

DEANS' COUNCIL

MINUTES

September 9, 2008

Present: Dan Burcham, Richard Cochran, Don Flickinger, Cheryl Cluchey (for Don Green), Ellen Haneline, Michelle Johnston, Matt Klein, Ian Mathison, David Nicol, Tom Oldfield, Nancy Peterson-Klein, and Bill Potter.

Guests: President David Eisler and Dean Kristen Salomonson.

A plaque was presented to Dean Cochran for his service to the University. The Deans thanked Dean Cochran with a plaque of appreciation for his service and thoughtfulness during his tenure. President Eisler indicated that FLITE has become the academic center of the University during Dean Cochran's leadership.

Planning Meeting

President Eisler indicated that the Deans were invited to the President's Council to engage in topics of mutual interest. They will work through the Strategic Plan and end with an understanding of what the planning will be and move forward. The President also indicated his desire to combine the President's Council and Deans' Council once a month.

The President introduced the concept of a Capital Campaign and noted that CCS out of Detroit would be the firm working with Ferris on this. He indicated that a draft case statement would be used to begin conversations with alumni, donors, and others. There are three items that will be used for solicitation:

- Support for scholarships
- Support for faculty, staff and academic programs
- Support for facilities

Each college will be asked to develop a "fundable" idea.

FSU Guidelines for an Improved Faculty-Administration Relationship

President Eisler distributed the "Ferris State University Guidelines for an Improved Faculty-Administration Relationship" document that was signed by the FFA representatives, two members of the Board of Trustees, and himself. He indicated that after the last contract negotiations, there was discussion about how to change things in the future. After a series of discussions between various individuals, the guidelines were developed with the assistance of a facilitator.

The President indicated that future meetings will be scheduled to discuss this document. The Deans' were hopeful that this will assist both sides.

President Eisler noted that our student body culture is changing as more students are on campus during the weekend than ever before.

Admissions and College Collaboration

Kristen Salomonson, Dean of Enrollment Services, distributed a fourth day enrollment comparison for Fall 2007 to Fall 2008. This will also be sent electronically to the Deans.

Kristen also distributed a Recruiting Visit Analysis which indicates how many students attended the visits and how many enrolled. She noted that Dawg Days is still running at a 45% enroll rate. Kristen indicated that the daily visits are increasing in size with students asking to meet with faculty representatives. She indicated that Admissions would like to arrange these meetings prior to the student arriving on campus and asked if notes could be sent to individuals selected by the Deans to accommodate the student's request. The Deans indicated their desire to pre-arrange these meetings.

Student Academic Progress Policy (SAP)

Kristen Salomonson distributed the revised proposed SAP Policy. She indicated that the student still needs to make satisfactory progress academically in order to receive Financial Aid. When a student is on the edge for the maximum number of credits, they will have to fill out a program audit form. She noted that currently at the end of Fall and Spring semesters students are reviewed. The new policy indicates that this will only be reviewed after Spring semester. This new policy will take effect Fall, 2009.

Graduate Assistant Parking Pass

Dan Burcham indicated that, effective immediately, Graduate Assistants will be given a parking pass but that the Deans will need to supply a formalized list to DPS.

College of Technology Name Change

Tom Oldfield, Dean of the College of Technology, indicated that two faculty expressed their desire to change the name of the College of Technology to accurately reflect the departments and programs in the college. They surveyed 97 faculty and 77 responded. Out of the 77 who responded, 65 agreed to change the name to the College of Engineering Technology. Tom indicated the name change would provide framework for future expansion for new programs in

related fields. The Deans were supportive of this name change. It was suggested that Dan take this to the Academic Senate as informational before going to the Board.

Assessment of Prior Learning

Tabled until next meeting.

German Visitors

Michelle Johnston explained that Susan Jones went to an international seminar in Germany and she has invited some German acquaintances to be her guests on campus. They will be on-campus October 26-27 and the Deans were invited to participate in their visit.

Retention of Students

Dan Burcham indicated that the President would like a group to formally meet to discuss the retention of students. He noted that Bill Potter will need to work on this with RETAIN. The following Deans expressed their interest – Tom Oldfield and Michelle Johnston. The Deans requested more timely data to assist with this. Linda Telfer will ask Kristy Heeter to run a list of students who was dropped from the Business Office. Dan explained that if a student owed too much money, Ferris could not reinstate them.

125th Anniversary

Dan Burcham distributed materials regarding the upcoming 125th anniversary. Each college is being asked to plan and hold a special event to commemorate their own college history. The college is being allotted \$3000 to carry this endeavor out. He asked that the Deans come back with event suggestions as well as funds needed.

Richard Cochran indicated that recordings could be made of historical lectures by calling Melinda Isler.

Update on Phase 4 and Phase 5

Don Flickinger indicated that they are renovating the bathroom issues in Business and Allied Health. He also indicated all Phase 4 classrooms and labs were available for use on the first day of classes.

Don Flickinger asked that the Deans work on their Phase 5 priority list as this will be submitted Fall semester.

Deans' Council
Page 4
September 9, 2008

Base Funding

Dan indicated that base funding will be discussed at the next meeting.

Respectfully submitted,

Linda J. Telfer
Executive Secretary to the
Acting Vice President for Academic Affairs
Vice President for Student Affairs