



Ferris Library for Information, Technology, & Education

### **Electronic Resources Group (ERG)**

The ERG will investigate and implement best practices for managing electronic resources including development of procedures for acquiring electronic resources and making them accessible, communication of licensing issues, user support and interface design, and collection and evaluation of usage data.

The ERG will consist of the following members:

- Automation Librarian
- Catalog Librarian
- Educational Technologies Librarian
- Head of Library Systems and Operations (Facilitator)
- Acquisitions/Collection Development Librarian
- Two faculty members from Reference and Instructional Services selected by the department will serve two year terms. (During year one, one RIS faculty member will serve a one year term so that in subsequent years the two RIS members will be serving overlapping terms.)
- Other faculty and staff members when needed for consultation and to serve on subcommittees

#### **PROCESS:**

The ERG will meet every two weeks to discuss ongoing issues regarding management of electronic resources.

#### **PURPOSE:**

- Discuss and coordinate all aspects of the management of electronic resources, including the implementation, organization, and maintenance of electronic resources.
- Communicate issues concerning electronic resources to all areas of the library and collect feedback from other library faculty and staff when deemed necessary.
- Coordinate interface changes to electronic resources.
- Discuss and coordinate changes in the library's online catalog interface.
- Resolve access issues related to electronic resources.
- Develop procedures for the implementation of new electronic resources and the documentation of resolution of problem issues.
- Serve as an initial sounding board to discuss non-standard renewal issues and changing vendor business models and to determine the implications of various options.
- Make recommendations regarding linkage of electronic resources, especially with regards to SFX and the integrated library system.

Approved by the Librarians Meeting, November 24, 2009