

**Ferris State University
Deans' Council
March 25, 2008
8:30 a.m.**

Present: Kevin Alexander, Richard Cochran, Steve Durst, Don Flickinger, Don Green, Ellen Haneline, Reinhold Hill, Michelle Johnston, Dave Nicol, Tom Oldfield, Bill Potter, Roberta Teahen
Guests: Beth Krueger

HRPP Immigration/Visa Employment Policy

Beth Krueger gave a presentation on the new Human Resource Policy and Procedure, HRPP 08:01. This updated policy clarifies how to handle employment visas for full-time continuing or temporary positions. She gave a handout regarding this policy to everyone present, and asked it be shared with their departments. She said if a college is hiring anyone who needs a visa to contact Warren Hills or herself as soon as possible in the process so they can begin to process the visa for the person they plan to hire.

Subcontracting of Skilled Trades Work

Tom Oldfield reminded the deans they need to work with the Physical Plant when installing anything that should be completed by Physical Plant personnel.

Financial Aid for Internships

There was a discussion on internship less than 12 credit hours and how this can impact on students' financial aid.

BS and BA General Education Policy

Don Flickinger talked with the deans about this policy.

Baccalaureate Degree Credit Requirements Policy

Don Flickinger reminded the deans that a bachelor degree must have at least 40 credit hours of courses at or above the 300 level. This policy will be posted on the website.

CTA Bargaining

Don Flickinger reported they are starting the review process for the next contract. He asked the deans to send to him any areas of concern with the current contract. He also asked for the names of individuals who could represent the administrative team for this negotiation.

Request for Pharmacy Salary Adjustment

The deans' council discussed this issue. They also discussed various ways for funding. Tom Oldfield asked the deans to send to him their suggestions on the best ways to approach and to fund this.

Roundtable

- Tom Oldfield reminded the deans to send to him their "Good News" to share with the President's Council.

- Don Green asked the deans to meet with him if they have programs they would like to expand and take to off campus locations.
- Reinhold Hill said they will hire approximately 10 new faculty for this Fall, 2008.
- Richard Cochran distributed the FLITE Log to everyone present. He gave an update on the repair to the canvas in FLITE. He said it has been removed from the wall, and they found there it was not significantly damaged. At this time, the back of the canvas is being cleaned.
- Richard also reported that April 13 – 19, 2008 is National Libraries Week. They have approximately 70 people who participated in the Poster Competition for the Energy Conference.
- Steve Durst reported they have over 700 applications for next year's pharmacy class.
- Michelle Johnston reported the College of Education and Human Services held a very successful Assessment Fair on Thursday, March 20, 2008.
- Bill Potter said they are organizing the Academic Advising Implementation group. He also reported that next year the American Democracy and Political Engagement Project Committees will combine into one group.
- Kevin Alexander announced that Nancy Peterson-Klein was appointed to the National Board of Examiners in Optometry.
- Dave Nicol announced the Graphic Design students were selected to design the billboards, t-shirts, letterhead, posters for the 5/3rd Run again this year.
- Don Flickinger asked the deans to send to Roberta Teahen the number of new faculty they anticipate will participate in the New Faculty Orientation this year. He asked they be sorted by tenure track and full time temporary. They also need to let her know the number of faculty who will teach online courses, and will need to go through our training.

The meeting adjourned at 10:10 a.m.