

**Academic Senate**  
Agenda for the Meeting of  
Tuesday, February 5, 2013  
Centennial Dining Room, Rankin Center  
**10:00 - 11:50 am**

1. Call to Order and Roll Call
2. Approval of Minutes
  - A. January 15, 2013 minutes
3. Open Forum
4. Reports
  - A. Senate President – Michael Berghoef
  - B. Senate Vice President – vacant
  - C. Senate Secretary – Melinda Isler
5. Committee Reports
  - A. University Curriculum Committee – Sandy Alspach
  - B. General Education Task Force – Fred Heck
  - C. Senate Elections – Chuck Drake
  - D. Student Government – Byron Williams
6. New Business
  - A. Senate Vice President Election – Chuck Drake, Election Committee Chair
  - B. Election of At-Large E-Board Members – Melinda Isler, Rules Committee Chair
7. Conversation with the Senate
  - A. Jerry Scoby, VP of Administration and Finance – Campus Master Plan
8. Announcements
  - A. FSU President - David Eisler
  - B. Provost – Fritz Erickson
  - C. Senate President – Michael Berghoef
9. Open Forum
9. Adjournment

## Academic Senate Report

University Curriculum Committee  
February 5, 2013

Proposal Number	Title	Action/Votes	Concerns/Reasons/Updates
13-031 MCC ED	Reduction of Internship Hours – Master of Science in Ed. Leadership	Held	Requested materials in process
13-034 Delete AS	Elimination of Mathematics BA	Held	Leave program in curriculum until future action requested.
13-035 MCC BU	Professional Golf Management	Held	Pending receipt of requested materials
13-042 Modify BU	Public Relation Major – Program Clean-up	Information Approved 6-0	Pending satisfactory administrative review: -correct title for PREL 101 -include assessment for outcome 3 for PREL 401 -recommend putting prerequisites in Course Descriptions for all courses -F: date 201308
13-043 MCC BU	MBA Prerequisite changes for MMBA 612 and MMBA 615	Information Approved 6-0	Pending satisfactory administrative review: -correct title for MMBA 612 -type outcomes and assessment into E
13-044 MCC OPT	Prereq and Course Cap Clean-up 2013 – Optometry	Held	-A: request clearer summary of action requested; include PHAR 744; correct title for PHAR 732 -B: consult with UGPC -D: Checksheets, current and proposed required
13-045 ND BU	AAS Marketing	Held	-PCAF required for new major/program -A: correct titles with numbers; no Roman numerals, no numbers on ECON courses -D: include prerequisites for all courses, recommend term-by-term plan
13-046 Modify AS	Changes to Calculus Sequence	Held	<del>-A: consult with Construction Management</del> -D: include prerequisites for all courses -E: include prerequisites for courses -F: list prerequisites using “and” or “or”, not commas

### Discussion

The Committee reviewed the discussion at the January Academic Senate meeting about the redirection of the Recreation Management and Leisure Studies (RMLS) program. The proposal to phase out courses in

this program was “mothballed” until further notice. We appreciated the support of the Senate for our concerns about this proposal.

We discussed several recommendations for the UCC Manual in anticipation of the workshop scheduled for Monday, February 4 from 10:30 to noon in BUS 327. UCC members were encouraged to attend to assist representatives from their Colleges.

Remind initiators to send original proposals, printed on one side only, to facilitate creation of pdf files.

Form A:

1. Reinforce direction to write the Proposal Summary to a general audience with all proposed information clearly explained.
2. Reinforce direction to use course titles as they appear in the Catalog and on Banner.

Form B and C:

1. Reinforce direction to send all signed original consultation forms directly to the Academic Senate office, with a copy to the initiator.

Form D (Checksheets):

1. Include a recommended term-by-term progression for majors/programs

Form E and F:

1. include all prerequisites in Course Description

Form F:

1. investigate expanding number of characters available for course titles (section III e)
2. remove the words “punctuation and” from Prerequisites (section III s); reinforce directions to use “and” or “or” to clarify requirements for enrolling in a course

Upon further investigation, we learned that the Construction Management program does not require any of the three Calculus courses in the MATH proposal. The request for consultation (Form B) was withdrawn.

**TO:** All Persons Represented by the Academic Senate  
**FROM:** **Chuck Drake, Chair, Senate Elections Committee**  
**SUBJECT:** Senate Apportionment for 2013-2014 Elections  
**DATE:** January 31, 2013

This report is filed in accord with Article IV, Section 3 of the Senate Charter. It should be noted that anyone who is eligible can vote whether or not they are on the list if they are eligible on Election Day (Article IV, Section 5).

The committee has determined that there are **422** qualified electors. Dividing the electors by **35** yields a factor of **12**. This factor is divided into each unit total to determine the number of representatives to be elected this spring. According to formula (Article III, Section 3) the 2013-2014 Senate will have **41** members.

