

May 15, 2012 Deans' Council Meeting Minutes

Present: Mindy Baumgartner, Paul Blake, Julie Coon, Mike Cron, Steve Durst, Fritz Erickson, Don Flickinger, Scott Garrison, Don Green, Robin Hoisington, Michelle Johnson, Andy Karafa, Ron McKean, Dave Nicol, Karen Strasser, Robbie Teahen

Position Justification: Michelle Johnston presented justification for a faculty position in the School of Education (position # F11197). At the conclusion of the discussion, the vote was unanimous for the College to move forward on posting this position.

Part-Time Instruction/Job Class Coding: Don Flickinger discussed part-time instruction as it relates to section 19 of the collective bargaining agreement (Part-Time Instruction) and distributed a handout showing the percentage of part-time FSU faculty hired from 2008-2010. He discussed the importance of continually reviewing part-time instruction to remain compliant with the collective bargaining agreement. He also distributed information on the correct leave replacement codes to be used when completing hiring (PAF) paperwork. He asked the deans be diligent in choosing the correct job-class codes when PAFs are done as incorrect coding can impact budgets.

Recruiting Officers Transition Plan: Don Flickinger distributed information on the transition plan for recruiting officers received from the Office of Admissions.

Action: The Provost's Office will invite a representative from Admissions to attend a Deans' Council meeting in the fall to discuss the transition and collaborate on ideas for continued future success.

On-line Course Evaluation System Proposal: Robbie Teahen distributed a draft proposal for an on-line course evaluation system. A plan for this system should be presented in the Fall Semester with the goal of implementation in the Spring Semester. Send input to Robbie.

Planning and Initiatives: Fritz Erickson distributed the draft Academic Affairs 2012-2013 Major Initiatives and asked the deans to review the initiatives and send him input by Friday, May 18, 2012.

Action: Deans are to develop planning and initiatives for their college/areas.

Roundtable:

Karen Strasser discussed faculty research fellowship opportunities.

Mike Cron was happy to announce that MCO's new electronic medical records system is online. He was also pleased to say that Pennock Hall's cornerstone is proudly displayed in the MCO building and noted the great job done by Welding students who fabricated the holder for it.

Robbie Teahen was pleased to say that the DCCL program had a good recruiting year and welcomes 28 new students. She also noted that training sessions for the new Blackboard system will be offered this summer semester.

Mindy Baumgartner said that she would be back in contact with each of the colleges who indicated printing of materials/website information needs due to the reorganization of degree programs. Mindy will work with the colleges and UA&M on this one-time project to hopefully accelerate the pace at which these printing/website needs can be met.

Respectfully submitted by Robin Hoisington