

## DEANS' COUNCIL

### MINUTES

June 24, 2008

**Present:** Dan Burcham, Richard Cochran, Don Flickinger, Don Green, Ellen Haneline, Michelle Johnston, Ian Mathison, David Nicol, Ron McKean, Bill Potter, and Robbie Teahen.

**Guests:** Todd Stanislav and Kristen Salomonson

#### **Annual Report for Faculty Center for Teaching & Learning**

Todd Stanislav presented the Spring 2008 Timme Funding report for the Faculty Center for Teaching & Learning. The Deans reviewed the handout distributed and asked for an explanation of the formulas used. Dean Mathison asked if there is an accountability process in place particularly if papers are to be presented. Todd explained that there was not but that would be reviewed. Todd also explained that the \$385 allocated was a block grant for Lilly North; the \$700 and \$850 funds are competitive through an application process. This process was revised and placed in effect this Spring semester. The review team consists of one faculty member from each college, an Academic Senate representative, and a FLITE representative. A question was asked if a member of the review team applies for a grant, what happens to that representative's seat. Todd explained that the member would not be on the Review Team and that seat would be vacant. It was suggested that another faculty member from that college/area be placed on the team to fill that vacancy. Todd explained that the criteria and procedures are listed on the Faculty Center for Teaching & Learning website. Don Flickinger questioned if the timeframe worked this year. Todd indicated that it did as they did not receive any comments on that. After much discussion, the Deans indicated that they would still like to see who received professional development funding so that those receiving funds through the Center could share information within their College such as at brown bag lunches or college meetings. Todd Stanislav asked that the Deans encourage their faculty to get involved in the Faculty Center. Dean Cochran indicated that it is difficult to encourage participation if you don't know who is participating already.

Dean Cochran also asked about the assessment that has been done by the participants and Todd indicated that it is available in the complete document which is located on the website. Robbie Teahen thanked Todd for the report presented and indicated that this would be discussed further at another time.

#### **Off-Campus Transcript Process**

Kristen Salomonson, Dean of Enrollment Services, explained that a memo was recently sent regarding how off-campus transcripts would be processed. Dean Salomonson indicated that nothing would change right now as indicated in the memo.

### **Report of PDI (Professional Development Incentive) Funds**

Robbie Teahen distributed a chart showing the history of the PDI incentives. Dean Nicol questioned why the significant drop from last year. Robbie explained that this might be due to the procedural changes. Much discussion followed on the formulas that were used to obtain the data. Robbie will review this further and distribute a corrected version.

### **Update on Status of the HLC Self-Study**

Robbie Teahen explained that a resolution would be going to the Board in July asking for the official Board endorsement of reaccreditation. Mike Cairns and Mike Cooper will be making the presentation. The dates of the reaccreditation will be sent once they are confirmed. She indicated that all Deans are requested to be on-campus during that time.

Robbie Teahen announced that Kendall intends to have their reaccreditation visit at the same time.

Ferris asked the Institutional Actions Council for permission to offer Nuclear Medicine and Dental Hygiene fully on-line. The Council approved "any degree" can be offered on-line.

### **Transfer Equivalency Update**

Don Flickinger indicated that with the migration of data into Banner, we need to revisit the general education equivalencies as we will be getting more transfer students. Dean Potter questioned if the MACRAO statement had been revised. Don Flickinger indicated that it is not through the Senate. This will be discussed at the Academic Senate Retreat.

### **Report on China Trip**

Ron McKean, Robbie Teahen, and Dave Nicol visited China. Ron McKean explained that China Three Gorges University (CTGU) is Hubei Polytechnic was interested in our offering an alternative energy program and also in developing programs in both the College of Business and the College of Technology. Ron explained that CTGU Hubei Polytechnic in China can only partner with someone like themselves – i.e. degree level. Hubei Polytechnic is also very interested in partnering with Ferris, but we will need to work through other partners since they are a degree-granting institution. Hubei is interested in hosting faculty lecturers; facilitating study-abroad programs; and opportunities for their students to complete their degrees at and/or through Ferris. Hubei is similar to Ferris with its technical emphasis. We are working with Lambton College in Canada on this initiative but explained that there can only be one partnership per province in Canada. This would be a 3+1 initiative. Ron explained that there are 10

**Commented [AT1]:** I am not sure I completely understood this either, so let's just leave out.

million students in China and 11% go on to college. He explained that they would also like a mentor program where our faculty would take turns in going to China teach. Discussion followed on who could assist us with this.

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Dan Burcham reminded the Deans that the International Program was segregated and we have lost the connection with initiatives such as this. Ferris is trying to pull this back together.

Robbie Teahen indicated that a letter needs to be compiled concerning items that Ferris would be interested in doing including the faculty that would be interested. Hubei needs to receive a letter of invitation before they can visit Ferris, and tentative plans are for this to occur in early fall, when additional planning can result.

#### **UAP Funding**

Acting Vice President Burcham distributed the UAP funding that was approved. He explained that if it is not on the list, it is not approved.

#### **MCO Search**

Robbie Teahen explained that the committee would be meeting at 11:00 today to review where the search is.

#### **Announcements**

Michelle Johnston announced that Frank Crowe has submitted his retirement letter for January 2009.

Bill Potter announced that there is an Academic Advisory Workshop tomorrow and Friday.

Don Green indicated that Mark Kessler, who teaches young people how to draw, will be in Grand Rapids filming a series. Don also announced that only one Air Marshall was hired by the federal government and that person is one of our CJ students from Grand Rapids.

Ellen Haneline reported that her college is currently under construction.

Dave Nicol reported that they have officially received accreditation.

Don Flickinger announced that the hearings on Applied Bachelor's degrees at the community colleges is coming up. Ferris is very involved in this. Don indicated that 17 additional community colleges want to offer these degrees as well.

Ian Mathison indicated that the auditorium is under construction. He also indicated that discussions were being held with MSU to develop an off-campus site for students in 2010.

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Richard Cochran reported that the Extended Hours Room is complete. He also noted that the TAC room is converting back to an instructional studies room.

Respectfully submitted,

Linda J. Telfer  
Executive Secretary to the  
Acting Vice President for Academic Affairs  
Vice President for Student Affairs