

Tuesday, October 25, 2011 DEANS' COUNCIL Meeting Minutes

Present: Mindy Baumgartner, Bob Buckingham for Mike Cron, Steve Durst, Fritz Erickson, Don Flickinger, Don Green, Julie Coon, Robin Hoisington, Michelle Johnston, Ron McKean, Leah Monger, Dave Nicol, Bill Potter, Karen Strasser, Kim Wilber

Guest: Mitzi Day, Senior Research Analyst

Program Costing/FSU Fact Book Discussion

Senior Research Analyst Mitzi Day was present to discuss information and methodology for program costing processes and to answer FSU Fact Book questions. Mitzi distributed costing procedures information used for instructor, department, and dean's cost and reviewed examples of each of these procedures.

It is key to remember that productivity is apportioned based on the course prefix that a department owns (sch's and fte's are based on course prefixes). The prefixes can be summed up to the department and college as well. Mitzi pointed out that an area or program can calculate its own productivity by putting together the course prefixes that it chooses to review.

Mitzi led the Deans' Council members through the process of program costing by using a hypothetical example of an FSU program (costs over the Summer, Fall and Spring semesters) if a student could have taken all of the course listed on a checksheet in one academic year.

Several helpful resources are listed on the website of the Institutional Research and Testing Office. Mitzi was thanked for her time and efforts in attending and explaining program costing and productivity issues.

Positions Discussion

Fritz Erickson led a discussion on administrative directors and college educational counselors and the kind of position that could enhance efforts toward students' potential for success and consolidation of redundant processes and procedures. Further discussion on this topic will be planned at future meetings of the Deans' Council.

Mobile Device Discussion

Fritz Erickson asked for input and received feedback from Deans' Council members regarding a proposed Mobile Device Policy and discussed the feasibility of replacing land-line phones with smart phones. Fritz will bring back more information to a future DC meeting.

Reverse Transfer Agreement Information

Don Flickinger discussed a process designed to help support community college efforts and distributed a copy of a Reverse Transfer Agreement between Ferris and Grand Rapids Community College as an example of the procedure. Under this agreement, students who transferred to FSU from GRCC without receiving their associate degree may qualify to complete the degree while attending FSU upon completing required criteria.

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Search Committee Updates

Director of Grants and Research

Michelle Johnston gave an update on the search for a Director of Grants and Research. The Search Committee for this position has narrowed the search to three candidates for whom on-campus interviews are being scheduled during the first week of November.

Associate Provost and Deans

Fritz Erickson gave an update on the associate provost and dean searches. Fritz and the co-chairs of the dean search committees will be interviewing search firms to select one to assist with three of the current dean searches.

FNTFO Faculty Negotiations Update

Don Flickinger gave an update on the FNTFO negotiations and noted the schedule for upcoming bargaining sessions.

Course Capacity Discussion

Fritz Erickson continued the discussion regarding course capacities. A key point to remember is that official course capacity changes need to continue to go through the normal curricular processes in a timely manner.

Roundtable

Steve Durst announced that this is the American Pharmaceutical Educator's week.

Ron McKean announced an upcoming ABET accreditation site visit for Surveying Engineering. He also said that the Construction programs hosted a very successful Michigan Construction Hall of Fame/Distinguished Constructor Awards event on the evening of October 20.

Don Green was pleased to announce that fifty additional international students will be attending Ferris in the Spring Semester.

Fritz Erickson recently traveled to Lansing to attend a meeting hosted by the State Universities of Michigan President's Council where issues affecting higher education were discussed.

Respectfully submitted by Robin Hoisington