an update on the progress of the Ed.D proposal.
- There was discussion about the Class Size Committee – Online. Fritz stated he wants the committee to make their recommendation to him by November 2, 2009.
- Dave Nicol said that as part of the 125th celebration the Professional Golf Management program is celebrating their 35th anniversary.

Meeting adjourned at 10:40 a.m.