**ELIGIBLE VOTERS AND REPRESENTATION FOR THE SENATE**

<b>Unit</b>	<b>Eligible</b>	<b>Total Representation</b>	<b>Number to be Elected</b>
Arts and Sciences	126	11	6
Business	66	6	3
Counselors/Librarians	19	2	1
Education & Human Services	28	2	1
Engineering Technology	74	6	2
External/International Operations (CPTS)	14	2	1
Health Professions	31	3	2
Optometry	17	2	1
Non-Tenure Track Instructional Faculty		2	2
Pharmacy	39	3	2
Retention & Student Success (Univ. College)	8	2	2
<b>Total</b>	<b>422</b>	<b>41</b>	<b>23</b>

Eligible persons may file for election before **March 6, 2013**. Each unit will post candidates on **March 13, 2013**. The election will be held electronically on **March 26 & 27, 2013**

ACADEMIC SENATORS 2012-2013

	College/Unit	Last Name	First Name	Office	Ext.	Committee Assignment
1.	Allied Health	Dixon	Megan (1)	VFS 303	3186	Senate Diversity Committee
2.		Moore	Gary (1)	VFS 404	3187	
3.		Wancour	Susan (2)	VFS 312	2398	Academic Policy and Standards Committee
4.	Arts & Sciences	Alspach	Sandra (1)	JOH 127	2779	UCC/Senate Executive Committee
5.		Berghoef	Michael (1)	ASC 2108	2765	Senate President
6.		Griffin	Richard (1)	ASC 2094	2761	International Education/Senate Exec. Committee
7.		Prakasam	Piram (1)	ASC 3021	5290	International Education Committee
8.		Nystrom	James (1)	ASC 2056	5864	Arts and Lectures Committee
9.		Sanderson	Cami (1)	JH 111	2995	
10.		Klatt	Paul (2)	ASC 2004	2671	Faculty Research Committee
11.		Nagel	George (2)	JH 119	3618	
12.		Daubert	Daisy (2)	ASC 2012	2554	Senate Health Promotion Committee
13.		Jiao	Hengli (2)	ASC 2021	2825	Student Fees Committee
14.		Abbasabadi	Ali (2)	ASC 3017	3571	
15.	Business	Marion	David (2)	IRC 212R	3164	Academic Planning Council/Senate Executive
16.		Cook	Teresa (2)	IRC 212T	3167	EMAT
17.		Ciaramitaro	Barbara (1)	IRC 220	3199	Student Life Committee
18.		Nazar	Vivian (2)	BUS 374	2473	International Education Committee
19.		McLean	Roy (1)	IRC 231	3149	
20.	Counselors/	Richmond	Christopher (2)	BHC 210	5968	Faculty Research Committee
21.	Librarians	Isler	Melinda (1)	FLT 358	3731	Senate Secretary, Senate E-Bd, Lib/Hist/Arch Comm.
22.	Education	Stone	Michelle (1)	BIS 517	3782	Senate Diversity Committee
23.		Amey	Steve (2)	BIS 514	5083	Athletic Advisory Committee
24.	Optometry	Luplow	Dean (1)	MCO 231	2192	Library/Historical/Archival Committee
25.		Dinardo	Amy (2)	MCO 231	2202	Distinguished Teacher Committee
26.	Non-tenure Track Instructional Faculty (Fall Election)	Fox	Bernadette (1)	ASC 3025	2522	Arts and Lectures Committee
27.		Reynolds	Beth (1)	PRK 120G	3077	Library/Historical/Archival Committee
28.	Pharmacy	Boncher	Tracey (2)	PHR 105	2283	University Curriculum Committee
29.		Dakkuri	Adnan (1)	PHR 105	2240	Distinguished Teacher Committee
30.		Lovsted	Elsie (1)	PHR 203	2238	
31.	Technology	Drake	Chuck (2)	SWN 405	2788	Academic Policy and Standards Committee
32.		Hanna	David (2)	GRN 227	2680	Professional Development Committee
33.		Jewett	Keith (1)	SWN 405	2954	Radiation Safety Committee, Student Life Committee
34.		Thapa	Khagendra (1)	SWN 314	2672	Academic Planning Council
35.		Todd	Gareth (2)	JOH 309	5041	Academic Program Review Council
36.		Schmidt	John (2)	GRN 227	5283	University Graduate and Professional Council
37.	University College	Vacant				
38.		Vacant				
39.	C of Prof. & Tec. Studies	Joyce	Joe (2)	Metro Detr	5864190440	Athletic Advisory Committee
40.		Baker	David (1)	FSU-GR	616 643-5722	Academic Planning Council

Bold Indicates Senate Executive Committee Member

**ACADEMIC SENATE**  
**Nomination Petition**

I, the undersigned member of the College of \_\_\_\_\_ of Ferris State University, nominate \_\_\_\_\_ for the office of Senator to the Academic Senate and hereby certify that the nominee has consented to having (his) (her) name placed in nomination for the office and possesses all the necessary qualifications for membership on the Senate as indicated in Article IV of the Academic Senate Charter.-

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

I, the undersigned, have consented to become a nominee for Senator to the Academic Senate.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

**ACADEMIC SENATE**  
**Nomination Petition**

I, the undersigned member of the College of \_\_\_\_\_ of Ferris State University, nominate \_\_\_\_\_ for the office of Senator to the Academic Senate and hereby certify that the nominee has consented to having (his) (her) name placed in nomination for the office and possesses all the necessary qualifications for membership on the Senate as indicated in Article IV of the Academic Senate Charter.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

I, the undersigned, have consented to become a nominee for Senator to the Academic Senate.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

# GRAND VISION





# FIVE YEAR PLAN

