

DEANS' COUNCIL

MINUTES

June 9, 2009

Present: Dan Burcham, Don Flickinger, Don Green, Ellen Haneline, Reinhold Hill (for Matt Klein), Michelle Johnston, Leah Monger, David Nicol, Tom Oldfield, Bill Potter, and Robbie Teahen.

Guests: Sally Depew Joe Gerst, and Kim Wilber.

Budget Issues

Sally Depew explained the FY 2008 auxiliary enterprise budgets, Michigan university spending comparison, Kendall, state and tuition revenue trends and summer revenue and expense. She noted that a portion of the Housing and Dining budgets support other areas such as Counseling, Entertainment Unlimited, and Student Government to name a few. Sally indicated that some general fund areas rent space from the auxiliary areas so funds are transferred to cover this. Sally also explained what is currently happening with the stimulus funds and feels that we will be looking at another 3% reduction. The Deans expressed their concern that if positions are deleted, then salary savings will not be available to pay for adjunct faculty.

The Deans questioned how summer sessions are tracked. Sally indicated that summer needs to be a break even situation which she feels is happening. The Deans questioned what was meant by academic support and she indicated that it is the Deans' Offices, and the Library. The Deans also questioned how efficient summer really is if we are offering housing deals.

Posting Office Hours

Jo Gerst demonstrated how easy posting faculty hours is on MyFSU. She explained that if faculty would use this it could save a lot of staff time trying to get this completed and updating as well. The Deans questioned if the Advisor hours could also be put into this system, and Jo will check on this. The Deans felt that this would be an efficient way to post hours and the Academic Senate has indicated that faculty hours must be posted.

Year-End

Kim Wilber explained that she is working on year-end with the account clerks with just a few more to complete. A review will take place again to make sure that everything is cleaned up. She will then start working on the 2% budget cuts. Later this week work will begin on the FY10 budget.

Ed.D. Update

Robbie Teahen explained the Ed.D. program implementation is progressing on-time. The Task Force met last week and reviewed the general plan and also the Form E with comments due from the task force by Friday. Forms will be finalized by tomorrow and be sent to the Graduate Council as well as the Academic Senate and UCC. Robbie reminded the Deans that this degree is for current employees of community colleges and technical colleges. She is hopeful that the

change request to HLC can be submitted by August 1 with a site visit to follow by late September or early October. If approval isn't received by January or February, then that will preclude our ability to start in the summer of 2010. Robbie explained that the instructors are expected to be teaching in overload with community college practitioners and Ferris faculty. One full-time faculty is expected to be hired in the first year, and cohort enrollment should be 30 to start. Discussion followed on if the classes would be on-line or face-to-face.

College Level On-Line Plans

Robbie Teahan encouraged the development of on-line plans and sharing those with the EMAT so that appropriate resources can be identified. The deadline will be September 30 with a format being supplied as to what will need to be done, what it is going to take to do it, who is going to do it, and what support is needed. Dean Johnston indicated that in her college it depends on what the students want, on-line or face to face. Robbie asked that the Deans think about what would be saleable beyond Michigan.

Federal Lobbying

Don Flickinger questioned where we go with Federal lobbying candidate interviews. The Deans discussed the procedure used for the interviews and if the money would be well spent with a federal lobbyist. Dr. Burcham will speak to Miles Postema about the next step.

Announcements

Reinhold Hill and Matt Klein attended the Michigan College of Arts and Sciences Deans' meeting where 11 schools were represented and budgets were discussed.

Michelle Johnston attended the Michigan College of Education Deans' meeting. She announced that Frank Crowe, former Director of Criminal Justice, has completed his assignment at Ferris. She reminded Deans that in September, an invitation will be sent for the Bob Parsons Training Center dedication.

Bill Potter announced that advisor training will take place in July with Deb Cox and Anne Marie Gillespie running it.

Leah Monger indicated that the Department Heads/Chairs professional development workshop that was held on Tuesday was great and that a couple of things came up. The Department Heads/Chairs suggested that they be asked to assist with creating policy. Another item was Operational Efficiencies and why they are done. Leah noted that Linda Telfer explained to them that this report is requested by the State.

Don Green indicated that there will be a session on Thursday about how to blog. Don also indicated that he and Dan Burcham visited Fritz last week regarding the BAS program. Fritz indicated that he would be here on July 13.

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Dave Nicol indicated that he had four people visit the University of Wisconsin-Stout as their institution is very similar to ours; however, their budgetary issues are larger there.

Don Flickinger reminded the Deans that:

- Full pay pro-rata for upcoming summer sessions.
- Conflict resolution proposals for SPARC need to be completed.
- Blanket in-state travel requests for the Deans for 2009-2010 should be submitted for approval to Dr. Burcham.
- Distributed the Academic Affairs Officers agenda from last week. Note the programs that have duplication. Don also indicated that major budget issues were discussed and that many changes are occurring in senior leadership positions at the institutions.
- Deans' Council will meet with the Michigan College of Optometry candidate today at 1:00 p.m.

Respectfully submitted,

Linda Telfer
Executive Secretary to the
Vice President for Student Affairs
Acting Vice President for Academic Affairs