

**Ferris State University
Deans' Council
April 22, 2008
8:30 a.m.**

Present: Richard Cochran, Don Flickinger, Don Green, Ellen Haneline, Michelle Johnston, Matt Klein, Dave Nicol, Bill Potter, Roberta Teahen
Guests: Marty Bledsoe, Mike Cairns, David Pilgrim

Summer University

David Pilgrim distributed the schedule for Summer University which will be held June 2, 3 and 4, 2008. He outlined the sessions that will be held. The second day of Summer University will focus on emergency preparedness. The Deans' Council viewed a film, "Shots Fired." Two of the keynote speakers will give a presentation on how to be stakeholders in safety and security on campus. There was discussion on how to include this type of presentation during faculty orientation week.

Marty Bledsoe gave an update on "City Watch" He also said that a nationwide student organization, SCCC – Students for Concealed Carry on Campus are having an empty holster demonstration this week and we may see this protest at Ferris. They do not anticipate any problems with this possible demonstration.

Voluntary System of Accountability

Roberta Teahen distributed a number of handouts of this new self-reporting for College Portrait. The advantage of this is that the information is available on the Ferris home page, and most of the information is already data the university reports for IPEDS and other agencies. All the information is gathered and updated by the home institution – so this would involve Institutional Research and Ted Halm for the updates to the webpage. The discussion led toward a favorable endorsement of this concept with further exploration to involve Institutional Research and Ted Halm. Concern was expressed about whose responsibility it would be to keep it maintained. After discussion, the deans stated we need to make sure we have the resources available to maintain and update these websites. We cannot continue to overburden personnel with additional responsibilities.

The next step is that a draft recommendation will be prepared and brought back to the Deans' Council for their review and then forwarded to the President's Council with the Deans' recommendation.

Robbie also talked about "Transparency by Design," which is another data reporting tool that focuses on distance adult education providers.

Annual Employee Review

Don Flickinger asked the deans to submit to Tom Oldfield their successes for the past year along with their goals and measurable outcomes for the next year for their annual review. This is due to him by May 30, 2008.

Sabbatical Leave Reports

Don Flickinger reviewed the process for the Sabbatical Leave Reports with everyone present.

Pandemic Flu Plan (Public Health Emergency)

Don Flickinger distributed copies of what the Public Health Emergency group has completed to date. This included a handout of definitions and assumptions. He asked the deans to review this and to be prepared to discuss this at the next Deans' Council. The University committee plans to have a website starting Fall Semester.

Adjunct Faculty Support

A draft document for salary for adjunct faculty was distributed to everyone present. Don Flickinger asked the deans to review this, and to let him know their thoughts on the pay scale for adjuncts.

Roundtable

- Post tenure review has been sent to President Eisler. There was discussion of whether tenured faculty could be moved to a 5-year rotation for post tenure review.
- Don Green reported they are waiting for the final report for retention of off-campus students, but he believes their retention rate is between 65 to 70%.
- Roberta Teahen will forward the proposed summer faculty development programming today. She does not have the fall faculty orientation schedule, but will check with Todd Stanislav to see if the Emergency Awareness training could be added.
- Ferris Connect continues to have updates, and representatives from ORACLE will be in to work on the database problem. Also MyFSU will be updated between Spring and Summer terms. There is a leapfrog version of FerrisCONNECT, and they are tentatively looking at updating this the week of July 4th weekend. Otherwise, they will have to wait until the end of Summer Term. Robbie asked the deans to let her know their preference for this upgrade.
- The Michigan College of Optometry Dean search is progressing. They hope to have candidates on campus May 19 – 30, 2008 for interviews. The committee will schedule a time for the Deans' Council to meet with each of the candidates.
- Richard Cochran distributed copies of the FLITE log to everyone present. He said National Libraries Week was observed April 13 – 19, 2008. He also talked about the library acquisitions budget.
- Michelle Johnston recommended the book, "Faculty Incivility" for everyone to read. She has purchased copies of the book for each of the departments in the College of Education and Human Services.
- Michelle also reported on the successful awards banquet the College of Education and Human Services held last weekend.
- Bill Potter said the Advising Implementation Group is meeting May 2, 2008. They will have advisor workshops this summer – one will be a two-day workshop in June, and they will have another two-day workshop in July. These workshops are for new faculty advisors.
- Bill Potter also let the deans know there is new online software available for tutoring and instructional support. The one program they looked at costs between \$4,000 to

\$10,000 depending on the version purchased. This might be something we may need in the future as our online course offerings expand.

- Ellen Haneline said they plan to interview candidates for four separate position in Allied Health Sciences for Fall Semester.
- Dave Nicol reported that Ferris students participated in a competition for game simulation. Our Ferris students ended up in the top 10 out of 2,400 other colleges. For the second time, a Traverse-City based team earned this distinction.
- Kevin Alexander said they have two faculty positions they are in the process of filling.
- Kevin also reported that Nancy Peterson-Klein coordinated an event this week for the 4th year Optometry students to work with industry partners to review new products. This also is a time for these students to meet again before graduation. The 4th year students have been doing their clinical experience this year and have not been on campus.
- Richard Cochran said they have been approved by other universities to proctor exams. He will draw up a fee schedule, and will review this with Tom Oldfield.

The meeting adjourned at 10:30 a.m.