

Ferris State University
Deans' Council
May 27, 2008
8:30 a.m.

Present: Kevin Alexander, Dan Burcham, Richard Cochran, Ellen Haneline, Michelle Johnston, Matt Klein, Dave Nicol, Tom Oldfield, Bill Potter, Roberta Teahen, Linda Telfer

Welcome

Tom Oldfield welcomed Dan Burcham and Linda Telfer to the Deans' Council.

Good Bye

Tom Oldfield presented Kevin Alexander with a plaque recognizing him for his years of service as Dean for the Michigan College of Optometry. He wished him well with his new position at Southern California College of Optometry.

Planning HLC Academy Professional Development for Chairs and Deans

Roberta Teahen reviewed the Assessment Retreat/In-service Workshop planning survey that was distributed to the deans. She asked them to review and complete the survey and send these to her as soon as possible. The deans discussed some of the concerns they have about assessment data collection and the follow-up needed by the University as a result of the data and information learned.

Public Health Emergency Committee (PHEC)

Ellen Haneline reviewed parts 3 and 4 of the plan with everyone present. The major part of this area is identifying areas that need to be operating, i.e., the animal care lab and the greenhouse. She asked the deans to please review this and respond to Don Flickinger by July 1, 2008.

International Update – China/Vietnam

Roberta Teahen reported that at this time, Dave Nicol, Ron McKean and she will travel with a representative from Lambton College and Lambton's student broker to China to visit Three Gorges University and Hubei Polytechnic. The purpose of this visit is to work on a potential agreement with Lambton College and a Chinese college about degree completion programs, including a possible new program that is a blend between Technology and Business. Lambton already has program offerings here, and they hope we can offer a bachelor degree completion program that is based on their associate degree program offering.

She also gave an update on a prospective agreement with AnGiang University in Vietnam. She gave a brief summary of the meeting held last week with Phil Watson on his trip to Vietnam this month. She will send a copy of his report to the deans.

College Counselor/Administrative Position

Tom Oldfield and Dan Burcham met with the union representatives about the proposed changes to this position. These position changes are planned to occur through attrition;

however, the union expressed concerns about this change, especially if it were not to occur through attrition. Discussion focused on the current job descriptions which include primarily administrative duties.

Academic Affairs Gathering

There will be a get together for the Academic Affairs Office and Deans at the Flickinger residence the evening of June 18, 2008.

Roundtable

- Tom Oldfield told the deans the application for the Perkins Grant for 2008-2009 has been completed. He will notify the deans of the equipment requested with the application. We cannot spend these dollars until we receive approval from the state.
- Tom Oldfield will also notify the deans of the dollars that will be sent to the colleges for equipment purchases the end of this week. He also plans to have the supplemental faculty dollars to the colleges this week.
- Dan Burcham gave an update on the Unit Planning meetings. He stated the divisions are being asked to look at their rollover dollars to help fund initiatives.
- Roberta Teahen reported that 50 – 60 people from Ferris have registered for the Lilly Conference in Traverse City, Michigan in the fall. She would like to host a reception for the Ferris people attending the conference.
- The TRACDAT training is scheduled to start this afternoon in FLT 110.
- They are continuing with interviews for the Michigan College of Optometry Dean candidates this week. She will also send an announcement, as they have identified one more candidate, Dr. Daphne McCullough, who will be on campus June 2-3, 2008, for an interview.
- Richard Cochran distributed the “FLITE Log” to everyone present.
- Michelle Johnston talked about a book she has read and that was recommended at a Harvard seminar she recently attended, “Leadership on the Line.” She said it is an excellent book, and she has purchased copies of it for their department heads to read.
- Tom Oldfield reviewed the classrooms that will be renovated. The list includes 10 classrooms and 4 laboratories. If there is enough money remaining, they will do one additional laboratory in the Swan Building.

The meeting adjourned at 9:20 a.m.