

Ferris State University
Deans' Council
May 13, 2008
8:30 a.m.

Present: Kevin Alexander, Paul Blake, Richard Cochran, Don Flickinger, Don Green, Ellen Haneline, Matt Klein, Ian Mathison, Dave Nicol, Tom Oldfield, Bill Potter, Roberta Teahen
Guests: Dave Eisler, Maryanne Heidemann

Awarded Grants

The deans talked about the process of grant applications. They want to be sure their office and the department office of the faculty is included early in the process. All grant proposals need to be routed through the department and the dean so they are aware of potential budgetary/faculty needs. There also was discussion of the possibility of a faculty being awarded a grant and a sabbatical leave for the same timeframe.

Release Time

There was discussion about release time as the result of a faculty member being awarded a grant.

Higher Learning Commission Update

Maryanne Heidemann distributed information regarding the new Ferris State University Mission Statement. She asked the deans to insure that the college mission statements are updated to reflect changes made to the university statement, and that these are posted to their college website. She asked that they be in a relatively easy location, and that they are done by the end of Fall Semester, 2008.

Public Health Emergency Committee (PHEC)

Don Flickinger distributed the template to everyone present. The PHEC plans to have a website operating Fall Semester. He asked the deans to complete items 1, 2 and 3 for their college by the next Deans' Council meeting. Don will send this document to the deans via LotusNotes.

Adjunct Compensation Committee Updates

Don Flickinger distributed handouts showing the current draft benefits and salary information for adjunct faculty. The handout also shows potential additional benefits. The committee plans to present recommendations to the President's Council by the end of summer.

Post-Tenure Review

There was discussion about the faculty who remain on the four-year review schedule. It was decided that the faculty who are on the four-year schedule have the option to change this to a five-year review period.

Summer

Class-size reports have been distributed to the deans for summer. Don Flickinger reminded the deans the pro rata PAF's for summer are not processed until after the final count day.

International Center

The International Center office will be located on the 4th floor of FLITE. This office will report to Don Flickinger.

Voluntary System of Accountability

Robbie Teahen distributed a draft of the recommendation for Ferris' Participation in VSA (Voluntary System of Accountability) that will be presented to the President's Council. She asked the deans to send any suggestions to her by the end of the day today.

Roundtable

- Tom Oldfield updated the deans on new emergency telephones that will be installed on campus by the doors of residence halls. The residence halls will also change to a card swipe for the main entry into the dorms.
- Roberta Teahen reported on a planned trip to China to meet with a delegation from Lambton College and Three Gorges University in China to discuss the possibility of offering some of our College of Technology and College of Business programs there.
- Don Flickinger asked the deans to submit to Tom Oldfield their successes for the past year along with their goals and measurable outcomes for the next year for their annual review. This is due to him by May 30, 2008.
- Richard Cochran talked about a meeting they had with Denise Grinnell about voluntary faculty access to Banner.
- Richard Cochran reported the repairs to the extended study area in the library should be completed by the end of June.
- Matt Klein reported they had 55 faculty participate in the spring commencement. This increase can be attributed to the college regalia purchase policy where the college purchases regalia for faculty who have been full-time, tenure-line faculty for at least three years, and have participated in at least three commencement ceremonies in the previous five years.
- Roberta Teahen said they will need to have faculty information for those who will participate in the new faculty orientation this year. This orientation is for all new faculty along with adjuncts, both on and off-campus.
- College of Allied Health Sciences is ready to submit their request to the Higher Learning Commission for approval to offer two of their new programs online (Dental Hygiene and Nuclear Medicine.)
- The Michigan College of Optometry Dean candidates will be on campus for interviews the weeks of May 19 and 26, 2008. Robbie encouraged the deans to attend the open sessions.
- Ellen Haneline reported the Sonography program will have their first accreditation visit the first week of June.
- Dave Nicol said the second annual open house for the College of Business graduates and their families was very successful. He said the graduates, their families, and the faculty who participated really enjoyed the event.

Approved

The meeting adjourned at 9:45 a.m.