August 2, 2011 Deans' Council Meeting Minutes

Present: Julie Coon, Mike Cron, Mike Bouthillier for Steve Durst, Fritz Erickson, Don Green, Robin Hoisington, Michelle Johnston, Larry Schult for Ron McKean, Leah Monger, Van Edgerton for Dave Nicol, Karen Strasser, Bill Potter, Kim Wilber

PC Replacement Costs

Fritz Erickson led a discussion on computer replacement for faculty and staff, as well as new, incoming faculty (as a part of the new faculty orientation (NFOW). It is time to review the possibility of a new model for computer replacement and discussion centered on what should be the most appropriate funding for this model. The number of Academic Affairs Division computers currently up for replacement is approximately 255.   If a college determines that a new faculty member requires a brand new computer, the NFOW orientation spreadsheet includes a section where this need can be identified.   The IT Department oversees the actual purchasing of the computers.

After discussion, the decision was made to look at past history of VPAA funding for PC replacements to see if it is possible to move funding to the colleges and they will cover computer replacements. Funds for computers for new faculty will come from the salary savings of the vacant position.

Accreditation Fees Discussion

Fritz discussed the need to review college/programmatic accreditation fees and develop a funding model that would be consistent for all.   Discussion points included the fact that there additional accreditation fees (e.g., annual maintenance fees, continuing education fees), and generally the colleges cover those costs.   After discussion, the decision was made that annual programmatic fees will be paid by each college with requests for exceptions being presented to the Provost by the Deans on an as-needed basis. The Dean will provide a budget to the VPAA for the reaccreditation (i.e., those on a 7-10 year cycle) site visits to see if the Provost's Office will pay for these fees. Robbie Teahen is the contact for all accreditation issues.

Academic Incentive Model (AIM) Discussion

The AIM data (incentive funding which is based on enrollment increases) was discussed and it was pointed out how off-campus growth can impact (reduce) the model funding. Don Green outlined how the system works for off-site courses and overhead. Revenue from Don's area is disbursed to the colleges as one-time funding, versus the AIM revenue, which goes back into the base budget. Don requires carryover funds due to the way his operation is organized. Fritz noted the need for formulating plans to move online offerings forward, as well as the need for reviewing the funding model. Other discussion items included the fact that contractual increases are covered centrally, not by AIM or other revenue. AIM revenue is housed in the Provost's Office where it will be kept for further discussions with the colleges.

Justification for Faculty Replacements

Julie Coon presented a justification to replace a tenure-track faculty position in Health Care Systems Administration (F11070). After discussion concluded, the vote was unanimous to begin the HAF process to replace this position.

Over

It was decided that no justification discussion was needed for the replacement of a temporary faculty position so the second Allied Health faculty request was not reviewed.

Mike Cron presented a justification to replace a tenure-track faculty position in Optometry (F11378). After discussion concluded, the vote was unanimous to begin the HAF process to replace this position.

Strategic Planning Discussion/Reminder
Fritz will follow up with the colleges mid-Fall semester to check the progress they have made on their strategic planning documents. As a reminder, the colleges should use their own planning models and build on what they have already collected, and their outcomes should be comparable to the Provost's major initiatives (handed out at the July 17, 2011 Dean's Council planning retreat).
Action: Submit completed strategic planning documents to the Provost's Office (forward to Robin at hoisingr@ferris) by the end of Fall Semester 2011.

Submitted by Robin Hoisington