

DEANS' COUNCIL Meeting Minutes

Tuesday, December 21, 2010

Present: Mike Cron, Steve Durst, Fritz Erickson, Don Flickinger, Julie Coon, Reinhold Hill, Paul Blake for Michelle Johnston, Ron McKean, Sharon Hamel for Leah Monger, Dave Nicol, Bill Potter, Robbie Teahen, Kim Wilber

Justification for the Replacement of College of Business Faculty Positions (handouts)

Dave Nicol presented rationale for filling three vacant faculty positions. After discussion, Fritz Erickson asked for a recommendation vote regarding supporting replacement and the vote was unanimous in favor of replacing each position.

Prioritized One-time Funding Requests (Handout)

Fritz Erickson reviewed funding priorities and the DC members went over the prioritized list received from each College. All agreed that items to be funded will be in these prioritized areas: 1) related to health/safety issues; 2) directly impact instruction; and 3) efforts/items that create collaboration across colleges and departments. Many thoughtful questions were asked and insights heard, including how the impact on other FSU divisions (such as IT support, Physical Plant, etc.) would be impacted now and in the future, as well as what items should remain on the list and those that could be covered by other means (e.g., Perkins funding). Fritz thanked the Deans for their responses and for their work on prioritizing these items. He noted that this list is the direct result of good college planning.

Action items:

- Colleges will begin the process of doing ESHARFs for their computer equipment.
- Fritz and Kim will begin the process of rolling out the one-time funding to the colleges per the funding priorities as approved during today's DC meeting.
- The colleges will begin working on purchasing their items with a target date of delivery/payment prior to July 1, 2011.
- Fritz will contact John Urbanink to give him advance notice that the colleges will require IT support. Fritz will also invite John to a DC meeting after the first of the year to discuss the support for these items.

Consistency of P-Card Usage

Don Flickinger reminded the DC members that giving gifts with a retail value of more than \$75 or a gift card of any amount to employees (including student employees) needs to be reported to Accounting.

Input on Department Chair's Roles and Responsibilities as Requested by the Presidents' Council - State Universities of Michigan [PCSUM] (handout)

Robbie Teahen asked for and received input regarding department chair selection, rotation, and training so that the Provost's Office can report back to questions posed by the PCSUM.

Over

SPARC Meeting Update

A SPARC meeting report will be sent to the DC by Michelle Johnston.

HLC Update – (handout)

Robbie said that the final version of the self-study will go to print early January and noted that the entire document appears on the HLC page of the FSU Website. She will be sending DC members the sections that deal with “strengths” and “opportunities” for each of the criteria and will ask them for their input.

Action: Send Robbie and Sandy Balkema input on the “strengths” and “opportunities” for each of the HLC criteria and let them know if there are any with which you disagree and others you feel should be added.

Respectfully submitted by Robin Hoisington