

Minutes of the Meeting  
November 5, 1991

ATTENDANCE

1.1 Members Present. R. Anderson, T. Anderson, A. Bandstra, J. Bandstra, Beetley, Breault, Burtch, Caskey, A. Cook, M. J. Cook, Etienne, Ferdowski, Haneline, Heidemann, Henry, Holihan, Horn, Key, King, Lewis, Matrosic, Muccio, Oldfield, Ovans, Pearson, Peterson, Pommichowski, Powell, Ravell, Rumpf, D. Russell, P. Russell, Thapa, Totten, Travis, Valas, von der Osten.

1.2 Members Absent. Bacon, Spaulding (excused), Uniacke (excused).

1.3 Guests. A. Afifi, J. Bonkowski, A. Breitenwischer, J. Christafferson, D. Cox, R. Cross, A. Dakkuri, D. Darrow, R. Duffett, N. Emmanuel, D. Frank, E. Harris, G. Huey, G. Hurt, M. Lofquist, E. Lovsted, L. Lunsted, J. Maas, L. McCrank, G. Nash, D. Perrin, H. Popovich, J. Thorp, F. Unaeze, P. Watson, V. Williams.

CALL TO ORDER

2.1 President Russell called the meeting to order at 10:05 a.m. in the President's Room, Rankin Center.

APPROVAL OF MINUTES

3.1 The minutes of the October 1, 1991, meeting were approved.

OPEN FORUM

4.1 Adnan Dakkuri, Academic Program Review Committee Chair, recommended that the Senate pass the motion being brought by the University Curriculum Committee regarding 300- and 400-level course prerequisites. Dakkuri finds the situation chaotic and called for consistency and discipline in establishing prerequisites.

4.2 Doug Haneline alerted the Senators that fines of \$.50 per day are being charged faculty members who return library materials late, even though notice of the due date has not yet been sent to the faculty member.

4.3 Geri Hurt responded that the fee policy has been implemented with the operation of the automated system. Notices are sent or a call is placed to faculty members, who have 48 hours to return the overdue material.

ANNOUNCEMENTS

President Popovich

5.1 President Popovich noted that she had sent a letter to all faculty regarding budget problems. The cuts listed in the letter are one-time only measures to solve this specific problem and will not solve the on-going problem of meeting expenses. Popovich has

gone to Lansing to lobby for restoration of the funds, but has not yet received a positive response. The budget scenario for the state is grim. The administration will continue to lobby on this issue and try to maintain a high quality of education.

#### Vice President Nash

6.1 Vice President Nash reported that Dr. Gerald Patten, Ferris' liaison with the North Central Accrediting Agency, was on campus for a get-acquainted visit, as a precursor to the accreditation self-study.

6.2 Nash expressed support for Dakkuri's recommendation regarding prerequisites.

#### President Russell

7.1 President Russell announced that David Henry has been appointed to the Conference Center Advisory Committee.

7.2 Russell reported that two committees have suffered as a result of budget cuts. The Teaching Excellence Committee has been discharged because there is no state funding. The Faculty Research Committee will not solicit proposals for this year. The committee will review last year's projects.

7.3 Russell noted that the Senate Executive Committee met with Dr. Gerald Patten, NCAA liaison, to gather information regarding the upcoming site team visit.

7.4 Russell presented the good news that the Arts and Lectures Committee has reinstated Lecture Grant Awards. There are five available, at \$600 each. Faculty are encouraged to apply.

#### SPECIAL REPORTS

##### Cost and Productivity Task Force in Purchasing

8.1 Ray Cross reported on the findings of the Cost and Productivity Task Force in Purchasing. The committee has submitted a proposal which calls for the university to Simplify, Eliminate, or Automate the steps of the purchasing process.

##### Library Fees and Hours

9.1 Dean McCrank distributed a written report titled "Timme Library Status, Budget and Policy Considerations." McCrank commended the work done by the library staff, highlighted accomplishments of the past few years, indicated problem areas which still need attention, and bemoaned the budget crisis which the library now faces. McCrank noted that the university's administration has looked to the state government for increased allocations, but has not reallocated funds internally to give more financial support to the library.

#### COMMITTEE REPORTS

10.1 Chairwoman Etienne moved that the Academic Senate endorse the following guidelines for prerequisites for 300 and 400 level courses:

300 Level Courses

1. Junior level
2. Junior level or consent of instructor
3. Appropriate and specific course or courses selected by the department.

400 Level Courses

1. Senior level
2. Senior level or consent of instructor
3. Appropriate and specific course or courses selected by the department.

Travis supported.

10.2 Ferdowsi moved to call for the question. The motion carried.

10.3 The main motion failed.

Library and Instructional Services Committee

11.1 Chair Phillip Watson reported that the Library/Instructional Services Committee has not been asked for advice but has been asked to approve decisions after they have been made. In order to expedite decisions, Watson has instituted a mail ballot for committee members.

NEW BUSINESS

Multicultural Relations Minor

12.1 von der Osten moved that the Academic Senate extend first-reading acceptance to the proposed Multicultural Relations Minor. Haneline supported. The motion carried.

Economics Minor

13.1 Ferdowsi moved that the Academic Senate extend first-reading acceptance to the proposed Economics Minor. von der Osten supported. The motion carried.

Off-campus Marketing Program

14.1 Haneline moved that the Academic Senate extend first-reading acceptance to the proposed Off-campus Marketing Program. Peterson supported. The motion carried.

OPEN FORUM

15.1 Senator Matrosic expressed his opinion that the debate on prerequisites was precipitously ended and that the matter wasn't fully debated.

NEXT MEETING

16.1 The next regular meeting of the Senate will be on Tuesday, December 3, 1991, at 10:05 a.m. in the President's Room, Rankin Center.

ADJOURNMENT

17.1 President Russell declared the meeting adjourned at 11:50 a.m.

Respectfully submitted,

Alice Bandstra

Approved:

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