

**Ferris State University
Deans' Council
February 26, 2008
8:30 a.m.**

Present: Cheryl Cluchey, Van Edgerton, Don Flickinger, Ellen Haneline, Michelle Johnston, Matt Klein, Ian Mathison, Leah Monger, Tom Oldfield, Bill Potter, Roberta Teahen
Guests: Gretchen Spedowske, Todd Stanislav, Bea Griffith-Cooper, David Pilgrim

Equity in the Classroom

Todd Stanislav introduced the new Instructional Designer, Bea Griffith-Cooper to everyone present. He then distributed a brochure for the 18th Annual Equity in the Classroom Conference that will be hosted by Ferris State University March 30 – April 1, 2008. He encouraged everyone to attend and participate in this conference.

International Student Travel

Gretchen reminded everyone to send copies of their applications for their students who are participating in study abroad activities (not including short-term study abroad.) They have found there is a discrepancy in how students study abroad and international studies are being recorded in Banner. If Tara is copied, she can review the information on Banner for accuracy. Also, we need to be certain we have a current articulation agreement with an international university before sending students for coursework.

Honors Convocation

The Honors Convocation for this year will not be rescheduled. We have decided to schedule this activity for later in the semester so there is less chance of bad weather conditions forcing us to cancel the event. At this time, we plan to have the Honors Convocation on Sunday, April 19, 2009.

Educational Counselors

Tom asked the deans to review the draft the description for the Director of Student Academic Affairs. This description is under consideration as we replace retiring educational counselors as they retire. It is believed this description more accurately describes the duties of the educational counselors. The deans are to let Tom know their opinions regarding this possible change by Friday this week.

Academic Affairs Pandemic Flu Guidelines – work group

Don Flickinger asked for nominations from the Deans' Council for representatives for this work group. At this time the members are: Don Flickinger, Ellen Haneline, Michelle Johnston, Eric Jarvi. The deans can send any other nominations for this committee to Don Flickinger.

Assessment Academy

Tom Oldfield reported on the Assessment Academy Roundtable in Illinois at the end of last week. Tom shared a draft of the HLC Academy Project the team prepared at this academy workshop. He also identified the team members. He said this group is energized.

It was suggested that the group also identify what is being done as a result of assessment so we can show the results at the university.

Summer University

Don announced the dates of the Summer University are June 2 – 4, 2008. If these dates do not work, please let Don Flickinger know by the end of this week.

Roundtable

- Emergency Response Team – this group is reviewing the emergency planning for off campus sites. We need to look at the community college plans where we conduct classes to see how this fits with our planning. Tom reviewed the areas this team has reviewed and what they are proposing be done.
- Tom Oldfield met with the securities group regarding renewing the university bond. Tom asked the deans to provide a list of entities where students have internships, externships, clinicals. This should also include hospitals. He needs this by Friday this week.
- Tom Oldfield said that due to a lack of nominees, we will not present an Academic Excellence Award this year.
- Tom also announced the Finance Department will schedule training for Account Clerks in the Colleges to process their own transfers.
- A master key was lost for another building on campus. Academic Affairs funded the cost to recore the building. This funding will not always be possible.
- Ian Mathison reported that a Ferris Pharmacy student received the National RESPy Award from Walmart this year. He said this will be written in the “Pharmacy Times.”
- Robbie Teahen is beginning to work on the Academic Affairs Newsletter, and asked the deans to submit to her any suggestions for items to be included in it.
- Robbie Teahen reported on the progress of the application for Ferris to offer a program at An Giang University in Vietnam.
- Matt Klein reported they are working with Residential Student Organizations on fundraising for the Jim Crow Museum. The students have been very supportive of this project.
- Van Edgerton said they will have a site visit next week by the ACSB (Assoc. Collegiate Business Schools & Programs) for the College of Business accreditation.
- Michelle Johnston talked about the College of Education & Human Services Alumni Event that was held last weekend. They are progressing on their TEAC accreditation. Michelle said they have prepared a PCAF for an Ed.D. degree with a focus on Community College Leadership - Workforce Development. All the program faculty supported this proposal.
- Bill Potter said the NACADA Conference is scheduled for April 6 -8, 2008 and will be held in Grand Rapids, Michigan. Bill asked that if anyone plans to attend this conference to please let him know within the next week. He will try to coordinate transportation to and from the Conference.
- The Political Engagement Project is sponsoring two activities this week: the journalist, James Moore is conducting a presentation on February 26, 2008 in BUS 111 at 7:00 p.m.; and the make up session for “Focus the Nation is rescheduled for February 27, 2008 from 6:00 to 9:00 pm in the IRC 120.

- Bill also reported the Honors Invitational was held last year with 242 prospective students attending. He also said the University College numbers are up from last Fall. Last Fall they had 805, with 995 projected for this fall. He also reported the deposits are higher this year than last year with the majority of the students enrolling in General Studies.
- Ellen Haneline said that two of five national scholarships have been awarded to Ferris' Nuclear Medicine students.
- She also reported the Provost Search Committee interviewed two candidates yesterday, and will interview two more on Thursday this week.
- Leah Monger distributed the FLITE log to everyone present.
- Don Flickinger updated everyone on the classroom/laboratory remodeling renovation project.
- The Faculty Recognition Dinner is scheduled for April 17, 2008.
- The Spaghetti Bridge Competition for high schools will be held this week on February 29 and March 1, 2008 in the Rankin Center.

The meeting adjourned at 9:50 a.m.