August 21, 2013 Ferris Library Advisory Council Meeting Agenda

Chairperson: Scott Garrison

Present: Scott Garrison, Rick Bearden, Leah Monger, Josie VanAvery, Lyle Mourer, David Scott, Kristy Motz, Melinda Isler

Topics

LDAP – Rick Bearden
Rick noted that he has reached a breakthrough with the Perl program. He indicated that Kriss Tessin has done a remarkable job with Sierra and the Innovative software is going well.
Rick talked with the Ex Libris representative and he told Rick that he could get the Primo software to communicate with the LDAP systems. PaperCut is a newer system and has not been a problem. Rick stated that currently we don't use LDAP with the Illiad server.

Scott noted he would like to pursue using LDAP with the Illiad server.

BCC
Scott noted that the café is on schedule and in the final stages of construction. A strip will be installed between the carpet and flooring in front of the café. The backing for the menu board will be done today and they are waiting for the Health Inspector's approval. Scott also noted, if you don't have your coffee cup with the BCC logo, you may pick it up from Mari.
Bryan Marquardt mentioned to Scott that the website details the wrong menu but he will direct the website to point to the correct menu.

The vending machines are in the ESA but there is not an office supply or cold drink machine at this time. Currently the office supply machine is near the printers and it is sort of hidden but Lyle feels it might be used more often in the extended studies area or somewhere that it has more visibility.

Scott asked if it should go somewhere else due to the lack of space in the ESA and perhaps the cold drink machine would have a space.

Josie noted that the Ferris vending machine specialist, Tom Pizzo visited FLITE to look over the situation and that he would like the food vending machine down in the ESA location.

David suggested that the office supply vending machine could be placed near the print stations where the plastic cashier used to be located.

Lyle thought it would be very visible at that location and Rick concurred.

Scott deferred the decision to Lyle.

BRCL

It was noted that more signage is needed directing patrons.

Josie noted that Kent is working on signs for the elevator and doorway to the lower level.

Other Business/Roundtable

Leah announced that she received a letter suggesting that the request for agenda items from Josie should also state an option to send them to their representative.

Rick suggested that the request could give the option to send their agenda items to Josie or to their representative who then could send it on to Josie.

Kristy inquired as to what would be the best way to summarize the FLAC minutes for the personnel she represents.

Josie noted she could let her know when they are posted in FIR.

Scott suggested that Josie just send out an email to FLITE detailing that the minutes are posted and include the link.

Dave noted that he received a suggestion to invite guest speakers for the All- FLITE from within the FLITE faculty and staff.

It was suggested that Josie send an email asking for guest speakers within FLITE and if they are interested to contact their representative.

Dave noted they are tracking reference analytic questions at the reference desk and something similar at the check-out desk. They are tracking statistical questions to gather good data to help with the scheduling of trainings or just see the traffic patterns at the circulation desk that could help with staffing.

Leah suggested that we should also track the technical questions that are asked of Rod and Bill.

Kristy noted the usability studies were very eye opening. She thought it was one of the most useful tools for learning about the students. Kristy also noted that it opened their eyes to things they were assuming were happening that were not.

Scott noted that he would like Emily to demonstrate a portion of the testing at an All-FLITE meeting.

Rick noted that he was almost done with working on a way for people to edit specific web pages of which they are responsible.

Discussion List for future meetings:
* assessing how well our organization is working, based on what functions our users need to succeed
* assessing how our human resources are and should be allocated, including liaison program, committees, organizational structure, etc.
* filling vacant positions
* establishing new ways to get user input on the above, and other topics
* prioritizing facilities repairs, and replacing some furniture and technology
* prioritizing needs requiring funds
* assessment of last year's reorganization. What has gone well? What needs to
   be revisited? What remains unfinished?
* managing building partner relationships

Adjourned @ 2:39

Next Meeting
September 4, 2013, 2:00-3:00 p.m.