

**Ferris State University
Deans' Council
October 9, 2007
8:30 a.m.**

Present: Richard Cochran, Van Edgerton, Don Flickinger, Ellen Haneline, Michelle Johnston, Matt Klein, Ian Mathison, Bill Potter, Tracy Powers

Guest: Enid Carlson-Nagel, Dave Eisler, Todd Stanislav

Introduce Enid Carlson-Nagel

Don Flickinger opened the meeting. He introduced Enid Carlson-Nagel to everyone present. Enid talked about her job responsibilities as a Project Specialist in the Office for Academic Affairs. Fifty percent of her responsibilities involve grants – researching for dollars and sharing this information with the deans. Enid will work with Gretchen Spedowske. Enid stated that grants, especially grants that look at a collaborative effort using outcomes-based results in their support of the funding, receive good support.

Enid will also work with Robbie Teahen on online course development. They are working to formalize policy, procedure and protocol in the online courses and programs. One concern expressed by the deans is formalizing the class cap for online courses for faculty. This must be addressed in time for the deans to build their class scheduled for Fall/Summer, 2008. The departments will begin to build the Fall/Summer, 2008 schedule in November, 2007.

Timme Travel Funding

The Deans' Council discussed Timme Travel Funding options. They support the proposal to have a committee to review all the applications and approve them after the proposals have come from the department, the dean, and then forwarded to the Faculty Center for Teaching, Learning and Development. They believe it should be a process similar to sabbatical, where the applications have a due date, and then all are reviewed by the committee at one time. This will eliminate the “first come, first served” that has been the past practice. The deans also support the concept that if a faculty member received a Timme award one year, the next year their proposal will be moved to the bottom of the list – they want to award these on a rotation basis.

Todd then reviewed the suggested criteria for funding of Timme Travel with the deans. The council agrees with the proposed funding with two levels of funding: one at \$900 for faculty who are presenting at a conference; and the second level at \$700 to support faculty attending conferences.

Articulation

Don Flickinger is receiving updates from Carol Quigley about the articulation agreements we have. This is something that both community colleges and the universities want to have work for the students. Don talked about the importance of building positive relationships with the community colleges to help attract students to Ferris State University and helping the students move into our programs seamlessly. Don also talked about the

difference between a student articulating into a Ferris program and a student transferring to Ferris.

Draft Graduation Requirement Policy

The Deans' Council discussed the Graduation Requirement Policy. After the Deans' Council approves this draft policy, Don will take the proposed policy to the next level. Don Flickinger will review this policy with the Educational counselors at their meeting tomorrow.

International Scholars

Michelle Johnston talked about a communication she received from AACU regarding the opportunity to host international scholars. She believes this is something we should plan for the future. Ian agreed this is an excellent opportunity to develop relationships with universities abroad.

Classroom Renovation List

Please send your classroom renovation lists to Don Flickinger – either a hard copy or via email. President Eisler stated he has received comments from faculty on how the new technology works in the classrooms, and also what they would like to see changed. This feedback from faculty is taken into consideration in making decisions on the renovation work that is to be done.

Roundtable

- Matt Klein said they are ready to distribute the Academic Affairs Division Diversity statement to the Deans' Council for review. Don distributed copies of the statement. This will be discussed at the next Deans' Council.
- Richard Cochran distributed a copy of the FLITE Log to everyone present.
- Michelle Johnston reported that Glen Okonowski worked with University Advancement & Marketing to broadcast Ferris State University football games on Comcast cable.
- Bill Potter reminded the deans that Dr. Joe Cusco will speak in Williams Auditorium at 11:00 today about "Student Success and College Quality: What Really Matters?"
- Van Edgerton reported on how well the IRC connector is being used by students and faculty.
- Van also reported on the work they are doing to prepare for the College of Business self-study for accreditation by the ACBSP (The Association of Collegiate Business Schools and Programs.)
- Dave Eisler gave an update on the status of the budget from Lansing. The dedication of the remodeled IRC Building is scheduled for Friday, October 19, 2007 at 2:00 p.m. The Academic Affairs/Student Affairs and Finance Committees of the Board of Trustees will meet the morning of October 19, 2007.

- Dave Eisler encouraged everyone's participation in the scheduled stakeholders' meetings. Dave also asked the Deans' Council to nominate two students from each college to participate in the "Commission for the Future" that will be held at Meijer Gardens on November 9, 2007, from 8:30 to 3:30 p.m. Please send your nominations to Karen Obermier by Friday, October 9, 2007.
- Ellen Haneline is co-chairing the Search Committee for the Provost and Vice President for Academic Affairs. They have had a number of meetings, and the next meeting is scheduled for next week.
- Ellen Haneline said the profile for the Provost/Vice President for Academic Affairs will be on the webpage by tomorrow. The consultant will be at the next committee meeting.
- Ellen also said they are preparing for two accreditations: Master of Nursing and the Medical Lab Technology program.
- Tracy Powers reported they are preparing the off-campus catalog.
- Don Green is working with the University Center for Extended Learning on the Study-Abroad Fair. They are also continuing to work on the merger of UCEL with FSU-GR.
- Don Flickinger reported we are working on the Study-Abroad policy proposal with Steve Stratton and the General Counsel's Office.
- Don Flickinger asked the deans to submit the names of three faculty members who could serve on the planning process committee to Tom Oldfield.
- The deadline for Sabbatical Leave Applications is next Monday. Anyone who applies for sabbatical needs to sign an intellectual property rights agreement.
- Don Flickinger attended the "1984" presentation last week and the Constitution Week speaker event. He believed the speaker was exceptional, and the participation was also very good. Both events were excellent.
- Don Flickinger distributed a draft of the "Co-Listed Course Compensation & Expectations Policy to everyone present. He said this will be discussed at the next Deans' Council Meeting.
- Don reminded the deans to follow-up on the classes "missing grades" reports that Jo Gerst is sending to them. It is imperative the students' grades are recorded in a timely manner.

The meeting adjourned at 10:05 a.m.