



## September 4, 2013 Ferris Library Advisory Council Meeting Minutes

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**Chairperson:** Scott Garrison

**Present:** Scott Garrison, Rick Bearden, Leah Monger, Josie VanAvery, Lyle Mourer, David Scott, Melinda Isler.

### Topics

#### **Lockdown of Some Public Computers - Scott**

Scott reported that there was an unfortunate incident of illegal computer activity in area 100 on the first floor that leads him to believe it might be time to lockdown the vast majority of computers that don't require an active directory login at this time most especially due to the BRCL presence.

Rick advised against any more lockdowns. His reasoning was that logins were taking too long as a result of lockdowns and from the public service standpoint, locking down more computers would create patron dissatisfaction. The second and third floors have logins and it sometimes takes several minutes to log in (i.e. if a user has never logged in to a particular computer before).

Lyle noted that First Amendment rights do not prohibit the free exercise of viewing pornography unless children are involved or present, or if it is combined with inappropriate actions in public. It is against the law to tell the patron that they cannot look at the pornography, but we can re-locate the public computers so that they are in a more visible space. Melinda and Lyle noted that there have been other areas where non-illegal viewing of pornography has happened.

Scott is less concerned about locking down than bringing those computers in a more observable space. He feels if they are more visible, the patron is less likely to do an offensive action. He suggested we relocate some computers such as the ones along the sides of the first floor and any hidden or secluded areas so the computers are observable.

Lyle noted that the family study area has always been a place of concern, and suggested that the computers be removed from the standup station.

Lyle inquired how to handle the use of the locked down workstations on the second and third floors for non-Ferris patrons. Scott suggested that we could handle it in the same as the public library and introduce a check out system for access to a computer (or, non-Ferris patrons would not have access to second and third floor computers that require login).

**Action:** Rick will work with Jason to get computers in more secluded areas relocated to more public ones.

## **Other Business/Roundtable**

Leah noted the net decrease of 13,720 fewer volumes in the library as a result of the weeding process. There will be additional volumes weeded throughout the fall semester.

Rick has notified everyone how things stand with LDAP and that all of the logins will be moved over to AD soon. Also, there is a small lab of computers in Pharmacy using Papercut successfully.

Melinda mentioned that her student employees are now moving files downstairs. She noted that Physical Plant has been accepting bids for the dumbwaiter at the West building but there have been some complications that need to be addressed. She is feeling positive about the contact and that it appears we are moving forward with the repairs. She noted that Diane is doing good work on some Archives projects.

Dave noted that service desks resetting passwords quite frequently. They are tracking non-transactional questions.

Lyle noted that some students couldn't access databases. Dave suggested this is likely due to the need to change one's Active Directory password.

Dave also noted that he and Lingfei have been updated their cash handling methods to comply with Financial Services policies.

Lyle mentioned there might be some adjustments on the opening schedule for FLITE to accommodate the BCC and that he and Laurie W. and are working with the BCC regarding trash removal.

Lyle also reported that he was keeping busy with room reservations and he would contact Karen Simmon about courtesy phone placement.

Scott noted the lettering for the BCC has taken up pyramid door space for the FLITE hours. Options might include cling signage.

Scott is looking at the possibility of an associate dean position as well as a new version of the org chart to reflect FLITE's core values, mission and vision statements.

He expressed interest in developing a new charge for FLAC so he will be looking at other charges from other groups to gather ideas.

Adjourned at 2:45.

**Discussion List as time allows:**

- \* assessing how well our organization is working, based on what functions our users need to succeed
- \* assessing how our human resources are and should be allocated, including liaison program, committees, organizational structure, etc.
- \* filling vacant positions
- \* establishing new ways to get user input on the above, and other topics
- \* prioritizing facilities repairs, and replacing some furniture and technology
- \* prioritizing needs requiring funds
- \* assessment of last year's reorganization. What has gone well? What needs to be revisited? What remains unfinished?
- \* managing building partner relationships

**Next Meeting**

**September 18, 2013, 2:00-3:00 p.m.**